ACCREDITATION STEERING COMMITTEE
CAI Executive Dining Room, 10:30 a.m.–12:00 p.m.

Present: Michael Allen, Cathy Brinkman, Madelline Hernandez, Sarah Master, Mary Lou Mendoza, Leslie Milke, Darlene Montes, Joe Ramirez, Zoila Rodriguez-Doucette, Daniel Villanueva
Absent: James Armstrong, Angela Echeverri, Pat Flood, Michael Griggs, Monte Perez, Dennis Schroeder,
Support: Susan Ghirardelli, Ludi Villegas-Vidal

Meeting called to order 10:45 a.m.

1. Review Minutes
   • March 25, 2014 M/S/Approved (Leslie/Danny)

2. ALO’s Report - Allen
   • ACCJC visit confirmed for Thursday and Friday, April 24th and 25th.

3. President’s Report
   • No report

4. Follow-up Report Taskforce - Hernandez, Milke, Rodriguez-Doucette, Villegas-Vidal
   a. A Follow-up Report -- Task List with action items listed per division was distributed.
   b. Pros and cons of last March’s Self-Evaluation visit were discussed:
      • Deadlines were not kept
         o In the next Self-Evaluation cycle, task force members will work with various divisions (not their own) to arrange concrete meeting schedules to prepare for the visit and make sure that minutes are taken at each meeting.
      • Divisions should be responsible for gathering evidence for their own areas. All members of a division should be cognizant of the evidence pertinent to their division.

   ➢ Danny excused himself for an 11am meeting and returned at 11:15am

5. Follow-up Report task list (by division)
   • Madelline will post a dated draft of the task list today on the O-drive. Each division was asked to review their areas carefully and send any corrections to Madelline by tomorrow morning.
   • The Mission Statement will be reviewed at the next College Council meeting.
   • Yet another discussion about the student complaint process was initiated but deferred to a future meeting dedicated to the subject. Student Services and Academic Affairs will meet to discuss.
   • ASC agreed that RATF should have its own link on the College Council website.

6. AIP Update
   • Divisions should continue to update this list on the O-drive

7. Visiting Team Preparation
   • To prepare the campus for the ACCJC visit, ASC members will meet with the divisions for training sessions. The purpose is to make sure that all are aware of the Follow-up Report and key players are prepared for their interviews. Student Services has scheduled a meeting for April 17th.
8. **BOT Meeting** - April 23, 2014
   - The meeting venue, which will be hosted by LAMC, has been moved to the District office because our Campus Center is unavailable. The LAMC presentation will highlight our STEM and Title V programs.

9. **Additional Topics**
   - The ASC dinner, hosted by Dr. Perez, is scheduled for April 3rd, 4pm, at the Odyssey. Please RSVP to Oliva.
   - The Eagles Nest opens today.
   - There will be a shared governance training today in the Arroyo Room at noon.
   - Peer Mediation – to be held off campus during finals week. The purpose of the training is to promote collegiality. Union leads and Academic Senate members will be attending. Other faculty and staff welcome.

10. **Next Meeting**
    - Wednesday, April 16, 9:00-10:30am, Executive Dining Room

Adjourned: 12:00 p.m.