



Los Angeles Mission College
Community Education

AND PROFESSIONAL DEVELOPMENT

WINTER 2012

Schedule of Classes



Register Today

818.833.3417

Visit Our Website: lamission.edu/communityed

LOS ANGELES COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

Miguel Santiago, *President*
Tina Park, *First Vice President*
Nancy Pearlman, *Second Vice President*
Kelly G. Candaele
Mona Field
Scott J. Svonkin
Steve Veres
Amber I. Barrero, *Student Trustee*

DISTRICT ADMINISTRATION

Dr. Daniel J. LaVista, *Chancellor*
Dr. Adriana D. Barrera, *Deputy Chancellor*
Dr. Yasmin Delahoussaye, *Vice Chancellor for
Educational Programs & Institutional Effectiveness*
Felicito Cajayon, *Vice Chancellor for Economic & Workforce Development*
Thomas Hall, *Interim Executive Director,
Facilities Planning & Development*
Camille A. Goulet, *General Counsel*
Jeanette Gordon, *Chief Financial Officer/Treasurer*

MISSION COLLEGE ADMINISTRATION

Dr. Monte E. Perez, *President*
Alma Johnson-Hawkins, *Vice President, Academic Affairs*
Joe S. Ramirez, *Vice President, Student Services*
Stephanie Atkinson-Alston, *Dean, Academic Affairs*
Dr. Nadia Swerdlow, *Dean, Academic Affairs*
Cathy J. Brinkman, *Associate Dean, CTE & Workforce Development*
Hanh Tran, *Acting Dean, Institutional Research,
Planning & Information Technology*
Ludi Villegas-Vidal, *Dean, Student Services*
Susan Rhi-Kleinert, *Assistant Dean, Title V HSI*

WINTER 2012

LAMC Community Education

Community Education at Los Angeles Mission College offers short-term, not-for-credit classes to improve the quality of life by providing lifelong learning opportunities for all members of the community. College credit is not given for classes conducted by the Community Education program.

Register online, in person, by phone, fax or mail...see page 20

Table of Contents



COLLEGE FOR YOUTH	2-3
PROFESSIONAL DEVELOPMENT	3-5
HEALTH & WELL BEING	6-8
TRAINING & EDUCATION	9
SPECIAL INTEREST	10-13
ONLINE EDUCATION	14-18

REFUND POLICY

A refund may be obtained up to five (5) working days prior to the start date. A per-class service fee of \$10 is charged for processing any class drop or withdrawal that is not the result of a class cancellation. 100% of the collected fees will be refunded if a class is cancelled by the Community Education program. Los Angeles Mission College reserves the right to add or cancel classes, change instructors or make adjustments in scheduled days, hours, room assignments for any class. All class materials are mandatory unless stated as optional under the class description.

CLASS CANCELLATIONS

Any class that does not meet minimum enrollment may be cancelled. If Community Education cancels a class, a full refund will be issued. Please allow at least 48 hours for credit card refunds to be processed and up to one month from receipt of transfer/refund for refund checks to be processed and mailed out.

TRANSFERS

To transfer registration to another class, your request must be received 5 or more business days before the first class meeting of the original class. A \$10 processing fee will be assessed on all transfer requests.

PARKING REGULATIONS

Program participants with classes Monday - Sunday may park in any available metered space in the 4-story, state-of-the-art parking structure. Public parking is also available on the street.

Reasonable accommodations for students with a disability are available upon request. Requests need to be made a minimum of 10 days in advance of the class start date. Please contact Community Education at 818.833.3417 or email communityed@lamission.edu to obtain further details.



Register online, in person, by phone, fax or mail...see page 20

YOUTH MUSIC

BEGINNING VIOLIN201-202

Let's play the violin! Take this beginning class to learn how to read music, use proper bowing technique, correct hand positions, and to play melodies and songs from folk, popular, and classical sources. No previous experience is necessary. Bring your violin and music stand, and join in the fun! **REQUIRED:** Students must bring a violin and music stand to class. Violins can be rented from local music stores.

201 Ages 5-9

Date: 6 Saturdays, February 4 - March 17
(no class on Feb 18)

Time: 1:30pm - 2:15pm

Location: INST 1008

Registration Fee: \$69

Materials Fee: \$5

202 Ages 10-13

Date: 6 Saturdays, February 4 - March 17
(no class on Feb 18)

Time: 2:30pm - 3:15pm

Location: INST 1008

Registration Fee: \$69

Materials Fee: \$5

Instructor: Loretta Zarlenga has 25 years of experience in private and group teaching, chamber and orchestral music performance, and film, television, studio work, and recording.

PIANO: LEVEL 1203-204

Learning to play piano is fun, easy, and makes you a smarter, happier person! Learn songs you can play for friends and family. This course is designed to build self-confidence as students explore this amazing form of self-expression and learning.

203 Ages 5-7

Date: 6 Saturdays, February 25 - March 31
(no class on Feb 18)

Time: 9:00am - 10:00am

Location: Bung 7

Registration Fee: \$54

Materials Fee: \$5

204 Ages 8-12

Date: 6 Saturdays, February 25 - March 31
(no class on Feb 18)

Time: 11:00am - 12:00pm

Location: Bung 7

Registration Fee: \$54

Materials Fee: \$5

Instructor: Dr. Gordon Lazarus has been performing and teaching music since his college days (don't ask) and loves teaching anyone at any age who likes music. He is a member of ASCAP, Cal-Phil, AVC, and CWC.

PIANO: LEVEL 2 (AGES 5-8)..... 205

Harness your momentum and recent success by enrolling in this level 2 class. Studying piano gives your children a proven advantage in reading, language, math and the other arts. You'll have fun watching them learn! **REQUIRED:** Completion of a beginning class.

