



**ACCREDITING  
COMMISSION  
for COMMUNITY and  
JUNIOR COLLEGES**

*Western Association  
of Schools and Colleges*

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July 3, 2014

Dr. Monte Perez  
President  
Los Angeles Mission College  
13356 Eldridge Avenue  
Sylmar, CA 91342

Dear President Perez:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 4-6, 2014, reviewed the Follow-Up Report submitted by Los Angeles Mission College, the Report of the Evaluation Team that visited Thursday, April 24-Friday, April 25, 2014, and the presentation by College representatives.

The Commission took action to **remove Warning and reaffirm accreditation**. Los Angeles Mission College has provided evidence, and the team verified, that it has addressed Recommendations 1, 3, 4, 6, 8, 10, 11, 12, and 13, resolved the deficiencies, and now meets the Standards cited in those recommendations.

The Commission also took action to require the College to submit a **Follow-Up Report by March 15, 2015**.<sup>1</sup> The Report should demonstrate that the College has addressed Recommendations 2, 5, 7, 9, and 14 as noted below, resolved the deficiencies and now meets associated Eligibility Requirements and Standards.

**Need to Resolve Deficiencies:**

The Accreditation Standards, as an integrated whole, represent indicators of academic quality and institutional effectiveness. Deficiencies in any Standards will impact quality at an institution, and ultimately the educational environment and experiences of students. The Commission found Los Angeles Mission College remains deficient in meeting the following Accreditation Standards: I.B; I.B.2; I.B.6; II.A; II.A.1.c; II.A.2; II.A.2.d; II.B; II.B.1; II.B.3; II.B.3.c; II.B.4; IV.A.5; and IV.B.2.a.

**Recommendation #2:** To meet the Standards, the team recommends the college assess the achievement and learning outcomes for each of the past five years by programs and the college, set standards for student success including student achievement and student learning, accelerate its efforts to assess outcomes in all courses, programs, degrees and certificates and assess how findings have led to improved student learning and the

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achievement of the college mission, and widely distribute the results so they may be used as the basis for all constituent groups to engage in self-reflective dialog about the continuous improvement of student learning and institutional processes. (I.B; II.A; II.B; I.B.2; I.B.6; II.A.1.c; II.A.2; ER 10)

**Recommendation #5:** To meet the Standards, the team recommends the college adopt mechanisms for assessing: student learning styles and needs, the alignment of instructional delivery and pedagogical approaches with student learning styles and needs, and how instructional delivery and pedagogical approaches are related to achievement of student learning outcomes. (II.A.2.d)

**Recommendation #7:** To meet the Standards, the team recommends the college undertake an overall assessment of its student support service offerings to determine the full scope of services it needs to offer to meet the diverse needs of its students as well as all federal and state requirements. The assessment should also determine the level of staffing needed to deliver an acceptable level of services based on its budgeted student enrollment, and develop the resources needed to employ the staff required to deliver the planned services. (II.B.1; ER 14)

With regard to Recommendations 2 and 7 above, the Commission has determined, and the team has verified, that the College now meets Eligibility Requirements 10 and 14.

**Recommendation #9:** To meet the Standards, the team recommends the college ensure that all student support programs, including counseling for distance education students, are actively engaged in the program review and outcomes assessment process to determine how they contribute to the institutional student learning outcomes. All of the student services programs and services should complete a full cycle of review and assessment which includes gathering of data, analysis of data, implementation of program changes for improvement and the re-evaluation of implemented improvements. (II.B.3; II.B.3.c; and II.B.4)

**Recommendation# 14:** To meet the Standards, the team recommends the college undertake an evaluation of its collegial governance and decision-making processes, as well as the overall effectiveness of the current administrative structure, and that it widely communicate the results of these evaluations and uses them as the basis for improvement. (IV.A.5; IV.B.2.a)

Under U.S. Department of Education enforcement regulations, the Commission is required to take immediate action to terminate the accreditation of an institution which is out of compliance with any standard. In the alternative, the Commission can provide the institution with additional notice and a deadline for coming into compliance that is no later than two years from when the institution was first informed of the noncompliance. In exceptional situations, if the institution has done all within its authority to reach compliance on any standard but remains out of compliance, the Commission is permitted by regulations to allocate a one-time, short-term “good cause extension” for the college to reach compliance prior to acting on the institution’s termination.

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However, continued noncompliance with multiple standards would diminish the appropriateness of such an extension. Los Angeles Mission College should fully resolve the noted deficiencies by **March 2015**.

The Follow-Up Report submitted in March 2014 will become part of the accreditation history of the College. The Commission requires that you give the Report, the Evaluation Report, and this letter appropriate dissemination to your College staff and to those who were signatories of your Follow-Up Report. This group should include the Chancellor, campus leadership, and the Board of Trustees.

The Commission also requires that the Follow-Up Report, the Evaluation Report, and this Commission action letter be made available to students and the public by placing a copy on the College website. *Please note that in response to public interest in disclosure, the Commission now requires institutions to post accreditation information on a page no farther than one click from the institution's home page.*

Institutions are expected to meet Eligibility Requirements, Accreditation Standards, and Commission policies at all times during the six-year review cycle. Los Angeles Mission College must demonstrate to the Commission at the time of the next regularly scheduled report that the recent changes implemented to resolve deficiencies and meet Eligibility Requirements and Standards have been sustained. Los Angeles Mission College will submit its Institutional Self Evaluation of Educational Quality and Institutional Effectiveness in preparation for the comprehensive review in **March 2016**. Please note that the comprehensive evaluations will be based upon Accreditation Standards adopted in June 2014

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, educational quality, and student success.

Sincerely,



Barbara A. Beno, Ph.D.  
President

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<sup>1</sup> Institutions preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review *Guidelines for the Preparation of Reports to the Commission*. It contains the background, requirements, and format for each type of report and presents sample cover pages and certification pages. It is available on the ACCJC website under College Reports to ACCJC at: <http://www.accjc.org/college-reports-accjc>.