Los Angeles Mission College Council  
October 16, 2014  
Campus Center, Room 1 - 1:30 p.m. – 3:00 p.m.

MEMBERS PRESENT:
Present: (Need 10 for Quorum)  
Perez, Monte  
Allen, Michael  
Austria, Rod  
Barbato, Louise  
Bortman, Walter  
Castillo, Milagros  
Gosen, Ray  
Master, Sarah  
Mendoza, Mary Lou  
Milke, Leslie  
Ramirez, Joe  
Roane, William  
Rodriguez-Doucette, Zoila  
Samii, Bamdad  
Sparfeld, Tobin  
Villanueva, Daniel  
Yamada, Ryan N.  
Vacant  
Vacant  

President, LAMC  
Educational Planning Committee Co-Chair  
Technology Committee Administrator  
AFT College Faculty Guild Chapter Pres.  
Facilities Planning Committee Co-Chair  
AFT Staff Guild Representative  
ASO President  
Program Review Oversight Committee Co-Chair  
Shared Governance Oversight Committee Chair  
Academic Senate President  
Student Support Services Administrator  
Building & Constructions Trades  
Supervisory Unit Representative  
Professional Development Committee Co-Chair  
Budget and Planning Committee Co-Chair  
Budget and Planning Acting Co-Chair  
Technology Committee Co-Chair  
Operations, Local 99  
Student Support Services Representative

MEMBERS ABSENT:
Andrade, Maricela  
Maldonado, Jose  
Phares, D’Art  

Professional Development Administrator  
Facilities Planning Committee Co-Chair  
Educational Planning Committee Co-Chair

NON-MEMBERS PRESENT:
Enos, Kelly  
Flood, Pat  

Huffman, Patti  
Montes, Darlene  
Scheib, Jolie

ADDITIONAL COLLEGE COUNCIL MEETINGS  
November 20, 2014  
December 18, 2014  
January 15, 2015

The meeting convened at 1:45 p.m. and was chaired by Tobin Sparfeld.
APPROVAL OF MINUTES: D’Art Phares moved and Ray Gosen seconded the motion to approve the September 18, 2014 minutes. The minutes were approved unanimously.

ASO REPORT: Ray Gosen, ASO President, reported on the food service situation. ASO opposes bringing Aramark to provide food service on campus. LAMC has a Culinary Arts department that provides food service and ASO hopes it stays this way. Per Louise Barbato, AFT Faculty Guild is also tackling this problem. A study has been commissioned on food service. The findings will be ready by Spring 2015. LAMC’s Administration has also had several meetings on this issue as well. Culinary Arts is looking at rebranding themselves. ASO wants to collaborate with Culinary Arts.

VP Danny Villanueva has approved the “charging stations” for students to charge their electronic devices. Job Fair Day will take place November 4, 2014. LAMC’s bike racks are at District due to construction.

PROP A/AA/MEASURE J PROGRAM UPDATE: We have a new College Project Manager, his name is Hoss Nabaii. Next week is Richard Estrada’s last week; he headed up I.T. for the Project Office.

WORK ENVIRONMENT COMMITTEE (WEC): WEC has been working closely with Plant Facilities and Danny Villanueva. The window shades and the copier machine, for the East Campus, will be installed by the end of the calendar year.

STANDING COMMITTEES

ACCREDITATION STEERING COMMITTEE (ASC): It is anticipated that Dr. Lee will be retained by the District and will be helping all nine colleges. ASC is on schedule with the Follow-Up Report timeline. The 3rd phase drafts are due tomorrow. Standard Team Leads have been formed for the Self-Evaluation report. An Accreditation Training Workshop was held October 3, 2014. The next ASC meeting will be October 22, 2014. Per Dr. Perez, Dr. Lee will work with Administrative Services on program review. Dr. Perez will be providing the District’s Accreditation timeline. ASC submitted the following action item: To adopt a time line for the Self Evaluation report. Tobin called for the question, the motion passed unanimously.

STATEGIC ENROLLMENT MANAGEMENT COMMITTEE: No report.

SHARED GOVERNANCE OVERSIGHT COMMITTEE (SGOC): The committee met last week and they’re working on filling two vacancies. An action item will be presented at a future meeting regarding membership and terms of service for Shared Governance Committee chair members. The Shared Governance Handbook is still a work in progress.

