Approval Process for SLOs and Course Outlines of Record (CORs) at LAMC:

The SLO Coordinator reviews all Course Outlines of Record (CORs) before the COR is sent to the Technical Review Committee. The initial review involves reviewing the Course Description, Content and Objectives, and SLO section including the SLOs, Methods of Assessment, Criteria for Assessment, Benchmarks, and ILOs supported. After the Technical Review Committee’s examination of the COR, it is then put on the agenda for discussion at the full Curriculum Committee meeting (twice a month). The COR is projected and all members review it again to be sure that notations made during the technical review have been appropriately responded to and all issues have been resolved. The COR is then either tabled because it needs more revision or it is approved. A list of all courses approved by the Curriculum Committee is sent for approval to the Senate and then the CORs are forwarded to the District for their final approval before going to the state.

SLO Revision Process:

SLOs are revised as needed by department chairs in conjunction with their discipline faculty and then forwarded to the SLO Coordinator for approval before being entered in the online SLO system.