Los Angeles Mission College
CURRICULUM COMMITTEE
MINUTES
September 17, 2013

Members Present: Guillermo Aviles-Rodriguez, Cindy Cooper, Veronica Cox, Ebru Durukan, Louis Eguaras, Kelly Enos, Patricia Flood, Tigran Mkrtchyan, John Morales, Said Pazirandeh, Mike Reynolds, Sandy Thomsen, Daniel Waktola

Members Absent: Madelline Hernandez, Curt Riesberg

Guests: Cathy Brinkman, David Jordan, Myriam Levy, Deborah Paulsen, Janice Silver

Support: Susan Ghirardelli, Irma Montoya

Said called the meeting to order at 1:35 pm in CMS 222

I. Approval of Minutes
   - September 3, 2013 M/S/Approved Kelly/Sandy

II. Public Address

III. Old Business

IV. New Business

A. Addition of District Course
   - Child Dev 8 J. Silver M/S/Tabled Cindy/Ebru
     - Needs CCC 530 form
     - Section II, SLOs need benchmarks added
     - Prerequisite (Child Dev 7) M/S/Tabled Cindy/Tigran
       - Prerequisite needs to be transferred to the correct form

   [Note: CD8 will replace CD3, just as CD7 replaced CD4, to align with statewide CD curriculum. CD3 and CD4 will eventually be archived after the transition.]

B. Course Updates
   - History 1 M. Levy M/S/Approved Cindy/Veronica
     - Approved with revisions made in meeting
   - History 86 M/S/Approved Cindy/Sandy
   - Sociology 28 M/S/Approved Kelly/Cindy
     - Approved with corrections made in meeting
   - Music 411 D. Paulsen M/S/Tabled Cindy/Ebru
     - Said to work with Tobin on the following:
       - Section II, SLOs need benchmarks added
       - Add a reference in Section II, SLO section to the rubric addendum
       - Section II, #2: either provide more recent text or justify keeping the 2005 one

C. New Program
   - AA-T – Studio Arts – New Credit Program D. Paulsen M/S/Approved Cindy/Louis
     - Said to follow up with Bobbi Kimble re: the Art History degree posting and Board approval.
     - Prior to submission to BOT and State, Said and Madelline to review the PNPR to ensure it includes the specific required language


D. New Course

E. Course Reinstatement

F. Archive

G. Addition of District Course

H. Program Updates

V. Committee Reports

A. Curriculum Chair (S. Pazirandeh)

B. Acting Curriculum Dean (M. Allen)

C. IGETC/GE Breadth/Articulation (M. Hernandez)

IV. Other Business

A. Stand-Alone Training
   • Said conducted Stand-Alone training and members signed an attendance sheet. The Stand-Alone approval process sunsets January 1, 2014, at which time all stand-alone courses must be approved by the State Chancellor’s office. Currently, each discipline is allowed 12 units of Stand-Alone courses.

B. C-ID submissions
   • All courses supporting TMC degrees must be submitted by Madelline to C-ID (Course Identification Numbering System). Once returned to her they will fall into one of the following categories:
     a. Approved
     b. Provisionally approved for one year, pending revision
     c. Not approved
   • If you receive an email from Madelline with comments regarding your C-ID submission, please be sure to follow through with her recommendations so that the processing can be completed. It is each department’s responsibility to follow up on C-ID submissions. Once you’ve revised the course ECD as requested and resubmitted it, please let Said know that it is a C-ID re-submission so he can fast-track it.
   • For more information on C-ID: http://www.c-id.net/about.html

C. Library forms – Sandy has revised the Library addendum form which will be implemented in the near future.

D. Said asked committee members if they would be interested in a District-wide “Curriculum day” to discuss curriculum with the other 8 campuses. The committee members agreed and suggested February would be a good time to do this.

E. Academic Senate, of which Curriculum is a subcommittee, is in the process of revising its constitution.

Next Meeting: October 25, 1:30-3:00, LRC 234

Meeting adjourned 3:00pm

Transcribed by  S. Ghirardelli