Meeting called to order 9:07 a.m.

1. Review Minutes
   - October 22, 2014 M/S/Approved: Paulsen/Rodriguez-Doucette

2. President’s Report
   - Dr. Perez talked about his recent visit to Harvard where there were presentations on a wide variety of topics in higher education: adaptive response teams, Southern New Hampshire University’s online model, competency-based education, change theory, veterans’ and union issues.

3. ALO’s Report
   - The ACCJC will be setting up training on the new Accreditation Standards for April. The LACCD is going to request an earlier training for our District campuses only.

4. Follow-Up Report – next steps
   - Focus Groups for Rec 14 on November 18, 2014, 12:00 – 1:30 p.m., Arroyo Room
   - o 25 have signed up so far. There will be 4 groups. Each group will have 5 questions.
   - o More supervisors and department chairs are needed
   - o Suggestions requested
   - o Lunch will be served

   - Standard IA (Mission) – Leslie, Mary Lou
   - Outline completed. Working on Mission Statement. Data that supports the Strategic Plan will also support the Mission Statement. There was a discussion of methods to distribute the Mission Statement campus-wide.
   - Standard IB (Academic Quality & Institutional Effectiveness) – Sarah, D’Art, Pat, Patricia, Leslie, Deborah, Par
   - o Standard is parsed. Team is working with the crosswalk to edit the outline. There is new verbiage in this standard for SLOs.
   - Standard IC (Institutional Integrity) – Michael Allen, Louise, Tom, Rita, Trina, Vilma, Andzhela
   - o Standard is parsed, parts of 2013 Self-Study edited and new language added, evidence gathered. Next week will start writing the narrative.
   - Standard IIA (Instructional Programs) – Darlene, Carolyn, Barbara, Richard, Stephen, Christine
   - o Team has begun parsing standard. Require additional members. May require data from District.
   - There was a suggestion to include DSPS under IIA. Cathy has CTE research data for IIA.
   - Standard IIB (Library and Learning Support Services) – Darlene, Donna, David Garza, Sheila, Marie, Carlos Gonzalez, Lilit
   - Standard IIC (Student Support Services) – Joe, Diana, Ludi, Ivet, Dennis, Robert, Steve Ruys, Michael Griggs
   - o Looking at previous report’s language and attaching it to the new standard. Reviewing AIPs. Will meet Thursday to start collecting evidence. Is open to working with Matthew Lee again for this standard.
   - Standard IIIA (Human Resources) – Angela Echeverri, Ronn
There are questions re: Personnel Commission. Will include our HR plan, hiring process workshop. Planning a survey for adjuncts on how to better integrate adjuncts into the campus community.

- **Standard IIIB (Physical Resources)** – Wally, Zoila, Jesse
  - Updating the previous self-study. Planning a survey for students re: physical resources.
  - Because the whole bond program structure is discontinued and Gateway is gone, will need to get information from District about the current facilities plan.

- **Standard IIIC (Technology Resources)** – Rod, Ryan, Frances, Erik, Cathy Brinkman, Faith, David Jordan
  - IT and ASO are surveying students. Narrative to include the 5-year technology plan, and new SIS system. Will need to show how we are working with the integrated plan.

- **Standard IIID (Financial Resources)** – Danny, Tobin
  - The cost of capturing growth can explain the potentially negative budget balance for this report. The default rate on student loans stands at about 18%. This is identified as a District-wide issue and will be addressed in the standard.

- **Standard IV (Leadership & Governance)** – Dr. Perez, David Garza, Oliva, Mary Lou, Zoila
  - Language is parsed, suggested outline created (see handout). Team meets 1st and 3rd Mondays from 2-3pm.

6. **Webinar on the 2014 ACCJC Standards** by Napa Valley College
   - Will be presented in CMS auditorium on Tues, Nov. 18th.
   - VP Allen will re-send webinar link to ASC members.

7. **Non-Credit CORs update SLOs and PLOs - workshop November 25, 2014**
   - Darlene is working with Non-Credit faculty to update their CORs by the end of November. All updates will be done on paper, as there is no location available to upload them on ECD.
   - PLOs and SLOs from District sister colleges to be used as templates.

8. **Next Meetings** *(2nd and 4th Wednesdays, 9:00 a.m. to 10:30 a.m., CAI Arroyo Room)*
   - November 26, 2014
   - December 10, 2014
   - January 7, 14, 21, 28

   ✷ Adjourned: 10:30 a.m.