Date: 6 Saturdays, February 25 - March 31
(no class on Feb 18)

Time: 10:00am - 11:00am

Location: BUNG 7

Registration Fee: \$54

Materials Fee: \$5

Instructor: Gordon Lazarus



INTRODUCTION TO GUITAR FOR KIDS (AGES 8-12) 301

Does your child love music? Learning to play guitar can be an exciting way to encourage your child's musical creativity. This is a beginner's class for youngsters to learn guitar. Students will learn correct posture and hand placement, how to tune a guitar and exercises to develop dexterity. Melody and rhythm are taught with a fun new song each week. Skills learned will be reviewed and built upon from class to class. Individual attention will be given to each child. Students also learn the value of practice over time and parents will receive information on how to encourage their child. Please bring a working guitar, music stand, and pencil to each session.

Date: 6 Saturdays, February 25 - March 31

Time: 11:45am - 12:45pm

Location: CMPC 5

Registration Fee: \$54

Materials Fee: \$2

Instructor: Alexander Sack (Bachelors in Music, MFA) is a professional guitarist who has performed extensively from classical to rock and specialty music, including the Los Angeles Electric 8. He is twice recipient of the Andres Segovia Award and two time winner of the Randy Rhoads Memorial Award. He has taught guitar in L.A. since 1988 to students of all ages and levels.

PROFESSIONAL DEVELOPMENT



CAREER DEVELOPMENT

DO WHAT YOU LOVE 302

Want a more satisfying job? Never really figured out what you wanted to do? We will use the most trusted career interest assessment available to help you consider what you might want to do with the rest of your life. Are you really happy doing something you're not interested in?

Date: 3 Tuesdays, January 24 - February 7

Time: 6:00pm - 8:00pm

Location: LRC 234

Registration Fee: \$49

Materials Fee: \$15

Instructor: Mark Hobbs graduated from California State University, Northridge with a Master of Science in Career Counseling. He specializes in helping adults with career transitions.

GET A JOB NOW!..... 303

Even in these challenging times there are proven techniques that can help you. Learn to write a winning resume and cover letter; crack the hidden job market and make the most of online listings; ace the interview and negotiate a higher salary. By the end of this workshop you will be better prepared to get a job now!

Date: 3 Tuesdays, February 21 - March 6

Time: 6:00pm - 8:00pm

Location: LRC 234

Registration Fee: \$49

Instructor: Mark Hobbs

Visit Our Website
lamission.edu/communityed



CERTIFICATIONS

BECOME A NOTARY IN ONE DAY401-402

Start your own business, become a more valuable employee, provide customer service for your business or organization, earn additional income and get recommissioned. This intensive one-day seminar is designed to equip you with everything you need to know to become an effective Notary. You will learn about new legislation as well as how to pass the official Notary exam (must be taken every 4 years), identify document signers, keep a journal, fill out certificates and avoid lawsuits. The class includes a practice Notary Public Exam. Must be at least 18 years old.

401 First Time Notaries

Date: 1 Saturday, March 31

Time: 8:00am - 4:00pm

Location: INST 1003

Registration Fee: \$89

Materials Fee: \$30

PLEASE NOTE: Arrive early. Due to State regulations, no one will be admitted to the classroom after 8:30am. Registration for the exam following the session is from 4:15pm - 5:00pm. The exam will be from 5:00pm - 6:00pm.

402 Renewing Notaries

A 3-Hour State Required Seminar. You will review all laws and regulations you are required to know to continue as a Notary. You must take the exam and be fingerprinted again. A 6-hour approved course must be taken first and there can be no lapse in your commission. Otherwise you are required to take the 6-hour course again.

Date: 1 Saturday, March 31

Time: 12:30pm - 4:00pm

Location: INST 1003

Registration Fee: \$50

Materials Fee: \$30

Registration for the Notary Public State Exam is from 4:15pm - 5:00pm. The exam will be administered from 5:00pm - 6:00pm.

New and Returning Notaries bring the following: 1) A \$40 check made payable to the "Secretary of State," 2) Proper ID-current driver's license with photo or state issued ID card, 3) Two #2 pencils, and 4) 2 x 2 color passport photo

Live Scan Fingerprints required after you pass the exam. Serious conviction may disqualify applicant.

SECURITY GUARD CERTIFICATION.....403-404

Get certified as a licensed security guard in the state of California. This is an 8-hour training course required by the Department of Consumer Affairs – Bureau of Security and Investigative Services(BSIS) to apply for a Security Guard License. The Security Industry is one of the few industries that is still growing and thriving in a challenging economy. Work as a Mobile Patrol Officer, Bank Officer, Public Safety Officer, Special Events Officer, Body Guard and more. Must be 18 years old with no felony convictions.

403 Session 1

Date: 1 Saturday, February 3

Time: 8:30am - 5:30pm

Location: BUNG 1

Registration Fee: \$65

Materials Fee: \$10

404 Session 2

Date: 1 Saturday, March 3

Time: 8:30am - 5:30pm

Location: CMPC 6

Registration Fee: \$65

Materials Fee: \$10

Instructor: Simon Cruz, Jr. is a BSIS licensed instructor and a Rangemaster/Firearms instructor and trainer.



FITNESS

BACHATA DANCE..... 601

Come learn this fun and easy dance from the Dominican Republic! Bachata music is more popular than ever, so now is the perfect time to learn how to dance to it. Perfect for all levels, including beginners. Come solo or with a partner. *NOTE: No high heels permitted in the HFAC building.* REQUIRED: HFAC waiver must be completed by each participant prior to first class. Waivers are available at the Community Education office.

Date: 6 Wednesdays, January 18 - February 22 Time: 6:30pm - 7:30pm
Location: HFAC 205 Registration Fee: \$39/person, \$65/ couple*

**couple – A couple consists of a leader and follower. One participant must lead for the duration of the class. Couples need to provide both participants’ names upon registration.*

Instructor: John Alvarez has traveled to more than 30 cities in the United States, Canada, and the Caribbean to study bachata dancing under world renowned instructors.

