SHARE GOVERNANCE COMMITTEE MINUTES

**COMMITTEE:** Budget & Planning

**Date of Meeting:** 11-04-2010  **Location:** CC4  **Time:** 12:00

**Voting Members Present:**
Cathy Brinkman, Eloise F. Cantrell, Lilamani De Silva, Alma Johnson-Hawkins, Roman Juarez, Leslie Milke, Luz Nunez, Mi Chong Park, Joe Ramirez, Tobin Sparfeld, Zoila Rodriguez-Doucette, Andrea Soqui, Hanh Tran, Yoon Yun

**Voting Members Absent:**

**Resource Members Present:**
Frances Nguyen

**Guests Present:**
John Soliman, ASO VP

Call to Order by: Alma Johnson-Hawkins @ 12:05

**Items Discussed:**
1. **Review/Approval of Minutes**
   The Committee reviewed and approved the minutes from the October 07 meeting with minor corrections by consensus.

2. **College Budget Update:**
   The College reported in the October financial projection and first quarter report a projected year-end deficit of approximately $1,000,000 not including 75% of prior year balances and before the anticipated enrollment growth funded at 2.21% to partially restore the workload reduction of 3.3% in fiscal year 2009-10.

3. **Membership Vacancies**
   There are no vacancies at this time.

4. **Taskforce Report on Operational Plan Process**
A sample pyramid based on Maslow’s Pyramid of needs was presented to the committee. It was explained why the Op Plan is so important for the annual budget presented to the district. The college is looking at the current budget to see what is needed for additional resources. A new pyramid was designed based on the suggestions from the committee.

5. **Taskforce Report on Criteria for resource allocation and prioritization**
   It was suggested that this committee respond to all request for funds whether they are approved or not. The Criteria for resource allocations needs more work.

6. **Presentation of Specially Funded Programs**
   No presentations this month. Frances to send out invitations to SFP managers to present to this committee. It was suggested the presentations to be ten minutes long. Alma will look at the list of presenters and Leslie will get assign the dates.

**New committee member**
Tobin Sparfeld is a new member to the committee and is representing the Faculty Senate.
Andrea Soqui is a new member and is representing the ASO

**List of any action taken:**

**Adjournment:** 1:30 p.m.

**Minutes submitted by:** Luz Nuñez