Los Angeles Mission College Council

MINUTES
June 20, 2013
Campus Center - Room 4 – 1:30 – 3:00 p.m.

MEMBERS PRESENT:
Present: (Need 10 for Quorum)
Perez, Monte
Allen, Michael
Atkinson-Alston, Stephanie
Barbato, Louise
Bortman, Walter
Climo, Michael
Echeverri, Angela
Griggs, Michael
Moreno, Monica
Phares, D’Art
Ramirez, Joe
Hy Tang (Proxy)
Rodriguez-Doucette, Zoila
Sparfeld, Tobin
Stage, Curtis
Villanueva, Daniel
Vacant

MEMBERS ABSENT:
Mignosi, Suzanne
Roane, William
Tran, Hanh

NON-MEMBERS PRESENT:
Ayala, Oliva S.
Bonilla, Diana
Flood, Pat
Hernandez, Madelline

President, LAMC
Educational Planning Committee Rep.
Professional Development Co-Chair
AFT College Fac. Guild Chapter Pres.
Facilities Planning Committee Co-Chair
Professional Development Co-Chair
Faculty Senate President
ASO President
Student Support Services Representative
Educ. Planning Committee Co-Chair
Student Support Services Administrator
Building & Constructions Trades
Supervisory Unit Representative
Budget and Plan. Committee Co-Chair
Technology Committee Co-Chair
Budget & Planning Acting Co-Chair
Operations, Local 99
Facilities Planning Committee Co-Chair

AFT Staff Guild Representative
Building & Constructions Trades
Technology Committee Administrator

Johnson, George
Mendoza, Mary Louise
Zaiens, Marie

ADDITIONAL COLLEGE COUNCIL MEETINGS
July 18, 2013
August 15, 2013
August 20, 2013 (Annual Retreat)
The meeting convened at 1:45 p.m. and was chaired by Curtis Stage.

**APPROVAL OF MINUTES:** The minutes from May 16, 2013 were presented for approval. D’Art Phares moved and Michael Griggs seconded, the motion passed and the minutes were approved with no objections or abstentions.

**PROP A/AA/MEASURE J:** George Johnson, College Project Manager, reported on the Media Arts Center project, Central Energy Plant, and DSA certification. A copy of GSE’s May Executive Summary is on file.

**ASO REPORT:** Michael Griggs, ASO President, reported that the ASO VP will be handling the duties during this transition period. Elections for the ASO President will be held the 3rd or 4th week of September. Michael was sworn in as Student Trustee Wednesday, May 15, 2013. Mayor-elect Gil Garcetti was in attendance. A report was not submitted.

**WORK ENVIRONMENT COMMITTEE (WEC):** A report was not submitted.

**REPORTS FROM THE STANDING COMMITTEES**

**ACCREDITATION COMMITTEE:** Madelline Hernandez, Accreditation Representative, reported on the committee’s May 22 and June 19 meetings. The committee is finalizing the Action Improvement Plans. Changes to their charter and membership will be presented to College Council as an action item in July’s meeting. Workshops will be provided to train faculty and staff on accreditation. Two theme teams were developed: 1) Research Data and 2) Collegiality. The Accreditation Committee is conducting their self-assessment. A written report is on file. Angela Echeverri, who is part of the Research Data Team, reported that the team has identified the actionable improvement plans and recommendations it will be supporting. The team will also be working on getting the Program Review Oversight Committee started.

**BUDGET & PLANNING COMMITTEE:** There was no report.

**EDUCATIONAL PLANNING COMMITTEE (EPC):** D’Art Phares, Educational Planning Committee co-chair, reported on the revising of the program review system. They will be meeting over the summer to make some adjustments before the next cycle. The PACE Viability process is on-going. A final report will be completed by the end of June. The action item from the previous meeting was removed, it read: That College Council mandate including a question in each year’s Program Review asking how programs align to and help students achieve one of LAMC’s ILO’s. A new action item will be presented at the next meeting: EPC will ask College Council to make the establishments of benchmarks and measurements of effectiveness for SLOs, PLOS, and ILOs. The next EPC meeting is July 11, 2013. A written report is on file. There was discussion of ETUDES as a tool for data collection.

**FACILITIES PLANNING COMMITTEE (FPC):** There was no report.

**PROFESSIONAL DEVELOPMENT COMMITTEE:** There was no report.
STUDENT SUPPORT SERVICES COMMITTEE (SSSC): There was no report.

TECHNOLOGY COMMITTEE: There was no report.

STRATEGIC ENROLLMENT MANAGEMENT COMMITTEE – There was no report.

SHARED GOVERNANCE TASK FORCE: Curtis Stage, co-chair of the Shared Governance Task Force, is compiling a report of all the self-evaluation reviews which will be posted. A written report was not submitted.

PRESIDENT’S REPORT: President Perez provided a budget update on COLA, salary-reopeners, and growth money. President Perez is looking at cost-saving measures in efficiency such as bringing the Central Plant on-line and facilities rental/usage. An AECOM consultant will be assessing LAMC for energy efficiency. With the Center for Math and Science coming on-line energy costs have gone up considerably. Administrators will be working with Culinary Arts on revenue enhancements to improve their bottom line. The Foundation had a Strategic Retreat where they announced their Springfest target goal of $100,000. Dr. Perez and Albert Alvarez, Foundation Chair, met with the UCLA Director of Development. UCLA wants to do a joint fundraiser and scholarship activity that would encourage transfer for LAMC students to UCLA.

Dr. Perez’s meeting with ACCJC in San Francisco went well. Dr. Sue Carleo and Dr. Yasmin Delahoussaye attended the meeting. The District has made a commitment to support LAMC financially with all the work that needs to be done. Matthew Lee is a consultant who helped West L.A. College with their accreditation. Dr. Perez would like to contact him to help LAMC.

ANNOUNCEMENT: Marie Zaiens announced the 1st annual Fall Kickoff to be held on August 21, 2013. Cindy Lewis and Dian Bonilla are working on this. June 27 is the planning meeting.

The annual retreat for College Council will be August 20, 2013. An election to replace co-chair Curtis Stage will take place.

Since the shooting at Santa Monica College, the District is heightening their emergency preparedness procedures. VP Villanueva will be the representative to the District on discussions of current alert system, protocol, and training. Dr. Perez wants to hold aggressive activities for LAMC over the summer. Deputy Brown has been invited to SMC to participate in the debriefing of the shooting on what worked and what didn’t work. The Unions are meeting July 9 to discuss this issue as well. There is concern with the East Campus’ absence of cell phone signal.

ADJOURN: Meeting adjourned at 3:00 p.m.