Los Angeles Mission College  
CURRICULUM COMMITTEE  
MINUTES  
September 3, 2013

Members Present: Guillermo Aviles-Rodriguez, Cindy Cooper, Veronica Cox, Ebru Durukan, Louis Eguaras, Kelly Enos, Patricia Flood, Madelline Hernandez, Tigran Mkrtchyan, John Morales, Said Pazirandeh, Mike Reynolds, Curt Riesberg, Sandy Thomsen, Daniel Waktola

Members Absent: 

Guests: Deborah Paulsen, Susan Polk, Richard Rains, Curtis Stage

Support: Susan Ghirardelli, Irma Montoya

Said called the meeting to order at 1:35 pm

I. Approval of Minutes
   • May 21, 2013 M/S/Approved Cindy/Mike

II. Public Address

III. Old Business

IV. New Business
   A. Course Updates
      • FSM 50 (L. Eguaras) M/S/Tabled Cindy/Veronica
         o Department representative requested tabling this course for now. FSM is transitioning to Culinary Arts, and the content will change.
         o Purpose of the change is to better serve students who are searching for the Culinary Arts discipline.
         o LAMC will be adopting the Harbor/Trade Tech/West LA Culinary Arts course outlines. Target to complete transition is Fall 2014.
      • History 12 (UC transferability) (E. Durukan) M/S/Approved Cindy/Sandy
         ❖ Susan to correct typo: Section 2, #2 – Title “American”
      • Physics 39 (Prerequisite change) (R. Rains) M/S/Approved Cindy/Tigran
         ❖ Need to correct Prerequisite
         o Prerequisite (Physics 37)
      • Dev Com 36, 36A, 36B (S. Polk) M/S/Approved Cindy/Tigran
         ❖ For Dev Com 36, Said will insert Placement Exam language into Prerequisite Section I, #11, and delete the Prerequisite form.

   B. Addition of District Course
   C. New Course
   D. Course Reinstatement
   E. Archive
   F. Addition of District Course
   G. Program Updates

V. Committee Reports
   A. Curriculum Chair (S. Pazirandeh)
   B. Acting Curriculum Dean (M. Allen)
   C. IGETC/GE Breadth/Articulation (M. Hernandez)
      • Madelline submitted UC transferable courses, and should get responses sometime in September.
IV. Other Business

A. Debora Paulsen will start attending Curriculum meetings on the 1st Tuesday of the month to help the committee with SLO’s. Said talked about the need to create benchmarks for SLO’s.
   - Said to find out if we can alter the “assessment” left box of the SLO section to include benchmarks – Pat to rewrite and Said to attach a rubric. Said to run it through District for OK.
   - ILO section – Said to remove “see college catalogue p. 10”

B. Fast Track ECDs - Some CID courses will be ‘fast tracked’ through the Curriculum process under certain circumstances, for example if the prerequisites change. These courses will not need to go through a full tech review. Fast tracking will only be possible for courses which have been updated within the last 3 years.

C. Stand-Alone Training - Annual training will take place at the next Curriculum meeting, September 17th.

D. Steps to Facilitate your Curriculum Submissions (S. Pazirandeh)
   - Said and Madelline created this document to help with the ECD submission process. Committee members were asked to comment. Please look at the form and the embedded links.

D. Prerequisite Change form – Said has created and will add this form to the addendum Section VIII in ECD. It is for LAMC internal use only, to make the Curriculum committee aware of a prerequisite change.

Next Meeting: September 17, 1:30-3:00, CMS 222

Meeting adjourned 2:30pm

Transcribed by S. Ghirardelli