MEMBERS PRESENT:
Present: (Need 10 for Quorum)
Barbato, Louise AFT College Faculty Guild Chapter Pres.
Bortman, Walter Facilities Planning Committee Co-Chair
Castillo, Milagros AFT Staff Guild Representative
Gosen, Ray
Master, Sarah Program Review Oversight Committee Co-Chair
Mendoza, Mary Lou Shared Governance Oversight Committee Chair
Milke, Leslie ASO President
Phares, D’Art Educational Planning Committee Co-Chair
Roane, William Building & Constructions Trades
Rodriguez-Doucette, Zoila Supervisory Unit Representative
Samii, Bamdad Professional Development Committee Co-Chair
Sparfeld, Tobin Budget and Planning Committee Co-Chair
Villanueva, Daniel Budget and Planning Acting Co-Chair
Yamada, Ryan N. Technology Committee Co-Chair
Vacant Operations, Local 99
Vacant Student Support Services Representative

MEMBERS ABSENT:
Perez, Monte President, LAMC
Allen, Michael Educational Planning Committee Co-Chair
Andrade, Maricela Professional Development Administrator
Austria, Rod Technology Committee Administrator
Paulsen, Deborah Facilities Planning Committee Co-Chair
Ramirez, Joe Student Support Services Administrator

NON-MEMBERS PRESENT:
Enos, Kelly Montes, Darlene
Flood, Pat Murphy, Laura
Ladinsky, Gina Nabaii, Hoss

ADDITIONAL COLLEGE COUNCIL MEETINGS
December 18, 2014
January 15, 2015
February 19, 2015

The meeting convened at 1:37 p.m. and was chaired by Danny Villanueva. Leslie Milke proposed adding “Funding for Approved Campus Activities” to the agenda; there were no objections. The agenda was revised to reflect this new item.
APPROVAL OF MINUTES: D’Art Phares moved and William Roane seconded the motion to approve the October 16, 2014 minutes with corrections made. The motion passed.

ASO REPORT: ASO members attended the General Assembly and voted on several resolutions. Ray Gosen and Professor Bordbar are working on establishing a Black Student Union. The charging stations to charge electronic devices have been received and will be installed throughout the campus. The budget impact for the charging stations is very minimal. Parking meters will be set-up throughout the campus to collect donations for local homeless shelters. The time line for the installation of the bike racks is unknown at this time.

PROP A/AA/MEASURE J PROGRAM UPDATE: Hoss Nabaii is the new College Project Manager and Charbel Sfeir is also a new hire who is the liaison between the Project Manager Office (PMO) and the college. A status report on the Media Arts Center, Campus Modernization I & II, and roadway improvements was provided. The roadway improvements project is scheduled to be completed February 2015. The PMO will be looking into reports of an odor emanating from the parking structure and the Media Arts building. Construction of the modular Central Energy Plant is scheduled to begin April 2015. Mold in the Instructional/Administration building restrooms has been mitigated. The last item on the Master Plan is the campus space utilization project; scheduled to be completed by February 2015. Leslie Milke reported that the East campus still needs landscaping and fencing. Louise Barbato wants to know about the contingency money that was taken from each of the colleges. For LAMC it was $17 million. PMO will provide status on this at the next College Council meeting. The California Conservation Corps is going to be doing some brush work in the East Campus area.

WORK ENVIRONMENT COMMITTEE (WEC): A report was submitted.

STANDING COMMITTEES

ACCREDITATION STEERING COMMITTEE (ASC): The Follow-Up Report is on schedule and final drafts have been submitted. Evidence for accreditation is being collected. In Recommendation 2 there will be a workshop next Tuesday for Non-credit on Student Learning Outcomes. On Recommendation 14, the President had a Focus Group and ASC will be receiving the report of that meeting. The Self-Study report is on schedule. The first phase of the narrative portion is due tomorrow and will be discussed at next Wednesday’s ASC meeting. Bobbi Kimble and Michael Allen have been talking with ACCJC about having a workshop.

STRATEGIC ENROLLMENT MANAGEMENT COMMITTEE: The committee has not met, but a meeting needs to take place soon.

SHARED GOVERNANCE OVERSIGHT COMMITTEE (SGOC): Adam Serda, DSP&S Counselor, is the newest committee member on SCOG. Each committee was sent an e-mail to update their agenda and minutes. The committee is developing a form to follow-up on the external evaluations to see how everyone is doing on their recommendations. SCOG completed the Shared Governance Handbook. A chart with meeting times and dates was provided.