SALSA: NEW YORK-STYLE “ON 2” 602

In this specialized salsa course, designed for those who would like to take their salsa dancing to the next level, you will learn how to dance salsa New York-Style, also known as “On 2.” Perfect for those who want to learn how to lead/follow. All levels welcome. Come solo or with a partner. *NOTE: High heels are not permitted inside the HFAC building.* REQUIRED: HFAC waiver must be completed by each participant prior to first class. Waivers are available at the Community Education office.

Date: 6 Wednesdays, January 18 - February 22 Time: 7:45pm - 8:45pm
Location: HFAC 205 Registration Fee: \$39/person, \$65/ couple*

**couple – A couple consists of a leader and follower. One participant must lead for the duration of the class. Couples need to provide both participants’ names upon registration.*

Instructor: John Alvarez

STRETCHING, BREATHING AND PHYSICAL EXERCISES..... 603

Good health is a key to happiness. In this course you will learn to relax, reduce stress and gain strength and flexibility. Students will be guided step by step in learning yoga postures (Asanas) which increase balance, strength and flexibility, as well as breathing exercises (Pranayamas) to enhance relaxation, mental alertness and overall health. Students will need to bring a yoga mat, a water bottle and wear comfortable attire. REQUIRED: HFAC waiver must be completed by each participant prior to first class. Waivers are available at the Community Education office.

Date: 6 Fridays, February 3 - March 16 Time: 10:00am - 11:30am
(no class on February 17)
Location: HFAC 205 Registration Fee: \$69

Instructor: Ramawater Sonthalia is a retired engineer who has studied yoga in India from guru Sri Dhirendra Brahmachari, guru to the late Prime Minister Indira Gandhi.

Register online, in person, by phone, fax or mail...see page 20



DANCE PLUS FOR FITNESS..... 701

Dance and move your way to a fitter, healthier, happier you! Through an eclectic blend of afro-caribbean and modern dance, mat pilates, yoga, and Capoeira (Brazilian martial arts) we will sweat, firm muscles and release stress. Learn basic steps of traditional and popular dances from the Caribbean and Brazil and incorporate some modern dance techniques to get your body moving. All are welcome. It is recommended to be barefoot.

REQUIRED: HFAC waiver must be completed by each participant prior to first class. Waivers are available at the Community Education office.

Date: 5 Mondays, February 27 - March 26
 Location: HFAC 205

Time: 7:00pm - 8:00pm
 Registration Fee: \$40

Instructor: Naguine Tree has studied yoga, dance, and meditation techniques. She continues to discover new forms of movement, and new ways to release stress from her daily life.

SPEED BOXING 702

This fast-paced cardio workout will help you burn calories and build flexibility and strength. By incorporating various boxing routines, this class targets your cardiovascular system and athletic endurance. REQUIRED: HFAC waiver must be completed by each participant prior to first class. Waivers are available at the Community Education office.

Date: 6 Tues and Thurs, January 31 - March 8
 Location: HFAC 206

Time: 7:30pm - 8:30pm
 Registration Fee: \$89

Instructor: Lizanea Tsunag is a certified trainer and a firm believer in working hard to achieve personal goals. She incorporates her passion for a healthy lifestyle and positive state of well being into her workouts.

REGISTER TODAY
Call 818.833.3417
 or
Visit Our Website
lamission.edu/communityed





ZUMBA 801

Zumba is a Latin infused dance designed to build strength and endurance and help you get a good workout while having fun. After taking this class, students will be able to take and follow any Zumba class. Students will have more energy and be inspired to make smart and healthy nutritional choices.

Students should bring water and a towel and should wear comfortable shoes or “aerobic” shoes which do not have a lot of tread at the bottom and are meant for medial/lateral/ twisting motion.

REQUIRED: HFAC waiver must be completed by each participant prior to first class. Waivers are available at the Community Education office.

Date: 5 Wednesdays, February 29 - March 28
Location: HFAC 205

Time: 7:00pm - 8:00pm
Registration Fee: \$54

Instructor: Kareen Romano is a licensed Zumba instructor, a certified Group Instructor affiliated with AAFA and certified in CPR/AED. She has been working out with weights and doing cardio for over 15 years, but after taking her first Zumba class, she was hooked and has been teaching Zumba ever since.

EAGLES FITNESS PROGRAM (AGES 18 - ADULT) 802

When you enroll in our fitness program you gain access to the Fitness Center, Indoor Track, and Locker Rooms (day use only). Don't forget to bring your workout clothes, towel, and ID.

REQUIRED: Eagles Fitness waiver form must be completed upon registration.

HFAC waivers are available at the Community Education office or the HFAC website at www.lamission.edu/fitness

Note: New participants must take receipt of payment along with a completed Eagles Fitness waiver form to the business office to obtain a Community Education ID prior to accessing the facilities.

Continuing participants must present completed waiver and receipt of payment to the fitness center.

Date: Mon - Sat, February 6 - June 4

Time: M,W,F 7:00am - 9:00pm
T, Th 6:00am - 9:00pm
Sat 7:00am - 12:00pm

Location: HFAC

Registration Fee: \$90

The Health Fitness and Athletic Complex is closed in observance of all state and federal holidays.



CAREER TRAINING**DIALYSIS TECHNICIAN PROGRAM 901**

This 50-hour Dialysis Technician Program provides students with the knowledge and skills needed to perform the duties required of Dialysis Technicians. Under the supervision of physicians and registered nurses, Dialysis Technicians operate kidney dialysis machines, prepare dialyzer reprocessing and delivery systems as well as maintain and repair equipment. Furthermore, technicians work with patients during dialysis procedures and monitor and record vital signs as well as administer local anesthetics and drugs as needed. Dialysis Technicians must also assess patients for any complications that occur during the procedure and must be ready to take necessary emergency measures including administering oxygen or performing Basic Cardiopulmonary Resuscitation. Additionally, they may also be involved in the training of patients for at-home dialysis treatment and providing them with the emotional support they need for self-care. Textbook included.

