Said called the meeting to order at 1:30 pm

I. Approval of Minutes
   - February 12, 2013
     - M/S/Approved Sandy/Tigran

II. Public Address

III. Old Business

IV. New Business
   A. Course updates
      - Art 185 (G. Aviles-Rodriguez)
      - Art 307
        - (Note: Remove form CC-530)
        - Advisory (Art 201)
      - Art 519 (G. Aviles-Rodriguez)
      - Child Dev 15 (P. Rodriguez)
      - Music 101 (G. Aviles-Rodriguez)
      - Sociology 185, 285, 385 (E. Durukan)
        - (Note: Get sample assessment rubric)
      - Admin Justice 75 (P. Flood)
      - Anthropology 104 (Absent)
        - M/S/Tabled Cindy/Madelline

   B. Addition of District Course
      - Art 105 (G. Aviles-Rodriguez)
        - Advisory (English 101)
        - M/S/Approved Cindy/Madelline
      - Admin Justice 111 (K. Enos)
        - Prerequisite (AJ 104)
        - M/S/Approved Madelline/Cindy

   ➢ Note from Articulation officer regarding 185, 285 & 385 directed study courses: transferability of these courses to UC schools is decided on a case-by-case basis by the individual UC. Faculty should therefore instruct students to save work from the class to present to the UC for consideration at the time of transfer.

   - M/S/Approved Cindy/Madelline
   - M/S/Approved Madelline/Cindy
   - M/S/Approved Cindy/Madelline

   (Note: Change on rubric form from ABC to number, Kelly will email update to Said)
B. Archive

- **Business 31, 32** (P. Flood) M/S/Approved Madelline/Cindy
- **CAOT 46** M/S/Approved Madelline/Cindy
- **Eng Gen 243** (T. Mkrtchyan) M/S/Approved Madelline/Cindy
- **French 3, 4** (S. Pazirandeh for J. Scheib) M/S/Approved Madelline/Cindy
- **Italian 3, 4** M/S/Approved Madelline/Cindy
- **Spanish 10** M/S/Approved Madelline/Cindy
- **ESL 52, 53** (G. Prostak) M/S/Approved Madelline/Cindy
- **Learning Skills 1A, 1C, 2, 2A, 2B, 3, 3A, 3B, 3C, 10, 10A, 10C, 185, 285, 385, 485** M/S/Approved Madelline/Cindy
- **Supervision 921, 931, 941** (P. Flood)
- **Journalism 100, 101, 921, 931, 941** (V. Cox) M/S/Approved Madelline/Cindy
- **Sociology 7** (E. Durukan) M/S/Approved Madelline/Cindy

> Faculty should remember that once a course is archived it is:
  - deleted from the catalog
  - removed from ASSIST
  - removed from UC and CSU transfer lists
  - removed from all advising forms (IGETC, CSU and AA plans)
  - If a course is reinstated, it may take a minimum of 1 to 2 years to have a course approved for transfer and for the course to be placed on the advising forms again.

C. Program Updates

- PE courses will be presented soon to be converted to Kinesiology. Courses that are current (updated within the last six years) will not be reviewed. Said asked the committee to approve them without review since the update date won’t change. When the six years are up, the courses will be updated as Kinesiology. Those courses that need update will be reviewed before approving to convert to Kinesiology.

D. New Course

E. Course Reinstatement

F. Program Inactivation

G. Cross-Listing Request

H. Prerequisite Change

I. New Programs

J. Distance Learning

K. Advanced Course Request

V. Committee Reports

A. Curriculum Chair (S. Pazirandeh)

B. Curriculum Dean

C. IGETC/GE Breadth/Articulation (M. Hernandez)

IV. Other Business

- Per member request, the committee will review and present in a future meeting prerequisite and advisory guidelines.

V. Next Meeting

- February 26, 2013 LRC 234

Meeting adjourned 2:53pm
Transcribed by I. Montoya