ACCREDITATION STEERING COMMITTEE
CAI Arroyo Room, 9:30 a.m. – 12:30 p.m.


Absent: Louise Barbato
Support: Susan Ghirardelli

Meeting called to order 9:40 a.m.

1. Review Minutes
   • February 5, 2014 M/S/Approved (Leslie/Zoila)
   • February 7, 2014 M/S/Approved with correction (Leslie/Madelline)

2. President’s Report
   • The Board of Trustees will support campuses with their impending ACCJC visits by paying for mediation training. Mission should let the Board know of anything we might need to prepare for the visit. The Board is also planning to host a luncheon for LAMC’s ASC to thank the committee for its hard work.

3. ALO’s Report
   • Names have been submitted to participate in the ACCJC training on March 7.

4. Evidence collection
   • Recs 1, 8, 10 and 12 – writing is completed. Please take a look at the evidence pages and forward missing pieces to Darlene.

5. Review Recommendations

<table>
<thead>
<tr>
<th>RECOMMENDATIONS</th>
<th>TEAMS/UPDATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recommendation 7</td>
<td>• Danny to provide Dr. Perez information on sub and relief costs.</td>
</tr>
<tr>
<td></td>
<td>• Important to address eligibility requirements within this Recommendation.</td>
</tr>
<tr>
<td></td>
<td>• The Counseling staff will be interviewed on February 26 and 28 by a team from CSUN’s Student Services.</td>
</tr>
<tr>
<td></td>
<td>• P. 1 – Perez to revise 2nd paragraph beginning “Between fiscal years...”</td>
</tr>
<tr>
<td></td>
<td>• P. 1 – 3rd paragraph beginning “This recommendation... In summer and fall 2013, the President...” Provide evidence for statements in this paragraph, eg: memos, SSSC meeting minutes for October and November.</td>
</tr>
<tr>
<td></td>
<td>• P. 2 – provide evidence for statement in first paragraph.</td>
</tr>
<tr>
<td></td>
<td>• P. 2 – substitute Ludi’s data table for the bulleted information. Provide names of campuses the data is being compared to.</td>
</tr>
<tr>
<td></td>
<td>• P. 3 – per SLM16 comment, insert budgets comparison table</td>
</tr>
<tr>
<td></td>
<td>• P. 3 – per L18 comment, delete the words Faculty/Staff Survey Link from the 7.5 citation for consistency.</td>
</tr>
<tr>
<td></td>
<td>• P. 4 – revise paragraph beginning with “Faculty and Staff also commented...” by changing it into a bullet point and rewording it</td>
</tr>
</tbody>
</table>
Recommendation 7 (contin.)

- P. 4 – Rewrite the sentence “Respondents represented the remarkable diversity diverse needs of students at LAMC:”
- P. 4 – per L22, start all bullet points with numerical percentage, eg: 71%; remove parentheses; delete spelled-out numbers, eg: Seventy-one percent
- P. 5 – per L29, add comment: “82% said they were able to find the services they needed online” to first paragraph.
- P. 6 – third bullet, italicize the word all. Per comment L33, break out the percentages or indicate a range.
- P. 6, section #5. – revise dates: “focus groups at LAMC during the week of February 24, 26 and 28, 2014.” “The CSUN team is scheduled...these focus groups by February 28 late March.”
- P. 7 –
  o per comment L44, Joe to prepare a template for the plan.
  o address comments L45 and L46, mentioning the 3-year plan.
  o Joe to send Perez the 5 budget requests
  o Reference the Financial Aid workshop of summer 2013

6. Additional Topics

- It’s important for consistency to cite the appropriate Standards within the Conclusion for each Recommendation.

Adjourned: 11:40 a.m.

Next Meeting:

- Tuesday, February 18, 9:30a.m.-12:30p.m. CAI Arroyo Room