Administration of Justice Advisory Board Meeting

May 29, 2014

Members in attendance:

David Jordan  LAMC Paralegal Studies
Kelly Enos      Director, Administration of Justice
Pat Flood       Chair, Business and Law Department
Cathy Brinkman  Associate Dean
Michael Hoffman  Agent, ATF
Madelline Hernandez  LAMC Counselor
Chaiyant Chanchang  Federal Employee
Maria Weir       Crime Scene Tech, LASD
Mitch Loman  Homicide Detective Sergeant, LASD
Taryn Fowlds    AJ Program Assistant
Darlene Montes  Dean  LAMC
Deputy Sukarno Brown  Deputy Sheriff, LASD
Deputy Michael Bodell  Deputy Sheriff, LASD
Andrea Greene Probation Officer  Los Angeles County
John Torres Retired, ATF
Patrick Hauser Chair, Administration of Justice Program, ELAC

The meeting started at 12:15pm. Introductions were made around the table then lunch was served. During lunch, Kelly updated the committee on the current status of the program with emphasis on enrollment, degrees awarded, certificate programs, student survey, Crime lab, and SLOs and assessment.

During Kelly Enos’ presentation about the certificate programs, there were a few suggestions on how to improve them; more so the Crime Scene Tech program. Mitch Loman mentioned the addition of a science class, while Maria Weir added to the significance of having a science course. Pat Hauser suggested adding a field internship. The majority of the advisory board members were in favor of the Crime Scene Technician Program and encouraged us to pursue an AJ 62 Fingerprint certificate to help prepare students for the city/county exam to help in job placement.

In discussing the curriculum, and how to help better prepare students, many of the members were in favor of enhancing life experiences to strengthen the students’ resumes. John Torres mentioned having more internships available, and David Jordan added by suggesting having collaboration with the Law program. Mitch Loman and Kelly Enos mentioned having volunteer opportunities at various organizations, such as: MADD (Mothers against Drunk Driving); and VISTO, where board member Andrea Greene used to help coordinate. Deputy Bodell and Deputy Brown also contributed by discussing the Explorer Program in process to help gain hands-on experience of an academy experience. Pat Hauser brought up an important note of developing site agreements with internship volunteering hosts to make sure curriculum is learned and experience is developed. Pat also brought up the idea of having boot camps and field trips to various organizations and departments to help students gain a better understanding of Criminal Justice.
In addition to enhancing life experiences as part of the students’ curriculum, another area that the advisory board was in favor of was the focus of public speaking and computer applications experiences; in particular Microsoft Word, Excel, PowerPoint, and Access. John Torres suggested adding both to the certificate programs to help avoid having students struggle in the future, while Pat Hauser mentioned including a courtroom testimony for extra experience with presenting evidence and testifying in court.

After Kelly Enos’ presentation, the advisory board members were asked to provide any additional improvements that could be made to the program. Many were in favor of the ideas: providing outside expertise to students, community outreach, and giving back to the community. Andrea Greene mentioned having guest speakers from a broader spectrum of criminal Justice careers, and Chaiyant Chanchang suggested open houses (i.e. FBI Family Day) for various departments and organizations to come together to inform students of the many job opportunities. When discussing community outreach, Pat Hauser suggested having more college classes at high schools to inform high school students of the different types of programs that L.A. Mission College has to offer. Lastly, in the area of community service, Madelline Hernandez brought up how her department had adopted a family through our Cal WORKS program to help give back to the community. Kelly Enos mentioned having events where we can provide parents with child ID kits in the event that their child goes missing. Many of the members were in favor of the ideas contributed.

Meeting was adjourned at 2:05pm