Los Angeles Mission College
CURRICULUM COMMITTEE
MINUTES
November 20, 2012

Members Present: Guillermo Aviles-Rodriguez, Cindy Cooper, Ebru Durukan, Louis Eguaras, Kelly Enos, Patricia Flood, Tigran Mkrtchyan, Said Pazirandeh, Curt Riesberg, Sandy Thomsen, Daniel Waktola

Members Absent: Veronica Cox, Madelline Hernandez, John Morales, Mike Reynolds, Nadia Swerdlow

Guests: David Jordan

Support: Irma Montoya

Said called the meeting to order at 1:40 pm

I. Approval of Minutes
   • November 6, 2012 M/S/Approved Tigran/Cindy

II. Public Address
   Note: All course approvals were tabled due to ECD system being down during the meeting time. All tabled items will be forwarded to the next meeting on Dec. 4, 2012

II. Old Business
   A. Course updates
      Note: All Course updates below deferred to next meeting due to closure of ECD system for maintenance
      • Chicano Studies 58 (J. Maldonado)
      • Biology 185, 285, 385 (M. Reynolds)
      • Art 305 (B. Kerwin)
      1. Prerequisite (Art 304)

III. New Business
   A. Course Updates
      Note: All Course updates below deferred to next meeting due to closure of ECD system for maintenance
      • Art 306 (B. Kerwin)
      o Prerequisite (Art 305)
      • Math 185, 385 (T. Mkrtchyan)
      • Psychology 185, 285 (C. Williams)

   B. Addition of District Course
      Note: All Course updates below deferred to next meeting due to closure of ECD system for maintenance
      • Technical Stage Production 342 (G. Aviles-Rodriguez)

   C. New Course
   D. Archive
   E. Program Update
   F. Course Reinstatement
   G. Program Inactivation
   H. Cross-Listing Request
   I. Prerequisite Change
   J. New Programs
   K. Distance Learning
   L. Advanced Course Request
III. Committee Reports
   A. Curriculum Dean (N. Swerdlow)
   B. Curriculum Chair (S. Pazirandeh)

   Said reported on 2 items that were discussed at the last District Curriculum meeting:
   1. The State Chancellor’s office has presented a directive that requires all colleges to convert or adopt
      80% of their AA degrees to the AA-T or AS-T degrees, where available, by Fall 2013, and 100% by
      Fall 2014.
   2. Beginning Jan 2013, all AA-T and AS-T degrees submitted for approval, must have the courses in
      the degree pending in the CID system before approval can be granted. Any such degrees currently
      approved at the college must also have their courses submitted to the CID system or risk losing active
      status.

   The committee also discussed the process for determining which course to review through Tech Review and
   final approval. Said informed the members that currently due to the large number of submissions in cue, the
   order of review and approval by the committee is need driven. This need is based on several criteria listed
   below:
   - Programs approved or submitted for approval - Course that are part of an approved program that
     has been approved by the committee or has been submitted for approval take the highest priority
     since the program changes cannot be submitted to the State Chancellor's office before the
     curriculum actions on the courses.
   - Scheduling needs for courses - New courses or others that need curriculum action before
     becoming available for scheduling are the next priority since some funding of these courses are
     contingent upon their offerings.
   - Catalog and other submission requirements - At times some curriculum actions are required for
     various submissions and these take the next level of priority.
   - Course updates on the regular cycle.

   Said also indicated that he is in regular contact with department chairs to evaluate and determine their
   curriculum status as well as their future plans. Based on feedbacks he receives from the chairs, he
   regularly evaluates program and course requirements for their areas and plans the curriculum actions to
   meet these needs.

   He informed the committee that as announced earlier in the semester, he is working on a more
   transparent method of communicating curriculum flow to the campus, and once available, it will be
   implemented in Spring 2013.

   C. IGETC/GE Breadth/Articulation (M. Hernandez)

IV. Other Business
   A. DL Approval Process revision – Committee approval (S. Pazirandeh)

   - Action on the DL approval process was postponed to the next meeting due to absence of several key
     members.

   V. Next Meeting
      - December 4, 1:30pm LRC 205

Meeting adjourned 2:23pm

Transcribed by S. Ghirardelli and I. Montoya