PROGRAM REVIEW OVERSIGHT COMMITTEE (PROC): The vacancy left by Monica Moreno will be filled with her SSSC co-chair replacement. The Deans in Academic Affairs will go over the annual program review with Department Chairs. In Student Services the Deans will do a
similar model. In Administrative Services, Danny will be meeting with each of the managers to go over program reviews. The Educational Planning Committee and Student Support Services will do the comprehensive evaluations for comprehensive program reviews. For Administrative Services it wasn’t clear who would do them so it was decided that twice a year Facilities Planning, Technology Committee, and Budget & Planning will have a joint meeting to do comprehensive program review evaluations. There was discussion on potential models for the President’s office and Vice Presidents’ offices. At the next College Council meeting, PROC will share the SWOT reports from the Vice Presidents looking at the planning objectives and resource requests noted in their program review updates from last year.

REPORTS FROM SHARED GOVERNANCE COMMITTEES

BUDGET & PLANNING (B&P): The committee met and discussed the resource requests from the Vice Presidents divisions. They will be ranked next month. Administrative Services decided not to submit any resource requests. B&P will also discuss the number of full-time faculty hires for next year. Budget & Planning presented the following recommendation for consideration: Based on an anticipated retirement of 5 full-time faculty, the Budget & Planning Committee recommends that the College hire 7 full-time faculty members for the 2015-2016 academic year. Leslie Milke moved to approve, D’Art Phares seconded the motion; the motion passed unanimously. This recommendation was made without knowing that the District was having some discussion of incentivized additional hires.

EDUCATIONAL PLANNING COMMITTEE (EPC): The committee continues planning for spring’s round of comprehensive program reviews and began discussion on the Mission Statement. EPC also discussed the writing of the next Ed Master Plan and its synchronization with the Strategic Master Plan and Accreditation cycle. The following recommendation was presented by EPC: That College Council approve extending the current Educational Master Plan for one more year (2015/16). Zoila Rodriguez-Doucette motioned to approve and Tobin Sparfeld seconded the motion; the motion passed unanimously.

FACILITIES PLANNING COMMITTEE (FPC): FPC presented the following action item; 1) Changing the name of the Servery and the Executive Dining Room. There was no motion to approve this action item. Danny Villanueva feels that more information needs to be provided. There is policy that needs to be followed when changing the name of buildings. Leslie recommends the action item go back to the committee for further discussion and explanation of the policy. A second action item was presented: Renovate INST 2014, 2015, 2016 classrooms with CTE funds for LAMC Health Grant for Nursing classes and a future program. Leslie Milke motioned to approve and William Roane seconded; the motion passed unanimously. Gina Ladinsky was present and provided background information on the grant program. It consists of Certified Nursing Assistant, Home Health Aide, CPR and Exam Prep classes. LAMC is partnered with WLAC.

PROFESSIONAL AND STAFF DEVELOPMENT COMMITTEE: Bamdad Samii reported on the Multicultural Day event. The holiday party will be held December 10th with an “ugly sweater” theme. There were some questions raised about the type of events the Professional and Staff Development should be planning for. The Student Equity Plan and the problem with African American males in Developmental Math was bypassed. There is a $70,000 line item for professional development and the committee was not aware and has not seen this budget. Per Leslie Milke, the
deadline to submit the Student Equity Plan was rushed and the plan was not vetted through various committees correctly. This will be corrected.

STUDENT SUPPORT SERVICES COMMITTEE (SSSC): No report.

TECHNOLOGY COMMITTEE (TC): There are two new copiers replaced in reprographics and one was replaced in the Business Office. The I.T. department is looking at replacing 200 workstations in the LRC and 70 faculty and staff computers throughout the campus. The wireless infrastructure is better - students are no longer required to login repeatedly. Students have access to Office 365 iCloud and I.T. is coordinating with ASO to notify students. The 365 iCloud will also be available to faculty and staff next calendar year. The old computers will be repurposed.

PRESIDENT’S REPORT: No report.

NEW BUSINESS

STUDENT EQUITY PLAN (SEP): The Student Equity Plan is a state requirement, but funding ran out and colleges stopped doing them. Funding for activities is now available under the Student Success Task Force recommendation. The plan is due to the state January 1, 2015 and College Council needs to approve it today for the Board of Trustees to approve it in December. Because of the deadline to submit the SEP, some committees have not seen it. This will be corrected. The following action item was presented: Approval of LAMC’s Student Equity Plan. D’Art Phares moved and Mary Lou Mendoza seconded; the motion passed unanimously.

CAMPUS ACTIVITIES: The campus needs to come up with a plan to approve campus activities that it will fund and support. Any events not approved on this plan will need to provide their own funding. Food is especially expensive with these events. A Task Force will be created by Leslie Milke and Zoila Rodriguez-Doucette and an action item will be presented at the next College Council meeting.

ADJOURN: Meeting adjourned at 3:27 p.m.