Los Angeles Mission College
CURRICULUM COMMITTEE
MINUTES
February 18, 2014

Members Present: Veronica Diaz-Cooper, Louis Eguaras, Kelly Enos, Pat Flood, John Morales, Said Pazirandeh, Mike Reynolds, Sandy Thomsen, Daniel Waktola

Kelly had proxy for Madelline Hernandez

Members Absent: Guillermo Aviles-Rodriguez, Cindy Cooper, Ebru Durukan, Madelline Hernandez, Tigran Mkrtchyan, Curt Riesberg

Guests: Mike Climo, Mari Rettke
Support: Susan Ghirardelli, Irma Montoya

Said called the meeting to order at 1:50 pm

I. Approval of Minutes
   • February 4, 2014
     M/S/Approved Mike/Veronica

II. Public Address

III. Old Business

IV. New Business
   A. Course Updates
      • ESL 3A
         M. Climo
         M/S/Tabled Mike/Louis
         ❖ Align Sect II contents
         ❖ Correct text book, methods of evaluation, diversity items
         ❖ Attachments/benchmarks for SLO section
         ❖ Stand Alone form required
         o Prerequisite (ESL 2)
         ❖ Prerequisite ESL 2 requires update
      • ESL 3B
         ❖ SLO – rubric needs points added; add benchmarks
         ❖ Stand Alone form required
         ❖ Correct methods of evaluation and diversity items
         o Prerequisite (ESL 2)
         ❖ Prerequisite ESL 2 requires update

➢ The committee tabled remaining ESL courses on agenda below and briefly tech reviewed them. See notes on 3A and 3B above.
   • ESL 3C
      ❖ SLO – rubric needs points added; add benchmarks
      ❖ Stand Alone form required
      ❖ Correct methods of evaluation and diversity items
      o Prerequisite (ESL 2)
   • ESL 4A
      o Prerequisite (ESL 3A)
   • ESL 4B
      o Prerequisite (ESL 3B)
   • ESL 4C
      o Prerequisite (ESL 3C)
Irma brought up the question about whether the parent ESL 3 course should be updated along with the modules. Said said that the parent course contains all the information for 3A, B, C, but is not offered as a class. Mike Climo said that in this situation, ESL 3 is not really a module type course and that LAMC is the only campus in the District that has a parent course for 3A, B, C.

- Said will find out if it’s ok to archive the ESL 3 parent course.

B. New Course
- Co Sci 411 M/S/Approved Kelly/Louis
  - approved with corrections made in meeting
  - Pat said that the SLO can be used as a template
  - Said noted that because this course is being added to an existing program, that program will need updating at the same time.
  - Said will send Mari the new program update form, the committee will look at this in March after the Chancellor’s office has approved Co Sci 411.

  - Advisory (Co Sci 431) M/S/Approved Mike/Louis
  - Notes: This was tech reviewed as Co Sci 611 but the name was changed to 411 when the new ECD was created.

C. Archive Courses
D. Program Updates
E. New Program
F. Distance Learning
G. Course Reinstatement

V. Committee Reports
A. Curriculum Chair (S. Pazirandeh)
B. Acting Curriculum Dean (M. Allen)
C. IGETC/GE Breadth/Articulation (M. Hernandez)

IV. Other Business
A. CSUGE Certification (E-66 Revision)
  - Madelline will explain revisions at a future meeting
B. District Prerequisite Policy – Draft (S. Pazirandeh)
  - Currently this is in the process of revision
C. Program Discontinuance Process
  - viability study required – see form
D. New 21-unit GE Plan for non-transfer students
E. ECD COR outline
  - District is reviewing the ECD COR format to streamline it.
  - At that point all departments will be required to re-write their SLOs and upload them as addendums. The Curriculum committee will then fast-track approvals of the revised CORs.

Next Meeting: March 4, 2014, LRC 234

Meeting adjourned 3:00pm

Transcribed by S. Ghirardelli