Los Angeles Mission College Council
April 16, 2015
Faculty Dining Room - 1:30 p.m. – 3:00 p.m.

MEMBERS PRESENT:
Present: (Need 10 for Quorum)
Perez, Monte
Allen, Michael
Barbato, Louise
Bortman, Walter
Castillos, Milagros
Gosen, Raymond
Mendoza, Mary Lou
Milke, Leslie
Paulsen, Deborah
Phares, D’Art
Roane, William
Rodriguez-Doucette, Zoila
Ruys, Steve
Samii, Bamdad
Sparfeld, Tobin
Villanueva, Daniel
Yamada, Ryan N.

President, LAMC
Educational Planning, Co-Chair
AFT College Faculty Guild Ch. President
Facilities Planning Committee, Co-Chair
AFT Staff Guild Representative
ASO President
Shared Governance Oversight Comm. Chair
Academic Senate President
Facilities Planning Committee, Co-Chair
Educational Planning Committee, Co-Chair
Building & Construction Trades
Supervisory Unit Representative
Student Support Services, Co-Chair
Professional Dev. Committee Co-Chair
Budget and Planning Committee, Co-Chair
Budget and Planning, Acting Co-Chair
Technology Committee, Co-Chair

MEMBERS ABSENT:
Andrade, Maricela
Austria, Rod
Master, Sarah
Ramirez, Joe
Vacant

Professional Development Administrator
Technology Committee Administrator
Program Review Oversight Comm. Co-Chair
Student Support Services Administrator
Operations, Local 99

NON-MEMBERS PRESENT:
Ayala, Oliva
Enos, Kelly
Flood, Pat

Murphy, Laura
Sierra, Teo

ADDITIONAL COLLEGE COUNCIL MEETINGS
May 21, 2015
June 18, 2015
July 16, 2015

The meeting convened at 1:38 p.m. and was chaired by Danny Villanueva.
APPROVAL OF MINUTES: D’Art Phares moved and Michael Allen seconded the motion to approve the March minutes; the motion passed with one abstention.

PRESIDENT’S REPORT: Student Services does not have any changes to the Mission Statement. At the last College Council meeting EPC did propose a new Mission Statement that read, *Los Angeles Mission College is an associate degree- and certificate-granting accredited institution committed to student learning and achievement by providing accessible, affordable, high quality programs and services that are continuously evaluated and improved. The College serves its diverse students and communities by offering courses in basic skills, general education, career and technical education, and for transfer.* All the committees are asked to review the new proposed Mission Statement with their members. It was noted, that this new proposed Mission Statement complies with ACCJC’s new standards.

Standard IV is meeting on Monday, April 20th and will be going over the Student Focus Groups’ response. A summary will be made available to College Council in May to discuss the next steps.

PROP A/AA/MEASURE J PROGRAM UPDATE: President Perez introduced the new College Project Manager, Teo Sierra. Teo gave a brief summary of his background. The Media Arts building is 65% complete. Teo and Wally reviewed the proposals for the Central Plant, the next step is to interview and get Board approval. The third item is to develop and move forward with the Storm Water Project.

REPORTS FROM STANDING COMMITTEES

STATEGIC ENROLLMENT MANAGEMENT COMMITTEE: The committee is meeting today after College Council.

SHARED GOVERNANCE OVERSIGHT COMMITTEE (SGOC): Mary Lou Mendoza provided information on the SGOC vacancies. Oliva S. Ayala was appointed to the Facilities Planning Committee. Mary Lou will provide a comprehensive report to College Council.

PROGRAM REVIEW OVERSIGHT COMMITTEE (PROC): No report.

ASO REPORT: The Job Fair will take place in May and 50 employers are expected to participate. ASO elections will be held April 22 and 23. The Spring 2015 General Assembly is scheduled May 1 – May 3rd. Michael Griggs has been appointed to the Foundation meetings. ASO approved the Mission Statement as is with no changes. ASO is looking at purchasing some microwaves for students to use. Wally will be ordering the bike racks that were requested by ASO. Ray will not be running for Student Trustee, he is focusing on his Law Degree.

WORK ENVIRONMENT COMMITTEE (WEC): A report was submitted.

ACCREDITATION STEERING COMMITTEE (ASC): ASC met yesterday. Phase IV drafts have been submitted and will be reviewed this week. The ACCJC conference is on April 24th. Several people from ASC will be attending and bringing back the information to the committee.
REPORTS FROM SHARED GOVERNANCE COMMITTEES

BUDGET & PLANNING (B&P): LAMC’s class load went down from 38 to 35. LAMC still has the lowest cost of education throughout the District with the highest class load. The District will be getting new money for 2015/16. Prop 30 is cycling off this calendar year and the impact to the District is $12 million. The District will absorb the $12 million with the new money. LAMC will use some of this new money for Student Success and adding more classes. LAMC met their FTES target goal of 4.75%. The next District Budget Committee meeting will be April 22, 2015.