Date: 10 Saturdays, January 21 - March 31
(no class on February 18)

Time: 9:00am - 3:00pm

Location: INST 1005

Registration Fee: \$999

EKG TECHNICIAN PROGRAM..... 902

This comprehensive 50 hour EKG Technician Certification Program prepares students to function as EKG Technicians and to take the American society of Phlebotomy Technician (ASPT)-Electrocardiograph (EKG) Technician exam and other National Certification Exams. This course will include important practice and background information on anatomy of the heart and physiology, medical disease processes, medical terminology, medical ethics, legal aspects of patient contact, laboratory assisting, electrocardiography and echocardiography. Additionally, students will practice with equipment and perform hands on labs including introduction to the function and proper use of EKG machine, the normal anatomy of the chest wall for proper lead placement, 12-lead placement and other clinical practices. Textbook included.

Date: 10 Saturdays, January 21 - March 31
(no class on February 18)

Time: 9:00am - 3:00pm

Location: INST 2003

Registration Fee: \$999

PHARMACY TECHNICIAN PROGRAM 903

This comprehensive 50 hour course will prepare students to enter the pharmacy field and take the pharmacy technician Certification Board's PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies and other health care settings working under the supervision of a registered pharmacist. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions and defining drugs by generic and brand names. Students will learn dosage calculation, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control and billing and reimbursement. Textbook included.

Date: 10 Saturdays, January 21 - March 31
(no class on February 18)

Time: 9:00am - 3:00pm

Location: INST 1012

Registration Fee: \$999

Register online, in person, by phone, fax or mail...see page 20



ART

GOT COLOR?..... 1001

This 3-hour workshop covers color in interior decorating, color schemes, and the effects of color in your home. You will learn how to use color and learn secrets interior designers use! Material list will be provided upon registration.

Date: 2 Thursdays, March 22 - 29
Location: Bung 6

Time: 9:00am - 12:00pm
Registration Fee: \$49

Instructor: Sharon Anderson is an associate professor of Interior Design at Los Angeles Mission College with over 25 years of teaching experience in the field.

MASTERING WATERCOLOR I 1002

Come join this funtastic watercolor class. Learn your way around this magnificent medium. This class is designed for the novice, those who want to refresh their skills or the pro that needs a few answers. All levels are welcome. Material list will be provided upon registration.

Date: 6 Saturdays, February 25 - March 31
Location: INST 1008

Time: 9:00am - 12:00pm
Registration Fee: \$89

Instructor: Phyllis Solcyk, past-president of the National Watercolor Society, has over 25 years experience teaching Transparent Watercolor and loves teaching all ages and levels of expertise.

MULTIMEDIA

DIGITAL DEVELOPING WITH LIGHTROOM AND PHOTOSHOP FOR PHOTOGRAPHERS (AGES 16- ADULT)..... 1003

Whether you're completely new to photography or have been snapping photos for years, this class will show you how to develop, edit and manage photos using Adobe Photoshop CS5 and Adobe Lightroom 3. You'll get time-saving tips, understand how to get the most out of the software and learn how to edit and enhance your photos without compromising image quality. Practical workshops show you how to master the essential techniques, such as color correction, lighting techniques, retouching, toning a black and white image and creating composite images. The course will also cover photo management techniques and online image portfolio possibilities. Digital Camera is required.

Date: 6 Sundays, February 5 - March 18
(no class on February 19)

Time: 9:00am - 11:30am

Location: LRC 126

Registration Fee: \$79

Instructor: Cesar Cuevas is a professional freelance photographer and a member of the American Photographer's Association and the National Association of Photoshop Professionals.

ON LOCATION PHOTOGRAPHY (AGES 16 - ADULT) 1004

Want to take awesome pictures? In a hands-on environment we will show you how to use your camera so your photos will be more breathtaking. With a few tips and tricks, you can improve your photography by learning the key elements of portraiture, fashion, events, architecture, landscapes, close-up photography, sports, and how to use reflectors and flash in combination with natural light. Digital Camera is required.

Date: 6 Sundays, February 5 - March 18
(no class on February 19)

Time: 1:00pm - 3:30pm

Location: LRC 106

Registration Fee: \$79

Instructor: Cesar Cuevas

DIGITAL PHOTOGRAPHY BASICS I..... 1101

Learn the various functions and modes of the digital camera and the creative applications of that knowledge. **REQUIRED:** Digital “point and shoot” with modes or DSLR camera.

Date: 2 Thursdays, January 26 - February 2

Time: 7:00pm - 9:00pm

Location: CMPC 6

Registration Fee: \$57

Instructor: James Mahoney, BFA – Photography, is a graduate of Brooks Institute of Photography. In addition to professional shooting assignments, he currently instructs photography classes at Columbia College Hollywood.

DIGITAL PHOTOGRAPHY BASICS II..... 1102

The foundations of visual communication through the digital still photography medium are presented. Students will learn the basics of composition, elements of design, and lighting to achieve creative results. **REQUIRED:** Digital “point and shoot” with modes or DSLR camera.

Date: 2 Thursdays, February 9 - 16

Time: 7:00pm - 9:00pm

Location: CMPC 6

Registration Fee: \$57

Instructor: James Mahoney

DIGITAL PHOTOGRAPHY BASICS III..... 1103

Explore the visual effects of various focal lengths and filters as well as the creative application of visual techniques. Students will learn to create dramatic perspectives through the selection of lens focal length from wide angle to telephoto. The use of filters to enhance image quality and creativity will be discussed and demonstrated. Students will also learn the art of constructing filters from everyday household items. **REQUIRED:** Digital “point and shoot” with modes or DSLR camera.

