Los Angeles Mission College
CURRICULUM COMMITTEE
MINUTES
February 12, 2013

Members Present: Cindy Cooper, Veronica Cox, Ebru Durukan, Louis Eguaras, Madelline Hernandez, Tigran Mkrtchyan, John Morales, Deborah Paulsen for Patricia Flood Said Pazirandeh, Mike Reynolds, Curt Riesberg, Sandy Thomsen, Daniel Waktola

Members Absent: Guillermo Aviles-Rodriguez, Kelly Enos

Guests: Mari Rettke

Support: Susan Ghirardelli

Said called the meeting to order at 1:40 pm

I. Approval of Minutes
   • December 11, 2012  M/S/Approved Cindy/Sandy
     ❖ Approved with changes

II. Public Address

IV. New Business

A. Course Updates
   • Co Sci 430 (M. Rettke) M/S/Approved Cindy/Madelline
   • Co Sci 450 M/S/Approved Cindy/Madelline
     ❖ Approved with SLO revisions made in meeting
     ❖ Said to delete first Library form
   • Co Sci 453 M/S/Approved Cindy/Madelline
   • Co Sci 487 M/S/Approved Cindy/Tigran
     ○ Advisory (Co Sci 453)
     ❖ Said to revise title on Advisory form from CSIT to CoSci

B. Archive Courses
   • FCS 36, 111, 165, 911 (L. Eguaras) M/S/Approved Madelline/Cindy
   • ESL 52, 53 (G. Prostak) M/S/Tabled Madelline/Cindy
   • Learning Skills 1A, 1C, 2, 2A, 2B, 3, 3A, 3B, 3C, 10, 10A, 10C, 185, 285, 385, 485
   • Supervision 921, 931, 941
     ❖ No representative for ESL, Learning Skills or Supervision present
   • Theater 285, 385 (D. Paulsen) M/S/Tabled Madelline/Cindy
     ❖ Department to discuss further

➢ Faculty should remember that once a course is archived it is:  
   ○ deleted from the catalog  
   ○ removed from ASSIST  
   ○ removed from UC and CSU transfer lists  
   ○ removed from all advising forms (IGETC, CSU and AA plans)  
   ○ If a course is reinstated, it may take a minimum of 1 to 2 years to have a course approved for transfer and for the course to be placed on the advising forms again.
C. Addition of District Course  
D. Program Update  
E. Course Reinstatement  
F. Program Inactivation  
G. Cross-Listing Request  
H. Prerequisite Change  
I. New Programs  
J. Distance Learning  
K. Advanced Course Request  

V. Committee Reports  
A. Curriculum Dean  
B. Curriculum Chair (S. Pazirandeh)  
   - Said spoke about the newly created Curriculum Activity Log that is now posted on the Curriculum website, which allows faculty to track the status of their ECDs.  
   - Online ECD routing has been revised to help clarify the status of ECDs in the Curriculum Chair’s Inbox.  
   - It was emphasized that Tech Reviewers should not forward ECDs that are not complete, as this necessitates eventual rerouting back to the originator and slows down the whole process.  

C. IGETC/GE Breadth/Articulation (M. Hernandez)  

IV. Other Business  
   - Possible extra meeting this month on February 26th.  

V. Next Meeting  
   - February 19, 2013 LRC 234  

Meeting adjourned 2:30pm  

Transcribed by S.Ghirardelli