



# COLLEGE CITIZENS' OVERSIGHT COMMITTEE

Monday, July 11, 2011

5:30 p.m. – Campus Center, Room 4

## DRAFT MINUTES

<b>MEMBERSHIP PRESENT:</b>	<b>MEMBERSHIP ABSENT:</b>
Bonnie Bernard	Larry Billingslea
Dr. Yvonne Chan	Dr. Monte E. Perez (LAMC)
Irwin Silon	
Edward Woods	

<b>FACILITATOR PRESENT:</b>	<b>GUESTS/RESOURCE MEMBERS:</b>
Michiel Usher (GSE)	Rolf Schleicher (LAMC)
George Johnson (GSE)	Walter Bortman (LAMC)
Monique Douglas (GSE)	
Christina Gregoire (GSE)	

### WELCOME/APPROVAL OF MINUTES:

The meeting came to order at 5:50pm in Campus Center, Room 4. Minutes from May 23<sup>rd</sup>, 2011 meeting were approved as corrected. The request was made to discuss three items on September's meeting: 1) voting on second term membership, 2) bringing membership to full capacity of seven members and 3) selecting DCOC representative.

### REPORT FROM GSE PROJECT DIRECTOR:

#### 1. Proposition A/AA:

- Financials of Proposition A/AA were discussed. Balance of \$713,920 to be allocated to other Bond projects.

#### 2. Measure J:

- Available funds after completion of all projects are estimated to be \$26.6 million.

#### 3. Sheriff's Station:

- New location for Sheriff's Station is to be confirmed by the college. Two options are discussed: 1) new stand-alone building at costs of \$4.5 million or 2) modernization of Instructional Building at a lower cost.



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#### 4. Health and Fitness Center:

- Explanation was given to committee on the order change pertaining to construction of HFAC building.

#### 5. Media Arts Building:

- Project continues to fall behind schedule due to out of sequence work, low manpower, lack of coordination and poor workmanship.
- A note of default was given to the contractor (SMC). Initially the contractor was chosen due to low bid submitted. When District raised concerns a new even lower bid came in. This contractor is new to the campus but performed some work for the District before.
- This project is about 39% completion. The issue was addressed to the General Counsel and auditors to have contractor correct non-compliant work.
- The timeline for completion is estimated to be October 2012 in the worst case scenario.

#### 6. Other projects:

- Progress and timeline of Chill/Hot Water Loop was discussed.
- Requirements of Fish and Game Department are to be met before permits for construction are issued for Athletic Complex.
- Modular buildings are to be moved to Alvarez property to empty space for construction of Student Services building.
- Series of meetings are being held with college administration on discussion of requirements for Central Plant project.
- District mandated usage of 18% photo-voltaic generated energy by colleges. PV is installed on parking structure and is planned for Child Development Center. Funding options for the project were discussed.
- Construction of East Campus is progressing well. Contractor (Pankow) is doing an exceptional job. The project is in budget and on schedule.
- EIR stipulates that if college reaches enrollment of 15,000 by 2015 a traffic study will be necessary. Current enrollment is about 11,000. Shuttle is taking students from college's parking structure to East Campus.

#### REPORT FROM COLLEGE PRESIDENT (by Walter Bortman):

- LAMC would like to nominate a member of CCOC to serve a one year term on the District Oversight Committee. Nomination and confirmation in the minutes would allow forwarding a name to the President for approval and recommendation to the Chancellor.
- In response to The LA Times's request about selection of the contractor for Student Services Building and based on information provided to the college by the selection committee, it was reported that the selection process should follow all guidelines and policies required by the district and college.



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**REPORT FROM ASO REPRESENTATIVE:** No report.

**REPORT FROM DISTRICT COC REPRESENTATIVE:**

- Office of Inspector General Update Report and Recommendations for Committee Procedures were distributed.
- Dr. Chan asked that number of CCO committee members will be brought up to full size of seven people. This will require of choosing two more members: one student and one bona fide taxpayer. One of the new members should be able to participate as DCOC member. DCOC meets once in two month in Downtown LA.
- Ms. Bernard motioned not to vote on nomination of DCOC member at this time; seconded by Mr. Woods.

**PUBLIC SPEAKERS:** None.

**PROPOSED MEETING CALENDAR FOR 2011:**

September 12, 2011

November 14, 2011

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:**

The meeting adjourned at 7:30 pm.