EDUCATIONAL PLANNING COMMITTEE (EPC): The committee is working on comprehensive program reviews; they have completed four departments. EPC is proposing this new Mission Statement that aligns better with the new ACCJC standards.

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Danny Villanueva asked the committees to discuss the new proposed Mission Statement with their members and be ready to vote on this at the May College Council meeting.

Discussion ensued on the possibility of writing a Vision Statement. Administrative Services will begin their program review in June.

FACILITIES PLANNING COMMITTEE (FPC): Deborah Paulsen provided the report from Work Environment Committee. There is a request to replace the walkway lights with LED lights. More trashcans are needed in the bathrooms in the Campus Center building. WEC requested increase in Sheriff patrolling. Danny has taken care of these requests.

The FPC reviewed their committee’s charter objectives. The following action item was presented: Approve motion to change FPC’s seventh objective which reads: Recommend SAOs (Service Area Outcomes) and facilities management unit assessment measures. The new objective should read: Review and recommend SAOs and facilities management unit assessment measures. The committee is adding the word “Review.” Leslie Milke moved, D’Art Phares seconded, the motion passed.

There was discussion regarding members’ length of term on committees’ they represent. Mary Lou was asked to develop a matrix for College Council to review.

FPC presented the following action item: Approve motion to change name of Servery to “Mission Café and Grille” with all expenses paid by the Culinary Department with signage to match current signage within the building that meets ADA compliance. College Council needs more information before they approve the action item. It was recommended FPC establish a criteria, a process, or a policy with rules on naming rooms. This action item was tabled.

The blinds project is being completed. You will see the vendor measuring the windows.
**PROFESSIONAL AND STAFF DEVELOPMENT COMMITTEE:** The committee reviewed their webpage, agendas, and charter. Samii Bamdad found a Staff Development Plan dated 8/5/97 on their webpage. College Council recommends Samii work on updating the plan. The CSIT Lab will house five computers with the MOUS software.

**STUDENT SUPPORT SERVICES COMMITTEE (SSSC):** The committee met yesterday and discussed the 4th revision of Standard IIC. They also discussed how to properly enter evidence and a timeline was identified on when to start submitting the evidence. Steve Ruys is working on updating the minutes on their webpage. SSSC does not have any recommendations to the Mission Statement. Financial Aid, Outreach, DSP&S, EOP&S, and Transfer Center will be starting their comprehensive program review cycle. The other departments will be doing their annual updates. SSSC discussed ideas on how to educate students on 3SP. ASO is concerned that complaints are being removed from the complaint boxes. The committee discussed alternatives to secure the comments/complaints. Steve provided an update on the sports teams.

**TECHNOLOGY COMMITTEE (TC):** The Technology Replacement Plan is going well. Fifty-six computers for faculty were replaced in the Instructional Building and I.T. is now moving on to HFAC. There is enough money to complete all the replacements scheduled. Nick is working on the Shared Governance Committee website template. Rod Austria is looking at purchasing a new student printing system called Go Print. It is a cardless system and will be easier for students to use. The current Technology Plan expires 2015 and the committee is requesting the plan be extended to 2018. This will align it with the Strategic Master Plan and every year it will be updated with new projects; nothing is being delayed.

*The Technology Committee recommends extending the Technology Master Plan from 2015 until 2018. D’Art Phares moved and Tobin Sparfeld seconded, the motion passed.*

*The Technology Committee recommends the campus pilot the new Viridis student tracking system using a pilot group of veterans. Michael Allen moved and D’Art Phares seconded, the motion passed.* President Perez provided an overview of the Viridis system. 3SP will be providing the funding for this system.

**NEW BUSINESS:** Leslie Milke presented the following action item in conjunction with Sarah Master (not present). The Academic Senate has approved this already. *The College adopt the “Indicators Framework” (18 indicators) required by the Institutional Effectiveness Partnership Initiative (IEPI) and for Year 1 set the following performance goals (see handout):*

1) **Student Outcomes: Course Success Rate = 67%**
   - LAMC 2013-2014 rate = 66%
   - District average rate in Fall ’13 and Spring ’14 = 67%
   - Goal is to reach District average (AS Taskforce recommendation)

2) **Accreditation:** Accreditation Status = Reaffirmed

3) **Fiscal Viability:** Fund Balance will be set by District

4) **State and Federal Programmatic Compliance:** Overall Audit Opinion = Unmodified (will also be set by District)

*Michael Allen moved and D’Art Phares seconded, the motion passed.* The framework of indicators is required by state legislature and requires that colleges adopt the indicators framework (18 indicators) and that districts/colleges set goals for at least one indicator per category in Year 1 (by June 30, 2015). The goal for next year is to reach the District average which is 67%.
College Council will have their retreat on Friday, August 28, 2015. The els group will complete their work on the Integrated Planning Model by May 15, 2015. This will be part of the retreat.

**ADJOURN:** Meeting adjourned at 3:26 p.m.