



# COLLEGE CITIZENS' OVERSIGHT COMMITTEE

**Monday, July 19, 2010  
5:30 p.m. – Campus Center, Room 4**

**DRAFT MINUTES**

MEMBERSHIP PRESENT:	MEMBERSHIP ABSENT:
Tom P. Brown, Jr.	Bonnie Bernard
Ed Woods	Judith Valles
Yvonne Chan	Nick Quintanilla, GSE
Irwin Silon	
Michele Walters (GSE)	

FACILITATOR PRESENT:	GUESTS:
	George Johnson (GSE)
	Wally Bortman (LAMC)
	Nitin Bandi (GSE)
	Charles Sellers (GSE)
	Bill Corneli (GSE)
	Larry Billingslea (CSUN)

**WELCOME/APPROVAL OF MINUTES:**

The meeting came to order at 5:40 pm in Campus Center, Room 4. Committee members introduced themselves. The minutes from May 17, 2010 meeting were approved as written.

**REPORT FROM PROJECT DIRECTOR:** Proposition A/AA is winding down. The only project left is Family and Consumer Studies Building. The building is scheduled to be completed by November 2010 and will be occupied by spring semester 2011. Report on Measure J. Media Arts Center is in twenty percent completion; it will be finished by October 2011 and ready to be occupied by spring semester 2012. Student Services project was just awarded; it will go for DSA approval after design is complete. The building will be ready for occupancy by spring semester of 2014. Library/LRC renovation/expansion project is in design stage and is awaiting additional allocation of funds from the district for construction. DSA approval was recently received for East Campus project. Site work has been started. Completion is scheduled by February 2012. Progress on the Campus Modernization (Phases 1, 2 and 3) projects was discussed. It was mentioned that after completion of Demand Side Management project (retrofitting of College's electric lighting fixtures) electricity consumption will be reduced by 20 to 30 percent.

Revision of the original Master Plan will be submitted to Board approval for minor changes. Current issues were reported on Hubbard Nursery Property negotiations and Arroyo Ball Fields developments. Summary of all projects was distributed. The report was accompanied by discussion of details; close attention was given to

energy saving projects and to possibilities of using renewable sources of energy (photovoltaic) to meet campus needs.

**REPORT FROM COLLEGE PRESIDENT:** Report from the College President was delivered by Wally Bortman. The decision has been made by College Council to occupy Family and Consumer Studies building in spring 2011. Questions were answered on how the College addresses a need for funding additional costs for operating, maintaining and staffing of new buildings. New expenditures are in budget. The College is committed to conduct academic programs in efficient way. The school will keep only classes which meet certain enrollment targets. Low-enrollment sessions were eliminated to keep expenditures in check and keep instructors' workload more efficient. Six full-time faculty members were hired starting in fall 2010 semester to comply with regulation on full-time/part-time instructors ratio. Announcement was made about Farmers' Market at LAMC. The first market occurred on June 26, 2010 and proved to be a success. Farmers' Market is planned to go year-round.

**REPORT FROM DISTRICT COC REPRESENTATIVE:** The details were presented on DCOC meeting which took place on July 2010 at the District Office. Inspector General is to be hired to oversee bond expenditures which must be made in strict accordance with regulations. Certain restrictions in using bond money were discussed. Draft of the formal annual DCOC report was presented. Projects pertaining to LA Mission College development are listed in the report. Suggestions were made by Committee members on clarifications of some projects' descriptions.

**REPORT FROM ASO REPRESENTATIVE:** No report.

**PUBLIC SPEAKERS:** No report.

**PROPOSED MEETING CALENDAR FOR 2010:**

November 8, 2010

**NEW BUSINESS:** None

**ADJOURNMENT:**

The meeting adjourned at 6:46 pm.