DE COMMITTEE (“DEC”) MINUTES

Date of Meeting: - 2/12/14 Location: Academic Affairs Conference Room Time: 12:30 – 2:00 pm

Voting Members Present: David Jordan (Co-Chair), Myriam Levy (by proxy) (AS Rep), Gina Ladinsky (by proxy) (AS Rep), Vilma Bernal (AS Rep), Hanh Tran (IT Mgr), Diana Bonilla (by proxy) (AFT Rep), Louise Barbato (AFT Rep),

Voting Members Absent : Dean – Academic Affairs (vacant) , Curriculum Dean (vacant) , AFT Rep (vacant)

Guests: Paul McKenna (ITV), Adrian Gonzalez (DSPS)

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1. DE PLAN

The DE Chair presented the updated and final DE Plan, and the members of the committee considered, discussed, reviewed, and voted to approve the DE Plan in its final form (at http://lamission.edu/de/dep.pdf) and to forward it to the EPC for comment, consideration, review, and approval. It will then be forwarded to Academic Senate and to College Council for comment, consideration, review and approval.

2. Student Support Representative – Members of the committee discussed the need for a voting member from Student Services. It was decided that the committee would review the DE Charter to consider adding a student services voting member. If the DE Charter is updated, amended, and a new member added to the membership, it will need to be first reviewed by EPC, and then by the Shared Governance Oversight Committee.

3. Joint Ad Hoc DE/Student Services Committee - the DE Committee discussed the formation of an ad hoc DE/Student Services Committee to work on student support services for online and on campus students. This idea will be reviewed and discussed by Student Services for its feasibility.

4. Student Success and Department Chairs at Council of Instruction – It was suggested that Department Chairs in Council of Instruction each semester discuss student success for online and on campus students, and strategies to improve online student success. This idea will be reviewed and discussed by the Department Chairs for its feasibility.
Meeting adjourned: 2:00 pm

Future Meetings – Spring 2014

2/19/14
3/18/14
4/16/14
5/21/14