ACCREDITATION STEERING COMMITTEE
Wednesday, June 10, 2015
9:30 a.m.—10:30 a.m.
CAI Arroyo Room

Present: Michael Allen, Kelly Enos, Pat Flood, Michael Griggs, Zoila Rodriguez-Doucette, Oliva Sanchez-Ayala, Daniel Villanueva
Absent: Cathy Brinkman, Faith Colt, David Garza, David Jordan, Sarah Master, Leslie Milke, Deborah Paulsen, Dr. Monte Perez
Support: Carlos Gonzalez, Mary Lou Mendoza, Isabelle Saber, Ludi Villegas-Vidal
Guests:

❖ Meeting called to order by Kelly Enos, 9:20 a.m.

1. Review Minutes
   • May 27 and June 3, 2015 Tabled until next meeting

2. President’s Report - No report.

3. ALO’s Report - VP Allen, VP Villanueva and Dr. Perez attended a budget meeting last week and disclosed that LAMC will be getting the same accreditation support budget for the 2016 Self-Evaluation as we did last year.

4. Self-Evaluation Report
   a. Review of Standard IIC
      • General comments/suggestions:
         o Remember to emphasize how we meet the Standard; be mindful of negative language.
         o Pat Flood will meet with the Standard IIC writing team and Co-Chair Enos next Monday to go over minor revisions.
         o Dean Saber spoke of the need for benchmarks of adequacy for various services. For example, if we state there are X number of computers, how do we determine if that number is adequate, excessive, etc.?
         o What is the take-away from Program Review? How does Program Review contribute to improvement?
         o Stating that we have a plan is not enough; there must be a discussion about how the plan is being implemented, an assessment of the results, and a revised plan to improve.
         o There was a discussion initiated by Michael Griggs about online accessibility for students with all types of disabilities. This should be inserted into the Standard response. The question arose as to what party is responsible to provide disabled students working from home full access to Distance Education as well as online counseling services.
         o There should be a timeline for actionable items. Strategically, it is better to meet the Standard as is than create more AIPs to address in the Mid-term Report.
         o Reference to specific events should include dates and descriptions of the event.
         o Avoid using vague terms such as “many” and “a lot.”
         o Writing teams should refer back to their evidence lists (this would include the District evidence list as well) to write their analyses and evaluations.
b. Isabelle Saber will assume the role of team lead on Standard IIA. Darlene Montes will remain the team lead for Standard IIB.

c. Summer availability of ASC members
   • It was decided to change the next 3 ASC meetings from Wednesdays to Tuesdays: June 16, 23 and 30, 2pm. We will still meet in the Arroyo Room.

d. Kelly will email ASC members the next Standard ready for review. He will be out of town for the next two ASC meetings on June 16 and June 23.

5. Next Meetings
   • June 16, 23, 30

   ❖ Meeting adjourned: 10:30 a.m.