Members Present: Tobin Sparfeld, Daniel Villanueva, Steve Nerud, Joe Ramirez, Josefina Blanco, Estela Miranda, Angela Aghajanian, Sara Sanchez, Gayane Godjoian, Cathy Brinkman, Rod Austria, Michael Climo

Members Absent: Steve Ruys, Zoila Rodriquez-Doucette, Rudy Ordonez, Milena Calderon, Carlos Garcia,

Resource Member Present: Frances Nguyen

Guests Present: Michael Allen

Meeting called to order at 12:10 pm.

Minutes from the last meeting were reviewed but could not be formally approved as they had not been made available to the members with adequate review time.

Danny Villanueva provided the committee with a financial update. The 1st quarter report will project an approximately $2.6 million deficit, subject to change. The deficit is being driven by the estimated increase in salaries and benefits due to the new union contract in addition to costs associated with the college growth projection. Danny mentioned that offsetting the higher costs are strong class loads which are the best in the district. The budget will be further refined once the December tax roll outlook is available.

The committee was asked to consider and provide its recommendation on the number of full-time faculty positions being filled in the coming year. Danny informed the committee that anticipated retirements are five positions, and recommended that, at a minimum, five positions should be filled. After some discussion, it was the committee’s recommendation that seven full-time positions be filled based on five anticipated retirements. This recommendation will be forwarded to College Council.

The next agenda item was to consider the resource requests from the various departments. The departments had prioritized their requests through the program review process and presented the details of the requests to the committee. Michael Allen presented the rationale for the Academic Affairs resource requests, followed by Joe Ramirez for the Student Services requests. There were no resource requests from Administrative Services as any specific requirements would be self-funded. The committee will prioritize all requests using its rubric at the December meeting.

The meeting was adjourned at 1:30pm.