Los Angeles Mission College Council
July 17, 2014
Campus Center - 1:30 p.m. – 3:00 p.m.

MEMBERS PRESENT:
Present: (Need 10 for Quorum)
Perez, Monte
Austria, Rod
Castillo, Milagros
Hernandez, Madelline
Liko, Jim
Samii, Bamdad
Master, Sarah
Mendoza, Mary Lou
Phares, D’Art
Ramirez, Joe
Rodriguez-Doucette, Zoila
Villanueva, Daniel
Yamada, Ryan N.
Vacant

President, LAMC
Technology Committee Administrator
AFT Staff Guild Representative
Proxy, Faculty Senate President
Proxy, Building & Constructions Trades
Professional Development Committee Co-Chair
Program Review Oversight Committee Co-Chair
Shared Governance Oversight Committee Chair
Educational Planning Committee Co-Chair
Student Support Services Administrator
Supervisory Unit Representative
Budget and Planning Acting Co-Chair
Technology Committee Co-Chair
Operations, Local 99

MEMBERS ABSENT:
Allen, Michael
Barbato, Louise
Bortman, Walter
Andrade, Maricela
Gosen, Ray
Maldonado, Jose
Milke, Leslie
Moreno, Monica
Roane, William
Sparfeld, Tobin

Educational Planning Committee Rep.
AFT College Faculty Guild Chapter Pres.
Facilities Planning Committee Co-Chair
Professional Development Administrator
ASO President
Facilities Planning Committee Co-Chair
Faculty Senate President
Student Support Services Representative
Building & Constructions Trades
Budget and Planning Committee Co-Chair

NON-MEMBERS PRESENT:
Ayala, Oliva

ADDITIONAL COLLEGE COUNCIL MEETINGS
August 26, 2014 (Special Lunch)
September 18, 2014
October 16, 2014
The meeting convened at 1:40 p.m. and Dr. Perez began the meeting by welcoming Rod Austria who is the new Manager of College Information Systems. Rod comes from the private sector and attended the University of Oregon.

**APPROVAL OF MINUTES:** D’Art Phares moved to approve the May minutes; Zoila Rodriguez-Doucette seconded the motion. The minutes were approved.

**ASO REPORT:** The new ASO President is Raymond Gosen and he is currently on vacation. Vice President Joe Ramirez provided an update on his behalf. ASO is struggling with membership; currently there are only two board members and three are needed to hold meetings and organize activities. They hope to have enough board members by the fall.

**PROP A/AA/MEASURE J PROGRAM UPDATE:** Joe Ramirez provided an update on Prop A/AA/Measure J. There are several projects going through ADA compliance such as bathrooms, walkways, and doorways. There is an opportunity to get turbines for our Central Energy Plant, but nothing has been confirmed. AECOM did a procurement and have decided on new prime project managers. Gateway was not selected. This means LAMC will get a new project management company.

**WORK ENVIRONMENT COMMITTEE (WEC):** No report.

**STANDING COMMITTEES**

**ACCREDITATION STEERING COMMITTEE (ASC):** Dr. Perez and Michael went to Sacramento and it made a big difference. LAMC was reaffirmed and taken off warning. There are five recommendations the committee is continuing to work on. ASC continues to meet regularly and has another follow up report due to the ACCJC in March 2015. ASC is planning a half-day retreat to bring everyone up-to-date with the new standards. There have been some changes to the composition and membership of this committee. ASC has established an evidence e-mail. The committee meets 2\textsuperscript{nd} and 4\textsuperscript{th} Wednesday of each month, 9:00 a.m. – 10:30 a.m. An action item will be submitted for the next meeting on the changes of the composition and membership of this committee.

**STATEGIC ENROLLMENT MANAGEMENT COMMITTEE:** No report.

**SHARED GOVERNANCE OVERSIGHT COMMITTEE (SGOC):** The committee is in the process of revising the handbook and it should be ready by August. The Academic Senate and the Classified positions are vacant on this committee. The committee is waiting to receive the self-evaluations for Student Support Services and the Facilities Planning Committees. Once those are received the SGOC will finalize the summary.

**PROGRAM REVIEW OVERSIGHT COMMITTEE (PROC):** Sarah Master reported on the third joint meeting PROC had with LOAC. The third meeting was on May 19, 2014 on quality assurance. It was decided to provide a rubric to all faculty, department chairs, and deans to assess the quality of SLOs and PLOs. PROC and LOAC also suggest that the appropriate dean sit in on the validation of comprehensive program reviews for the programs that they oversee.

PROC had their last meeting of the spring term on May 22, 2014; quorum was not met, but they had some good discussions. The VP reports, based on this year’s program reviews, are due to PROC in
the fall. There was discussion on program review for the administrative offices (i.e., President’s office and VP offices). PROC completed their self-evaluation and set goals for next year. There was also a discussion on making the budget allocation decisions more transparent.

REPORTS FROM SHARED GOVERNANCE COMMITTEES

BUDGET & PLANNING: LAMC will end the year with a negative $43,000. Although LAMC is the second smallest campus in the District, LAMC pays the highest in utility bills. Danny is working with the District B&P Committee and Facilities Committee to look at the way they apportion money for maintenance and operation. In addition, LAMC does not have a central energy plant. Next year, 2014-2015, the challenge for the college is 3SP. With a 3-1 match, LAMC needs to allocate $3.5 million for 3SP for student success, but the state may decide to reduce the match.

EDUCATIONAL PLANNING COMMITTEE (EPC): Comprehensive program review for Professional Studies has been moved to the fall. Cooperative Education’s program review indicated that they did not respond to the recommendations from four years prior. Therefore, EPC has recommended a viability study to the Senate for COOP Ed. A viability study has been scheduled for the fall.

FACILITIES PLANNING COMMITTEE (FPC): The committee will look at updating the public art policy. Deborah Paulsen is taking the lead on this and has provided a draft to the committee. FPC will vote on the art policy at their August meeting.

PROFESSIONAL AND STAFF DEVELOPMENT COMMITTEE: No report.

STUDENT SUPPORT SERVICES COMMITTEE: The committee is in the midst of having all areas of Student Services complete a comprehensive program review. This is part of Recommendation 9 of the accreditation report. Wendy Rivera is the new Student Recruiter/Outreach Coordinator; she started on Monday. Enrollment numbers are currently 4% higher than last year at this time.

TECHNOLOGY COMMITTEE (TC): The committee completed their self-evaluation at their May meeting. The Technology Committee is working on a plan to have computers and equipment checked periodically. The TC is also thinking of having an on-call person in I.T. A repair and replacement 5-year plan was put together and the implementation will start this year. Rod Austria will work with the TC to determine what first rounds of computers will be replaced. The computer repair and replacement project is a recommendation from the Accreditation. Per Danny, the VPs want to standardize the way computers are replaced across the District.

PRESIDENT’S REPORT: No report.

ADJOURN: Meeting adjourned at 2:40 p.m.