COMMITTEE: ASC Research and Evaluation Theme Team

MINUTES

Date of Meeting:  __6/26/13________________   Location:  ____CC4___ _9:00-10:30________

Present: Leslie Milke, D’Art Phares, Dennis Schroeder, Sarah Master, Monica Moreno, Stephanie Atkinson-Alston, Angela Echeverri, Pat Flood

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Items Discussed: The team discussed the charter and purpose of the PROC (Program Review Oversight Committee). See attached

The following are the major bullet points of the discussion

• Membership of PROC was finalized and ready for College Council Approval

• The PROC, as an oversight committee, will eventually meet 2-3 times per year after the processes and protocols of program review and validation are in place

• PROC will be responsible for assigning program review validation teams for each division and this responsibility was added to the charter.

• It was agreed that the 3 VP’s would be vital members of the committee particularly as the processes are put in place

• There was extensive discussion on the role of PROC as it related to the validation process and this discussion will continue as the committee is constituted and begins to meet.

• It is recommended that this committee be constituted during the summer

• Specific and additional data to be included in the program review on line system will be the focus of the next team meeting

• The next meeting is scheduled for Monday, July 15th

Adjournment:   ___10:30___________________

Minutes submitted by:  ___L Milke__________