Date: 2 Tuesdays, March 6 - 13

Time: 7:00pm - 9:00pm

Location: CMPC 6

Registration Fee: \$57

Instructor: James Mahoney

MUSIC**BEGINNING VIOLIN (AGES 14 - ADULT)..... 1104**

Let’s play the violin! Take this beginning class to learn how to read music, use proper bowing technique, correct hand positions, and play melodies and songs from folk, popular, and classical sources. No previous experience is necessary. Bring your violin and music stand, and join in the fun! **REQUIRED:** Students must bring a violin to class. Violins can be rented from local music stores. Please call the Community Education office for violin rental information.

Date: 6 Saturdays, February 4 - March 17

Time: 3:30pm - 5:00pm

(no class on February 18)

Location: Bung 7

Registration Fee: \$75

Instructor: Loretta Zarlenga has 25 years of experience in private and group teaching, chamber and orchestral music performance, and film, television, studio work, and recording.

Register online, in person, by phone, fax or mail...see page 20

PIANO: LEVEL 1 (AGES 13 - ADULT)..... 1201

Starting piano is fun, easy, rewarding, and one of the most powerful “brain-builders” known at any age! It is also a great way for you to make friends, relieve stress and discover hidden talent! This class is designed for all adults without prior study, building your self-confidence as you explore this amazing form of self-expression and learning. **REQUIRED TEXTBOOK:** Please bring Alfred’s Basic Adult Piano Course, Level 1 to the first day of class.

Date: 6 Saturdays, February 25 - March 31
(no class on February 18)

Time: 12:00pm - 1:30pm

Location: Bung 7

Registration Fee: \$62

Instructor: Dr. Gordon Lazarus has been performing and teaching music since his college days (don’t ask) and loves teaching anyone at any age who likes music. He is a member of ASCAP, Cal-Phil, AVC, and CWC.

BLUES GUITAR (AGES 13 - ADULT)..... 1202

Blues is a living American and international pastime. Get a good beginning to guitar or come strengthen your playing. We will work on guitar basics and more for advanced students. Learn about chords, theory, finger picking and more. Students will need to bring a working guitar, music stand, folder and pencil to class.

Date: 6 Saturdays, February 25 - March 31

Time: 1:00pm - 2:30pm

Location: CMPC 5

Registration Fee: \$62

Materials Fee: \$2

Instructor: Alexander Sack (Bachelors in Music, MFA) is a professional guitarist who has performed extensively from classical to rock and specialty music, including the Los Angeles Electric 8. He is twice recipient of the Andres Segovia Award and two time winner of the Randy Rhoads Memorial Award. He has taught guitar in L.A. since 1988 to students of all ages and levels.





PERSONAL INTEREST

STAND-UP COMEDY WORKSHOP WITH SHOWCASE GRADUATION!..... 1301

Letterman regular Jonathan Leigh Solomon*, brings his popular stand-up teaching to Mission College, guiding you through joke writing, finding your comic personae and best choices for connecting with the audience. Gain understanding of how stand-up intersects with network television. Showcase throughout the term, with supportive feedback from Jonathan and the class. End the course with a graduation show at Hollywood’s world famous Comedy Store. (*JonathanLeighSolomon.Com.)

Date: 6 Mondays, January 30 - March 12
(no class on February 20)

Time: 6:00pm - 9:00pm

Location: TBD

Registration Fee: \$90

Instructor: Jonathan Leigh Solomon has been a stand-up comedian for thirty years, appearing regularly on the Late Show with David Letterman and over two-dozen other talk and variety programs. He was the star and co-executive producer of a pilot for FOX Television entitled, *Jonathan*.

EXTREME COUPONING..... 1302

Want to save 30% to 95% on ALL your shopping? You’ll learn:

- Where to find the BEST coupon deals
- How to buy cheap coupons for stuff you want to buy
- Basic rules to follow when using coupons
- How to shop your favorite stores for the best deals

You will be provided with resources for saving money while shopping, dining and more.

Date: Saturday, March 3

Time: 9:00am - 12:00pm

Location: CMPC 5

Registration Fee: \$39

Materials Fee: \$20

Instructor: Nancy Miller



Register online, in person, by phone, fax or mail...see page 20

ED2GO ONLINE COURSES

Courses start as low as \$99.00

Our instructor-facilitated online courses are informative, fun, convenient and highly interactive. Most courses run for 6 weeks (with a ten-day grace period at the end).

Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more.

You can complete any of these courses entirely from your home or office and at any time of the day or night.

How to get started:

1. Go to: **www.lamission.edu/communityed**
2. If you are new to our website, click **Sign in** on the left-hand side and create a new student profile. Be sure to retain your username, login and password for your records as this will grant you access to our website in the future and the Ed2Go online classroom.
3. Sign in with your **Username** and **Password**. Next, click on **Courses** to the left and choose an online class by exploring one of the **Online Classes** category links that list classes by subject area. Click on **Add to Cart** button and follow instructions to pay for your course.
4. When your course starts, return to **www.lamission.edu/communityed**, sign in, click on current registrations, choose course from class listing and click on **Go to class** to begin your studies each week.

Please visit our website for a complete listing of our online courses and training programs.

ACCOUNTING & FINANCE COURSES

Accounting Fundamentals

Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

Introduction to Microsoft Excel 2010

Become proficient in using Microsoft Excel 2010 and discover dozens of shortcuts and tricks for setting up fully formatted worksheets quickly and efficiently.

Introduction to Quickbooks 2010

Learn how to quickly and efficiently gain control over the financial aspects of your business.

Keys to Successful Money Management

Certified financial planner shows you how most wealthy people build their fortunes.

Performing Payroll in Quickbooks 2010

Learn to use QuickBooks 2010 to create paychecks, pay tax liabilities, and produce dazzling payroll reports.

