



COLLEGE CITIZENS' OVERSIGHT COMMITTEE

Monday, March 14, 2011
 5:30 p.m. – Campus Center, Room 4

MINUTES

MEMBERSHIP PRESENT:	MEMBERSHIP ABSENT:
Bonnie Bernard	Yvonne Chan
Larry Billingslea	
Irwin Silon	
Ed Woods	
Kathleen Burke-Kelly (LAMC)	

FACILITATOR PRESENT:	GUESTS/RESOURCE MEMBERS:
Michiel Usher (GSE)	Safi Ishrati (LACCD)
George Johnson (GSE)	Rolf Schleicher (LAMC)
	Wally Bortman (LAMC)

WELCOME/APPROVAL OF MINUTES:

The meeting came to order in Campus Center, Room 4. Minutes from January 10th, 2011 meeting were approved with change of the May meeting date from May 16th to May 23rd. New format of the minutes was approved.

REPORT FROM GSE PROJECT DIRECTOR:

1. New **Monthly Progress Report** from GSE was introduced to the committee. The report is to be issued every month to outline completion status and financial aspects of each project. Report shows status of completed work for previous month. Report contains Executive Summary, Scope, Financial Status and Analysis of individual projects. Further, each project analysis includes: scope, project status, project issues, project concerns, project look-ahead status, project schedule, project budget status and current project photos.
2. **Family and Consumer Studies Building (FCSB):**
 - Building is almost complete
 - There is one outstanding issue: DSA changed its requirements for bracing of fire sprinklers; this could impact building finalization and increase costs. New requirements are per changes in the Building Code.
 - To accommodate college needs, move-in for this building is scheduled for spring break.



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3. **Media Arts Center Building.**

- The Prime contractor removed one of their subcontractors from the project (working site) due to inappropriate behavior and poor workmanship. This will cause delays (six to eight weeks at least) in the project. The subcontractor was doing the interior work.
- Substitution request to find new subcontractor was submitted to the district.
- There are other delays in completion due to bad weather and work sequence irregularities.

4. **East Campus:**

- Work is progressing well. Planned completion date is May 2012.
- Inspection successfully passed for Harding Street improvements and piping.

5. Confirmation was received from the District Office that **additional projects** requested by the college satisfy Bond requirements

- Acquisition of the nursery across the street is in progress. This will allow relocation of bungalows for three years to free up construction site for Student Services Building.

6. Changes in GSE personnel and staffing were briefly discussed.

REPORT FROM COLLEGE PRESIDENT: News from the state budget is not good. At least 5% reduction of the funded base is a fact. Summer and winter sessions are cancelled to preserve fall and spring semesters. If tax extension is not paced on the ballot or not voted for this will increase funding loss from \$400 million to \$900 million. Newly built fantastic facilities may remain unfilled due to enrollment reductions.

REPORT FROM ASO REPRESENTATIVE: No report.

REPORT FROM DISTRICT COC REPRESENTATIVE: No report

PUBLIC SPEAKERS: No report.

PROPOSED MEETING CALENDAR FOR 2011:

May 23, 2011

July 11, 2011

September 12, 2011

November 14, 2011



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OLD BUSINESS: None

NEW BUSINESS: Committee discussed the series of articles in LA Times related to managing bond construction funds. Questions were addressed to the college leadership. The college president clarified that administration was not aware of the conflict of interests of VP of Administrative Services. When District learned of the issue (due to mandatory personal disclosure) the VP was given a choice to resign or to have her husband's company been removed from district's sub-contractors list. She has chosen to resign. The issue was a conflict of interests. Questions were asked by committee members about District's requirements on continuing business ethics education. Other items addressed in the newspaper article were discussed.

ADJOURNMENT:

The meeting adjourned at 6:45 pm.