PROGRAM REVIEW OVERSIGHT COMMITTEE (PROC): PROC met on October 7, 2014 and discussed program reviews, process of feedback on annual program review updates, additional elements for comprehensive program reviews (CPR), and the timeline for completion of CPR validations. A full report is on file. PROC submitted the following action item: PROC recommends that College Council consider bringing in Dr. Matthew Lee to consult with the Administrative Services division on its program review process. William Roane motioned and Michael Allen seconded the motion; the motion passed unanimously.
REPORTS FROM SHARED GOVERNANCE COMMITTEES

BUDGET & PLANNING: The committee talked about resource requests from program review and meeting FTES. More information on the budget will be available after December. The committee is anticipating a deficit of $3 million and VP Villanueva also anticipates the college will be fully funded for growth and said we may be able to capture other campuses growth money.

EDUCATIONAL PLANNING COMMITTEE (EPC): The committee has finalized plans for comprehensive evaluations for program review in the spring. Departments and department chairs have been notified and dates have been scheduled for the evaluation meetings. VP Allen sent the committee the prioritized budget list for over-base spending for this coming year. The committee also discussed how to better coordinate the Educational Master Plan with the accreditation cycle on the Strategic Master Plan. EPC will be recommending to College Council that the current Ed Master Plan be extended for a year while they work out exactly what the new cycle should look like.

FACILITIES PLANNING COMMITTEE (FPC): The committee met this week and received reports from WEC and Measure J. There will be two action items coming to College Council next month regarding the renaming of the Executive Dining Room and the Servery. The window shades for classrooms will be ordered once a quote is received. Wally met with Angela Echeverri and Gina Ladinsky regarding a Certified Nurse’s Assistant program and discussed using some of the old chemistry labs to house the program. Coach Joe Cascione has addressed the committee regarding the inadequate condition of El Cariso baseball fields. Wally feels the college needs to do something to help promote the baseball program, VP Joe Ramirez and Leslie Milke strongly agree. The security system in the Library is being replaced this Friday.

PROFESSIONAL AND STAFF DEVELOPMENT COMMITTEE: The committee is working on the Multicultural Day (November 12) and the Holiday Luncheon (December 3). They also talked about the possibility of doing ILO assessments at future events.

STUDENT SUPPORT SERVICES COMMITTEE (SSSC): VP Ramirez amended bullet #4 on the report to read, “a new co-chair has not been elected to replace Monica Moreno on this committee.” The Student Services Task Force will be working with the department they were assigned with comprehensive to complete SAO assessments. The implementation of any changes after assessments will take place in the spring. VP Ramirez anticipates achievement and success rates to go up with 3SP.

TECHNOLOGY COMMITTEE (TC): Nick Minassian is working on switching the webpage over to a new content management system, it’s estimated to take three months. The TC is also working to provide the Shared Governance Committees with a uniform website template to post basic information such as agenda, minutes, and membership. As part of the Technology Replacement Plan copiers and 200 computers will be replaced in the next few weeks. I.T. is looking at improving the wireless coverage for the campus. Everyone is going to have access to a new Microsoft Office 365 iCloud system. Rod Austria is working on the instructions. District committees have discussed coming up with a backup and disaster recovery plan to maintain business continuity when the main system fails.
PRESIDENT’S REPORT: The President’s Circle, which is part of the Foundation, met this morning and discussed the spending of funds and scholarships. There was talk of developing a quarterly newsletter. A dinner will be held in the future to encourage new members to join the Foundation. The SLO Summit will be held on Friday, October 17, 2014. All nine college presidents are meeting next week to discuss the Baccalaureate degree and which campuses are going to submit a proposal; proposals are due in November. The Student Equity fund was discussed yesterday at the Chancellor’s Cabinet. The Chancellor wants to reserve 5% of the Student Equity Plan for colleges who have innovative ideas. The option to use SIBL for the athletic programs is very political, but the President wants to revisit this item with the new L.A. County Supervisor. The President would like to see the college go after a capital campaign and bring a consultant to raise donations for the athletic programs. The Foundation has recovered $2,000 from funds that were taken from the Foundation. There is a remaining balance that the Foundation is still recovering.

NEW BUSINESS:
Patricia Huffman is a new member of the Shared Governance Committee.

ADJOURN: Meeting adjourned at 3:00 p.m.