Los Angeles Mission College  
Counseling Department  
In-Service Meeting Agenda  
October 20, 2011  
Meeting time: 2:00-3:30pm  
CC6

I. Chari’s Report  
   • It is highly recommended that all counselors attend next In-Service Meeting, Dec 1,  
     2011, as we will be introducing a new system to take care of Financial  
     Reinstatements for Spring 2012 semester.  
   • Student Services Bldg. was scheduled to break ground starting Dec or Jan. Now due  
     to the recent investigations and hearings via Chancellor La Vista who is seeking  
     debarment of FTR International as the contractor for the building completions date  
     is undermined. We will know more later on this year once the hearings have taken  
     place. Please stay tuned.  
   • Audit findings: Documentation, no student signatures on SEP’s, no SEP’s, new sign in  
     sheet for drop in, and new SA form.  
   • Achieving the Dream: First meeting was this past Tuesday, in first year, concerned  
     about collecting data on how long it is taking students to matriculate/transfer. We  
     will be assessing our success rate. It is an initiative to help one program at a time.  
     Student Services is lacking in Counseling- we need more hires.  
   • Transfer Center Counselor will be hired on an hourly basis at least through Dec.  
   • STEM Counselor Hire: hiring committee please let me know if you would like to be  
     on the committee.  
   • Spring Semester Hourly Assignments: Please note there will be no adjustments of  
     regular semester schedules for full-time counselors to take hourly assignments as  
     agreed by the V.P. of Student Services.

II. Culinary Department Guest Speaker: Chef Louis Eguaras  
III. Cal State LA Counselor Conference: Afri Walker  
IV. Articulation  
V. Transfer  
VI. EOP&S  
VII. Non-Credit Program  
VIII. SSS-Student Support Services  
IX. Honor  
X. DSPS

Next Meeting: December 1st

Notes: