I. Review of Minutes of Informal Meeting in June
A brief meeting was held in June; no agenda was recorded nor were any official minutes taken. Group met for the first time to discuss what the purpose of the Team was. After some discussion, it was clear that this Team would evolve around the idea to promote collegiality through working with the different entities on campus that would put on workshops, events, activities, and discussions.

In attendance was: Joe S. Ramirez, Leslie Milke, Darlene Montes, and Zoila Rodriguez-Doucette. There was discussion to invite additional colleagues to participate at our next meeting.

II. Discussion of Types of Workshops
The group discussed who on campus would have workshops, events, and activities on campus. It was decided that the Team would assist those that were and we would encourage others to include.

III. Collaborations with Students/ASO
An invitation to Student Organizations and the ASO was going to go out to see how this Team could assist and promote their activities.

IV. Professionalism in the Workplace
The group discussed how we could promote a professional and courteous environment at meetings, the classroom, and at work places. One of the ways it would be done would be through our Flex Day Presentation.

V. Flex Day Presentation
As we discussed Professionalism in the Workplace, it was decided that the group's Flex Day Presentation's theme would be on how to conduct and have an awareness of professionalism in our daily working environment.

VI. Other Topics
None discussed

VII. Next Meeting
Thursday, July 24, 2013

VIII. Closure