Voting Members Absent: Joe Ramirez, Michong Park, Joanne Grey, Hanh Tran, Marcelo Rodriguez, Alma Johnson-Hawkins

The meeting was called to order at 12:15 after there was a quorum.

- Review/Update/Approve Minutes of February 9 meeting
  The minutes were approved – motion by Steve Ruys
- College Financial Update
  There’s been a general spending freeze. Looks like the ending balance will be less than $200,000. There will only be 1 hire, which will assist in increasing rental income. For the 12-13 year, we have to do a couple plans. The first is, assuming we get funded for FTES. Then, the next scenario includes more of a cut for hourly faculty, Next Spring will be very brutal if nothing gets passed before that. But, this is the plan today, and things might change. The major concerns are: what will we do? Some people say the district has $61 mil. The problem is the state says they will give a certain amount, but funds are being deferred. The reserve is used to offset the gap that will be paid later. We can borrow these funds as well. The next meeting, April 11, the board meeting will be here. Before that, there will be the finance committee will meet. On May 15, the governor will release his revised budget. Many people are working on revenue generation. The idea
of a smaller cut in the fall is the direction from the district. For the Spring, we will have to see what will happen. LAMC will receive an increase in our budget of $500,000 next year. This will be used to hire 3 more janitors and one more tradesperson. Mission has the lowest of maintenance staff in the district. A Dean of Institutional Research is also being discussed. Since Dan has been here, we have lost 2 janitors and one trade person.

- **Budget and Planning Operational Plan Timeline for 2011-12**
  
  Finalize Overbase Requests. Last meeting the student services requests were discussed, but we did not approve the final list. There was not a quorum last meeting, so action couldn’t get taken. Sustainability and stability were weighted differently. The decision over whether a request was for sustainability or stability was made by the requestor. The idea is to work on changing the process for the next cycle. It is really too late to change the process for this year. What we are deciding on is whether or not to have one list that is weighted, or two lists, one for sustainability and one for stability. At the annual strategic planning meeting for this academic year, the decision was to focus on stability. It was suggested to forward three lists, one with just sustainability, one with just stability, and one that shows them all. Motion was to move the 2 lists (3) forward to college council on April 19.

- **Committee Evaluation Report for Shared Governance Task Force/Committee.** They self-evaluation form was handed out for us to review. Many ideas were discussed that will be incorporated in the report. One idea was to have some meetings together with other committees like technology, enrollment management, facilities to be together on decisions. Tobin is on college council.

- **Additional New Business**