Call to Order by: Leslie Milke @ 12:05

Items Discussed:

Dr. Valles introduced to the committee Rolf Schleicher as the new College Fiscal Administrator.

1. **Review/Approval of Minutes**
   The Committee reviewed and approved the minutes from the November 04 meeting.

2. **College Budget Update:**
   Frances reported that the college in its financial plan reflects a projected deficit of approximately $1 million, reported to District Budget Office at the end of the first quarter. The projected deficit excludes 75% of prior year balance. To promote fiscal prudence during the current difficult fiscal climate, District put in place a fiscal policy that limits the use of prior year balance to only 25%. At this reporting, the College anticipates to receive 2.21% funded growth/restoration, approximately $602K, expected to come in February 2011. The college will also be receiving $157K distribution from District balance of fiscal
year 2009/10 for M&O and for utilities for the new buildings. At this time we don’t know whether there will be mid-year funding cut.

3. **Update from Taskforce Report on Criteria for Resource Request Prioritization**
   Roman and Leslie presented the revised Maslow’s pyramid framework that the taskforce had worked on the previous week. The taskforce included Alma, Leslie, Zoila, Roman, and Cathy. Roman explained that the pyramid is a framework to help the taskforce in formulating the college priorities. Once the priorities are developed, a rubric will be developed to review each request over base allocation and to fund those request with the highest score according to the rubric. Alma explained that the levels in the pyramids are now markers and College Council will decide the priority for any given year. Once the priority has been decided, the categories would be rearranged and the new rubric will be applied to priorities the requests. Leslie added that the items presented are not final and asked the committee for their input in adding and rearranging the categories in the pyramid.

   The committee discussed having hiring prioritization for classified similar to the hiring prioritization for faculty to prepare when those hiring request come to the committee.

4. **Presentation of Specially Funded Programs**
   Rosalie Hilger, Maria Granados and Estela Miranda gave a presentation about the Kinship and Foster Care program. Angela Aghajanian gave a presentation about the CalWorks program.

**List of any action taken:**

The committee adopted the framework as the priorities to be recommended for college council.

**Adjournment:** 1:20 p.m.

**Minutes submitted by:** Roman Juarez