Personal Finance

Protect your assets and discover how best to achieve all your financial goals.

BUSINESS COURSES

Administrative Assistant Fundamentals

Prepare to take advantage of the many new job opportunities in health care, legal services, and other industries.

Computer Skills for the Workplace

Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

Effective Business Writing

Improve your career prospects by learning how to develop powerful written documents that draw readers in and keep them motivated to continue to the end.

Get Grants!

Learn how to develop successful, fundable grants from experts in the field.

Growing Plants for Fun and Profit

An industry professional teaches you everything you need to prosper in the backyard nursery business.



Introduction to Nonprofit Management

Develop the skills and strategies you need to become an integral part of one of the fastest growing service sectors.

Managing Customer Service

Become indispensable to any organization by understanding how to identify and meet customer needs.

Marketing Your Business on the Internet

E-commerce expert helps you develop an Internet marketing plan for your business.

Writing Effective Grant Proposals

Learn to prepare grant proposals that get solid results for your favorite organization or charity.

HEALTH CARE

Certificate in End of Life Care

(26 contact hours) Understand the needs of individuals living with debilitating or terminal illnesses.

Certificate in Gerontology

(30 contact hours) Earn a certificate proving you have the skills required to meet the health care needs of a rapidly aging population.

Certificate in Spirituality, Health, and Healing

(25 contact hours) Enhance your professional marketability by recognizing the impact spiritual values and beliefs have on health and healing.

Human Anatomy and Physiology

Learn how our organ systems work together to allow us to process sensations, think, communicate, grow, move, and reproduce.

Introduction to Natural Health and Healing

Learn how to promote wellness, balance, and health in all aspects of your daily life.

Medical Terminology: A Word Association Approach

Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

LANGUAGE & ARTS

An Introduction to Teaching ESL/EFL

Learn how to be an effective English language teacher from an expert in the field.

Beginning Conversational French

Discover how easy it can be to learn common words and phrases for both leisure and business.

Conversational Japanese

Whether you want to learn conversational Japanese for travel or just for fun, you'll find this course makes it easy and enjoyable for beginners to master the essentials of the Japanese language.

Discover Digital Photography

An informative introduction to the fascinating world of digital photography equipment.

Grammar for ESL

If English is your second language, this course will teach you the principles you'll need to succeed.

Making Movies with Windows XP

Turn your home videos into entertaining movies that you can share with others by e-mail, the Web, CD, and DVD.

Photographing People with Your Digital Camera

Expert shows you how to take beautiful pictures of adults, children, and babies.

Photoshop Elements

Master the most advanced features of Photoshop Elements for Windows and take your photo editing skills to the next level!

Research Methods for Writers

Learn the most efficient and effective methods to conduct research for any writing project.

Speed Spanish

(I, II, and III are now available!)
Learn six easy recipes to glue Spanish words together into sentences, and you'll be speaking Spanish in no time.

Spanish for Law Enforcement

Master the fundamentals of the Spanish language by practicing basic conversational skills and learning essential Spanish terminology for law enforcement situations.

Spanish for Medical Professionals

Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases.

Writing for ESL

Learn how to write in English more effectively to succeed in college and at work.

Write Fiction Like a Pro

Author teaches you how professional writers use story outlines to structure any type of story.

Writeriffic: Creativity Training for Writers

Banish writer's block forever with these tricks from the published writer's toolbox.

Writing for Children

Published children's author shows you how to touch the hearts of children by creating books for them.

Write Your Life Story

Give your family and friends an inspirational autobiography.

LAW & LEGAL
Business Law for Small Business Owners

Learn how to successfully protect your small business and solve most of the legal problems that may arise.

Introduction to Criminal Law

An in-depth look at criminal law and the real world of prosecutors, defense attorneys, and the paralegals who work closely with them.

Legal Nurse Consulting

Begin a new career by helping attorneys understand and resolve medical cases and claims.

Real Estate Law

Learn the basics of real estate law, including investing, title searching, and mortgages.

Workers Compensation

Gain essential skills and a solid understanding of one of the fastest-growing areas in law.

PERSONAL DEVELOPMENT
Genealogy Basics

Learn where to look, who to contact, and how to use research tools to begin an exciting and fascinating exploration of your roots.

Going Green at Home

Step into a green lifestyle as you discover simple, cost-effective ways to make your home environmentally friendly.

Grammar Refresher

Gain confidence in your ability to produce clean, grammatically correct documents and speeches.

Leadership

Gain the respect and admiration of others, exert more control over your destiny, and enjoy success in your professional and personal life.

LSAT Preparation

Learn about law school entrance procedures, developing analytical reasoning skills, and improving your test-taking skills (course 1 of 2).

Math Refresher

Gain confidence in your basic math skills and start using math to your advantage.

Merrill Ream Speed Reading

Acclaimed speed reading expert teaches you how to save yourself time by reading faster with better comprehension.

Register online, in person, by phone, fax or mail...see page 20



TEACHING & EDUCATION

GED Preparation

Want to pass the GED? This course will help you develop the skills you'll need to succeed.

Response to Intervention: Reading Strategies that Work

Learn response to intervention (RTI) strategies that ensure the struggling readers in your classroom get the help and education they need.

SAT/ACT Preparation – Part 1

Master the reading, writing, English, and science questions on the ACT and new SAT.

Singapore Math Strategies: Model Drawing for Grades 1-6

In this professional development course for teachers, you'll get the training you need to start teaching model drawing, the powerful Singapore Math strategy that gives word problems a visual context.

Solving Classroom Discipline Problems

Veteran teacher reveals the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.

TECHNOLOGY

Creating User Requirements Documents

Learn to discover and document precisely what your customer wants and help ensure your success as a developer.

Introduction to C++ Programming

Learn to program in C++, even if you have no prior programming experience!

Introduction to Database Development

An experienced professional guides you through a structured approach to database design and development.

