10/30/13 – FALL 2013 PROBATION STUDENT
Letter sent requesting appt. w/ Counselor Linda
Marie Avalos-Njie.

SU’ 13 ON SUBJ TO DISQUALIFIED – ACADEMIC
Must go through Academic Dismissal Process
before approving 2013-2014 application.

SU’ 13: ON ACADEMIC PROBATION !!
Must schedule an appointment with EOPS
Counselor ASAP.

10-4-12 Registered for classes. Letter mailed
Reminding students to apply for EOPS.

10-2-12 Letter mailed reminding student
to schedule 1st appointment

10-4-12 Not Registered. Letter mailed
offering assistance.

Date: ____________ 13-14 Application Pending Card mailed
For: ____________ By: ____________

Called student on ____________ to
invite them to an "Interview and
Resume" workshop. By: ____________.

Called student on ____________ as a
reminder to turn in the Fall 2013
Progress Report. By: ____________.

Called student on ____________ as a
reminder to schedule an
appointment. By: ____________.

Student needs to complete
a new S.E.P.

10/30/13 – FALL 2013 PROBATION STUDENT
Letter sent requesting appt. w/ Counselor Linda
Marie Avalos-Njie.

FALL 2013
DISMISSED STUDENT
SU’ 13: ON ACADEMIC PROBATION !!
Must schedule an appointment with EOPS
Counselor ASAP.

10-4-12 Registered for classes. Letter mailed
Reminding students to apply for EOPS.

10-2-12 Letter mailed reminding student
to schedule 1st appointment

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Progress Report. By: ____________.

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reminder to schedule an
appointment. By: ____________.

Student needs to complete
a new S.E.P.
Rubber Stamp Counseling Appointment Documentation

1st Contact

2nd Contact

3rd Contact