Los Angeles Mission College
CURRICULUM COMMITTEE
MINUTES
Final
December 2, 2008

Members Present: Cindy Cooper, Carolyn Daly, Kelly Enos, Pat Flood, Madelline Hernandez, Myriam Mekelburg, Mi Chong Park, Said Pazirandeh, Sandy Thomsen, Yoon Yun

Guests: Adolfo Espinoza, Deborah Paulsen, Ed Zayas

Members Absent: Mike Reynolds, Christopher Williams

Said called the meeting to order at 1:10 PM

I. Approval of Minutes
   - November 4, 2008
     M/S/Approved Cindy / Myriam
     Approved with minor change: remove “motion to approve SLOs for CD 1, 31, 46, 47”.

II. Old Business
    None

III. New Business

A. Course Updates
   a. Economics 1, 2 (Adolfo Espinoza)
      Motion to approve Econ 1 and 2 together
      M/S/Approved Cindy / Pat
      Approved with minor changes:
      - p. 5 to substitute “evaluate” for “learn”.
      - p. 13 – change CSU Cert to Area requested: “D”
      - p. 15 – change SAM code to E
      Pat said these are good examples of SLO’s

   b. Accounting 2 (A. Espinoza)
      Approved with minor change:
      - P. 1 – remove “the”
      - Acct. 1 as Prerequisite for Acct. 2
      M/S/Approved Cindy / Myriam
      Pat complimented Adolfo who, despite being an adjunct and receiving no compensation for it, did a thorough job on his course updates.

   c. Sociology 7 (M. Mekelburg)
      Approved with changes:
      - p. 1 - add initial approval date
      - the SLO needs work; Pat will help with this.

   d. Theater 100 (Deborah Paulsen)
      Approved with minor change
      - p. 13 – EGETC Cert: area requested change to “3-A”, CSU Cert: area requested change to “C-1”
      - revise SLO
      - Stand alone form needed
      - Eng 21 prerequisite for Theater 100
      M/S/Approved Madelline / Pat

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e. **English 28** (Carolyn Daly)

- Approved with minor changes  
  - M/S/Approved Madelline / Myriam  
  - P. 4 – typos  
  - P. 14 – Item **12. Cross Reference**: should say “No”  
  - Pat will work with Carolyn on SLO outcomes.

- Prerequisites: **Eng 21** and **ESL 6A**  
  - M/S/Approved Madelline / Myriam

f. Issues regarding Outline Update form:

- p. 8, Item **11. Information Competency**: Sandy suggested putting a link to further information here on the form. Said will do this.

- p. 1, Item **6. Catalog Course Description**: try to stick to the 40-work limit if possible

- p. 11, Item **13. Student Learning Outcomes**: Pat said there should be at least 3 outcomes for all courses.

- Said reminded the committee members that from now forward Tech Review will reject any new course updates that don't have the SLO form embedded in the outline. Pat wants an email sent to all faculty to remind them of this.

- Also, new submittals need to have Pat’s signature before the first submittal to Tech Review. Pat said it’s ok to email her the SLO for her review first, and then she can sign it in person after it has been edited if necessary.

- p. 4 of the Prerequisite Form: **Content Review Comparison Chart** – Pat and Kelly think the chart is useless and should be eliminated. Said said it’s the committee’s prerogative to eliminate this sheet if all agree.

B. **New Courses**

- None

C. **Addition of District Courses**

D. **Distance Ed**

a. **English 28** (C. Daly)  
  - M/S/A Myriam / Madelline

b. **Sociology 7** (M. Mekelburg)  
  - M/S/A Madelline / Kelly

c. **Health 11** (L. Milke)  
    - Course Outline will need update soon, last approved July 2002

d. Madelline noted that any course without a lab or speech requirement is fair game for Distance Ed.

E. **Archives**

F. **Advanced Course Request**

G. **Course Change Request**

H. **Prerequisite Change**

I. **Certificate/Skill Certificate**

J. **New Programs**
K. Program Changes

L. Degree Options
   a. Sociology degree changes:
      • Replace Anthro 102 with Human 1 or 2 effective Spring 2009 (because Anthro 102 is not offered).
   
   b. Math
      • Revised sheet 2, removed Math 225, changed Math 227 to 4 units

M. Other Business

IV. Committee Reports
   A. District Curriculum Committee and Academic Senate (Said Pazirandeh).
      a. The district continues its Electronic Curriculum Development (ECD) project with phase 2 beginning in Spring 2009. When the system has been purged of its bugs, other campuses will have access to the system. Meanwhile, all campuses have view privileges.

   B. Matriculation Advisory Committee (Mi Chong Park) - No Report

   C. IGET/GE Breadth/Articulation (Madelline Hernandez)

      • District in final approval stages for a master AP chart designating credit granted for AA degrees within LACCD (mimics new AP chart approved for IGETC/CSU). It has been passed through DCC and DAS. This does not remove LAMC’s Depts. from having the freedom to grant or deny course credit for AP exams. It allows a student to meet an area on the AA plan regardless of whether LAMC offers the course or grants credit. Madelline will be meeting with Dept. Chairs to review the current courses accepted for credit for AP exams.

      • UC Transfer courses approved include ESL 8, History 20, 52, Personal Dev. 40, PE 102, 131, 203, 322, 665, Soc. 22, Physiol. 1, Psych 1, 13.

      • New degrees have met FINAL approval by state (General Studies, Liberal Arts, Liberal Studies).

      • Submissions for IGETC and CSU GE are this month.

V. Next Meeting

Next Meeting: Tuesday, February 17, 2009
Location: LRC 234, 1:00 – 2:30

Meeting adjourned: 2:42 pm

Transcribed by Susan Ghirardelli