Introduction to Java Programming

An experienced Java programmer introduces important Java topics with clear, step-by-step instructions.

Introduction to Perl Programming

Learn a programming skill that will make you a more valuable Web developer or system administrator.

Introduction to SQL

Gain a solid working knowledge of the most powerful and widely used database programming language.

Web 2.0: Blogs, Wikis, and Podcasts

In this course, you'll join the Web 2.0 world as you learn how to create and maintain your own blog, wiki, and podcast.



Visit Our Website
lamission.edu/communityed

PREPARE FOR A GREENER FUTURE!

ONLINE CAREER TRAINING PROGRAMS

The green industry, including building and energy efficiencies, is experiencing tremendous growth! **ed2go** now offers premier building performance programs designed to prepare students to enter the green workforce or transition into a new green job. Below is a listing of the current green programs. Please reference the program description for certification eligibility.

PRINCIPLES OF GREEN BUILDINGS

This program teaches individuals in the building, remodeling, or trade industry the principles of making buildings perform more efficiently. Contact hours: 30

PERFORMING COMPREHENSIVE BUILDING ASSESSMENTS

This intermediate program is geared toward conducting visual building inspections, performing diagnostic testing, and determining residential building improvement opportunities in the field; then documenting a home's performance, and prioritizing improvements for homeowners. Contact hours: 30

SENIOR CERTIFIED SUSTAINABILITY PROFESSIONAL

This program is designed to prepare students to become leaders in the green collar economy. The certification exam is included at no additional cost. Contact hours: 110

CERTIFIED INDOOR AIR QUALITY MANAGER (CIAQM)

This program is perfect for facility managers, building engineers, and health and safety officers who want to improve the indoor air quality (IAQ) of buildings. Contact hours: 16

BUILDING ANALYST QUICK START: BPI BA CERTIFICATION

This unique bundle of two very popular programs, Principles of Green Buildings and Performing Comprehensive Building Assessment, will prepare students to move into a new career in the ever growing green building field. Contact hours: 60 (for bundle)

CERTIFIED GREEN SUPPLY CHAIN PROFESSIONAL

Students will learn to create sustainability programs and apply "lean and green" manufacturing strategies. This program also includes the certification exam at no additional cost. Contact hours: 60

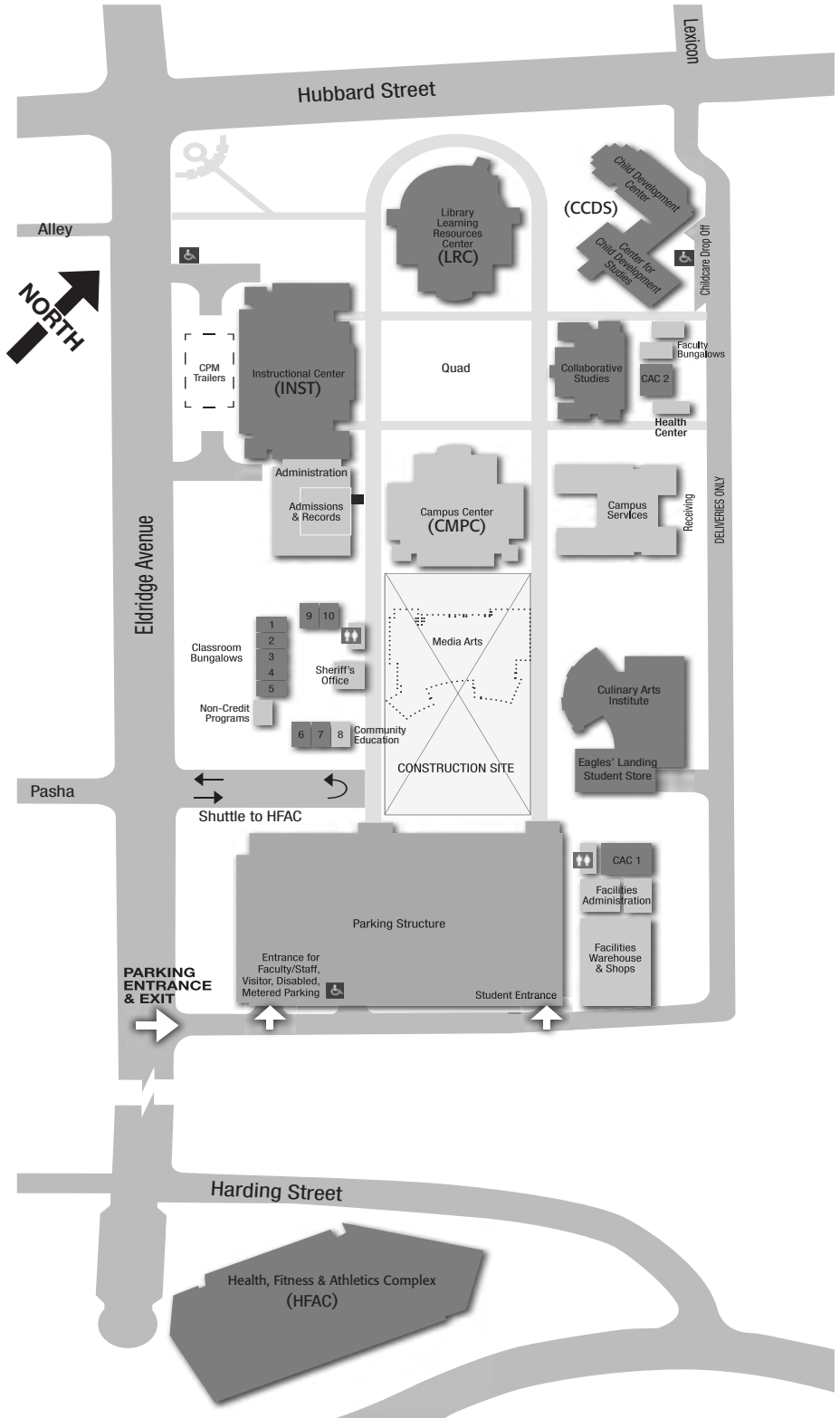
CERTIFIED INDOOR ENVIRONMENTALIST (CIE)

This program teaches all of the practical steps needed in order to make indoor environmental assessments, including how to take samples and how to resolve common IAQ problems. Contact hours: 32

REGISTER TODAY
Call 818.833.3417
 or
Visit Our Website
lamission.edu/communityed



Los Angeles Mission College Campus (LAMC) is located at 13356 Eldridge Avenue in Sylmar, corner of Hubbard & Eldridge.



