ACCREDITATION STEERING COMMITTEE
CAI – Arroyo Room, 9:00 a.m.–10:30 a.m.

Present: Michael Allen, Kelly Enos, Leslie Milke, James Armstrong, Pat Flood, Madelline Hernandez, Mary Lou Mendoza, Monte Perez, Zoila Rodriguez-Doucette, Sarah Master, Joe Ramirez
Absent: Darlene Montes, Dennis Schroeder, Cathy Brinkman, Myriam Levy, Daniel Villanueva, Susan Ghirardelli, Rod Austria
Support: Guests: Ludi Villegas-Vidal, David Garza

❖ Meeting called to order 9:15 a.m.

1. Review Minutes
   • August 21, 2014 M/S/Approved w/ correction (Hernandez/Mendoza)

2. President’s Report
   a. Dr. Perez stated he will be holding a Town Hall meeting on September 23rd from 12pm to 1pm. Purpose of the Town Hall will be to discuss the mission statement and report to the campus about re-affirmation.
   b. David Garza will be the Co-Lead on Standard Four.
   c. The district will have a writing team for Standard four.

3. ALO’s Report – no report

4. Committee Membership
   a. Madelline and the committee welcomed Kelly Enos as the new Faculty Co-Chair of the ASC.
   b. Myriam Levy will be the DE representative on ASC. Still waiting on ASO and Classified representatives.

5. Progress on Recommendations 2, 5, 7, 9, 14
   a. Rec 2 - Pat Flood advised the committee all ILOs have now been assessed at least once. Of critical importance this semester will be to complete assessment of all Program Learning Outcomes and any course assessments that have not been done. Nick Minassian has been assisting with the online SLO system to make it easier to copy assessments and link course assessments with program assessments. Most departments have made significant headway on course and program assessments. There are however a few departments that need to accelerate their assessments of courses and programs (see attached for further). Pat reminded the committee there will be a SLO Summit on October 17th.
   b. Rec 5 – Leslie advised the committee they are reviewing applicants for Eagles Nest Coordinator. Materials have been purchased for the center.
   c. Rec 7 – Joe advised the committee on recommendations 7 and 9. Dean of Student Success and Student Services Aide in Assessment Center hires should be completed by end of October.
   d. Rec 9 – All Student Services units completed Comprehensive Student Services Program Reviews and all were validated over the summer. Assessments of all SAOs will be conducted in the fall.
   e. Rec 14 - Dr. Perez said the college will be hiring a permanent Dean of Academic Affairs as well as a Public Information Officer. The goal is to get these positions filled by March 2015.
6. **Timeline for Follow-up Report (March 2015)**
   The committee approved a Follow-Up Report timeline 2014-2015 with the final draft due the week of October 31. Evidence will continue to be submitted every two weeks through the middle of November.

   A second timeline was introduced for the Self Evaluation Report for 2016. The committee will take a vote for its approval next meeting on September 24. Madelline advised the committee we are looking for the report to be 80 to 90% completed by the end of Spring 2015.

8. **Accreditation Training/Workshop Planning**
   Madelline talked about an Accreditation Training/Workshop that is planned for Team leads to assist in writing to the Standards. Possible date of September 24th after the ASC meeting.

9. **Other**
   None

10. **Next Meetings (2nd and 4th Wednesdays, 9:00 a.m. to 10:30 a.m., CAI Arroyo Room)**
    - September 24 (Standard Team Lead Training)
    - October 8, 22
    - November 12, 26
    - December 10
    - January 7, 14, 21, 28

- Adjourned: 10:15 a.m.
- Attachments: SLO/PLO updates from Pat Flood.