Meeting Summary

COMMITTEE: ASC Collegiality Theme Team

Date of Meeting: __6/26/13______________ Location: ____CC4____ 10:30-12:15_______

Present: Leslie Milke, Joe Ramirez, Madelline Hernandez, Darlene Montes, Stephanie Alston-Atkinson, Zoila Rodriguez-Doucette

Items discussed: The team discussed the purpose of the collegiality theme team and also the definition of collegiality. There was substantive discussion that included professional behavior as a criteria for demonstrating collegiality. As it was the first meeting of the theme team, it was primarily spent on brainstorming ideas as to how to promote a more collegial environment. Some of the ideas discussed were:

- The team suggested that staff development, academic senate, AFT, ASO and other campus leadership groups would be charged with demonstrating how their groups would/could promote collegiality

- Committees: Some responsibility for adhering to the college code of conduct would be expected from committee chairs. A workshop might be useful for committee chairs to come up with strategies to promote collegiality in committee meetings.

- Accountability: a culture of accountability should be fostered. Campus administrators can set the tone by holding all personnel accountable for behavior that is not collegial.

- Posters, signs, etc. could be created and posted in classrooms that are visible and state that Mission College supports a collegial environment

- Students: it was strongly urged that the ASO advisor be actively involved in educating and promoting collegial behavior with members of ASO

- Professionalism in the workplace is also a good start in promoting collegiality. Beginning and ending committee meetings on time should be stressed. Also, arriving to meetings on time and prepared creates a more professional and collegial environment

- Flex Day: a breakout session on collegial behavior should be planned

Adjournment: ___12:15____________________________

Summary submitted by: ___L Milke__________