HOW TO REGISTER - IT'S EASY AND FAST

Online: Go to lamission.edu/communityed
Register 24 hours a day, 7 days a week.
Click on the registration link. Register for classes and pay with Visa, MasterCard, Discover or American Express.

Phone: Call 818.833.3417 - Use Visa, MasterCard, Discover or American Express to pay over the phone.

Walk-In: Come to the Community Education Office
Monday - Friday 9:00am to 4:00pm
You may pay in person with Visa, MasterCard, Discover, American Express, check or cash.

Fax: 818.833.3337 Fax your completed registration form, including your Visa, MasterCard, Discover or American Express information.

Mail: LOS ANGELES MISSION COLLEGE
Community Education & Professional Development
13356 Eldridge Ave., Sylmar, California 91342
Complete the registration form (one registration form per person). For additional forms, you may photocopy the form. Mail the registration form with your Visa, MasterCard, Discover or American Express information, check or money order to the address above.



Non-Discrimination Policy

All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of ethnic groups identification, race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, medical condition (cancer related), sexual orientation, age, physical or mental disability (including AIDS) or veteran status (Reference: Board Rule 1202).

Política No Discriminatoria

Todos los programas y actividades de los colegios de la comunidad de Los Angeles se administrarán de una manera que no discrimine respecto a la identidad de grupos étnicos, raza, color, nacionalidad, origen, ascendencia, religión, credo, sexo, embarazo, estado civil, condición médica (relacionada con cáncer), preferencia sexual, edad, incapacidad mental o física (incluyendo SIDA) o el ser veterano.

Compliance Procedure

In order to insure nondiscrimination policy compliance at Los Angeles Mission College, please direct inquiries to the President of the college, 818.364.7795. Matters involving Section 504 may be directed to the Coordinator of Disabled Student's Program at 818.364.7734. In addition, inquiries may be directed to the District Office of Diversity Programs at 213.891.2315.

Proceso de arbitraje

Para cumplir con la póliza no discriminatoria en Los Angeles Mission College, dirija sus preguntas a la oficina del Presidente, 818.364.7734. Para asuntos sobre la sección 504, favor de dirigirse al Coordinador de estudiantes incapacitados, 818.364.7734, además puede dirigir sus preguntas a la oficina "Diversity Programs," 213.891.2315.



Los Angeles Mission College Community Education REGISTRATION FORM FOR ADULTS AND CHILDREN

Name _____

Address _____

City _____ Zip _____

Email _____ Business Phone (____) _____

Cell Phone (____) _____ Home Phone (____) _____

Date of Birth _____ (required for all youth classes)

Class #	Class Title	Start Date/Time	Fee
TOTAL FEES DUE			

Payment: <input type="checkbox"/> Cash _____ <input type="checkbox"/> Check # _____ <input type="checkbox"/> Credit Card Visa/MC/Discover/Amer Exp # _____ <div style="display: flex; justify-content: space-around; font-size: small;"> (circle type) (credit card #) (expiration date) </div>

REFUND POLICY: A refund may be obtained up to five (5) working days prior to the start date. A per-class service fee of \$10 is charged for processing any class drop or withdrawal that is not the result of a class cancellation. 100% of the collected fees will be refunded if a program is cancelled by the Community Education program. Los Angeles Mission College reserves the right to add or cancel classes, change instructors or make adjustments in scheduled days, hours, room assignments for any class. All class materials are mandatory unless stated as optional under the class description.

This section must be completed for any class that will be attended by a person under 18 years of age.

I grant approval for my child, _____, age _____, grade level _____, date of birth _____ to participate in youth classes and release Los Angeles Mission College Community Education and any instructors and assistants from any liability arising from his/her participation in said classes. I understand that Los Angeles Mission College Community Education does not provide health or medical insurance for participants. Consent is hereby given to the Los Angeles Mission College Community Education instructors or supervisors to give or seek medical aid required in the case of emergency. My child's photograph and name may be used should media or staff interview or take pictures of my child while participating in classes.

I understand that each Los Angeles Mission College Community Education youth class is designed for a specific age or grade level. I certify that I have enrolled my child in the appropriate grade level, and understand that no refunds are given due to enrollment in a class that is in the wrong age or grade level for my child.

Parent/Guardian's Name: (please print) _____ Date: _____

Parent/Guardian's Signature: _____

Parent/Guardian's Phone: _____

Emergency Contact Name: _____ Phone: _____

Notice to Parent/Guardian: You must pick up your child at the class site immediately following the completion of the class.

Call & Register Today • 818.833.3417
Visit Our Website: lamission.edu/communityed



LOS ANGELES MISSION COLLEGE
13356 Eldridge Avenue
Sylmar, California 91342

Non-Profit Org.
U.S. Postage
PAID
Permit No. 239
Van Nuys, CA

KIDS VIOLIN • PIANO • GUITAR

CAREER DEVELOPMENT

CERTIFICATIONS

COMPUTER SKILLS

FITNESS

CAREER TRAINING

ART

MULTIMEDIA

MUSIC

PERSONAL INTEREST

ONLINE COURSES

Register Today

818.833.3417

Visit Our Website: lamission.edu/communityed