Minutes
September 9, 2008
LRC 234 – 1:00 – 2:30
FINAL

Members present: C. Cooper, P. Flood, M. Reynolds, Y. Yun, C. Williams
Members Absent: K. Enos, C. Daly, M. Mekelburg, S. Thomsen
Guests: J. Maldonado

I. Approval of Minutes
June 9, 2008 tabled for next meeting

II. Old Business
   a. None

III. New Business
   our students are more than well prepared for UCLA or other universities when they take their Biology courses here according to an LA Times article.

A. Course Updates
   a. Chicano Studies 2, 7, 37 M/S/A with minor corrections Mike/Cindy
   b. Biology 40 M/S/A with minor corrections Cindy/Pat
      Biology 40 Stand Alone form M/S/A Cindy/ Pat
      Approve prerequisites as a package M/S/A Cindy/Yoon

B. New Courses
C. Addition of District Courses

D. Distance Ed

E. Archives

F. Advanced Course Request
   a. Biology 6, 7, 40 Physiology 1, Micro 1, 20, M/S/A Cindy/Pat

   new graduation prerequisite for fall 09 Math 125 & English 101; Academic Affairs to address clearly in the schedule, the changes and who is affected; we need a campus wide effort by English, Math, Sciences, Counseling and Academic Affairs. Academic Standards prevail when our students transfer to universities.

G. Course change Request

H. Prerequisite Change

I. Certificate/Skill Certificate

J. New Programs

K. Non-Substantial Changes

IV. Other business
   a. Committee Membership
      • Kelly Enos, Christopher Williams, and Yoon Yun were welcomed as new members.
      • Each member in the committee hold a 2-year term. Therefore, continuing members are on their second year and new members on their first. One position is still open on the committee.
      • Chair’s term ends this academic year. The new academic dean will be responsible for curriculum and attend meetings.
   
b. Stand Alone Training for new members
      • State system office requires training for Stand-Alone courses for all new members of curriculum committee.
      • Training is available on-line and should be completed by September 20th.
c. AP Exam E-reg
   - A new E-reg has been approved by the district for awarding of credit for AP exams. The unit credit awarded for successful completion of each exam will be unified across all district colleges. However, the course credit awarded is determined by each department at each college.

d. New SLO Matrix
   - Suggestions were presented by Pat Flood to revise curriculum form to include the SLO matrix. A signature line for the SLO Coordinator will be added to the form, and instructions will be added to inform faculty of the changes.
   - Pat will revise the SLO form to include new format; Pat and Said will have a SLO workshop and develop a link to the form; the form will have definition of terms, and must be completed as part of Course Outline of Record (COR). M/S/A Cindy/Mike

V. Committee Reports
   A. District Curriculum Committee and Academic Senate
      - The three revised degrees submitted to State have been approved. They include:

General Studies and Liberal Arts with emphasis in:
   Arts and Humanities
   Communication & Literature
   Natural Sciences
   Social & Behavioral Sciences

Liberal Studies: Multiple Subject Teacher Preparation

      - The district has developed an electronic curriculum system (ECD) that is being piloted on 3 campuses and will be available to Mission in Spring 2009. The system allows faculty to access curriculum process on the web and access other campus curriculums much more readily than currently available.

   B. Matriculation Advisory Committee – No report
   C. IGETC/GE Breadth/Articulation – No Report

VI. Next Meeting

   October 7, 2008, Location-LRC 234 1:00-2:30 pm

   Transcribed by Dorothy Mundt