



Welcome to ITV - The Week-End College!
You are enrolled in:

Sociology 1 (7045)
(UC: CSU) 3 Units

Introduction to Sociology

Develops the sociological perspective that behavior is determined largely by human interactions and membership in groups. The main elements of sociological analysis are presented, emphasizing social organization, culture, socialization, social stratification, and population. These elements are applied to topics such as crime and delinquency.

Instructor

Melanie C. Klein, M.A.

(818) 364-7600, ext. 7152
 melmelklein@cs.com

Office Hours

Wednesdays, 1:00 – 8:00 PM

The Weekend College classes combine video lessons with online activities and weekend class meetings. You should complete all three components to successfully pass the class. The course requirements are in the online syllabus. If you have questions contact your instructor via email or by telephone during their office hours listed above.

Getting Started

Although the first class meeting is not until the weekend of October 31st and November 1st, the class officially begins online Monday, October 26, 2009. Follow the checklist below to get started in your class now.

1. Choose a Campus

Select the campus to attend your weekend class and make note of its time and location.

2. Buy Your Books

The back of this page lists the required and recommend books for your course. Buy your books as soon as possible so that you can get started on your assigned readings. Textbooks can be purchased at City, Mission, Southwest, Valley, and Pierce Colleges or from most online bookstores.

3. Log In

The class website opens **Oct. 26**, log in and read your course syllabus. It will list all assignments and quizzes times and due dates. You can find log-in instructions on the last page of this letter.

4. Email Your Instructor

Once you have logged in, email your instructor and let her know that you have successfully logged in to the class website.

5. Plan Your Schedule

6. Weekend College courses are fast paced—covering a lot of material in eight weeks. At a minimum, students should expect to spend 16 hours per week on the class. Schedule time in advance for reading the textbooks, watching the video episodes, and completing the online assignments. If you plan to watch or record the videos on the educational cable channel LA 36, also note those times and set your Tivo or DVD recorder in advance. You can find the broadcast schedules on the back of this page.

Classroom Location Schedule

Attend class at any one of the four campuses: L.A. Southwest, L.A. City, L.A. Valley, or L.A. Pierce College. The instructor teaches at all four locations.

Day	Campus	Time	Location
Saturday	L.A. Southwest	9:00 A.M. – 12:00 Noon	Lecture Lab, Rm. 213
	L.A. City College	1:30 P.M. – 4:30 P.M.	DaVinci Hall, Rm. 310
Sunday	L.A. Valley College	9:00 A.M. – 12:00 Noon	Foreign Language Bldg., Rm. 110
	L.A. Pierce College	1:30 P.M. – 4:30 P.M.	Pierce Village, 8204

Attendance at the class meetings is expected.
 If you fail to attend, you may be dropped from class.

Fall 2009 CALENDAR

October 26 – December 20, 2009

Important Dates and Deadlines

Semester Begins	Oct. 26
Last Day to Drop or Change Classes	Oct. 31
<i>(without Incurring Fees)</i>	
Cablecasts Begin on Cable Channel LA 36	Nov. 6
Last Day to ADD Classes	Nov. 6
Last Day to Drop Classes Without a "W"	Nov. 11
<i>(no refund)</i>	
Last Day to File for Credit/No Credit	Nov. 18
Last Day to Drop with a "W"	Dec. 5
<i>(After this date a grade must be issued)</i>	

Class Meeting Schedule

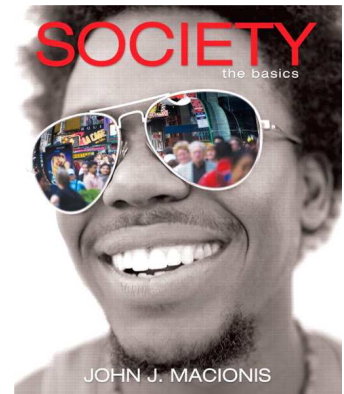
Class Meeting	Oct. 31 & Nov. 1
Class Meeting	Nov. 7 & 8
Class Meetings.....	Nov. 14 & 15
Midterm Exams	Nov. 21 & 22
No Class Meetings	Nov. 28 & 29
Class Meeting	Dec. 5 & 6
Class Meeting	Dec. 12 & 13
Final Exams.....	Dec. 19 & 20

A photo ID is required to take exams.

Textbooks

Required:

Title:	<u>Society: The Basics</u>
Edition:	10/E, 2009
Author:	Macionis, John J.
Publisher:	Prentice Hall
ISBN:	978-0-13-501882-8



Recommended:

Title:	<u>The Distance Learning Study Guide for The Way We Live</u>
Author:	Light, Stephen
Edition:	3/E, 2008
Publisher:	Prentice Hall
ISBN:	978-0-13-601679-3

Textbooks are available in the college libraries. Most libraries have the texts on Reserve, (two hour use, in the library) some libraries have copies in the General Collection. Individual Library Policies apply and they may be different at each campus. Students must have a valid student ID **for the campus they intend to the** library materials. For example, to check out books from the Pierce College Library students must have a valid Pierce College Student ID. Students who enrolled only in ITV classes may obtain a Mission College ID through the Admissions Office at Mission College.

Videos

The Way We Live

Four Ways to Watch the Videos

1. Available on the Los Angeles Educational Channel, LA 36. The broadcast schedule is:
Fridays, Nov. 6 – Dec. 18 @ 10:00 AM – 12:00 Noon
2. Purchase a complete set of the DVD's from the L.A. Pierce College Bookstore:
www.piercebookstore.com or 818-347-0313
3. Available in Broadband at: www.lamission.edu/ITV
4. Watch the video lessons at the Learning Resource Centers at any of the LACCD Colleges. You must bring your fee receipt to view the videos.

Dear Students,

I'd like this opportunity to welcome you to Sociology 1: Introduction to Sociology (ITV: FALL 2009), section 7045. This class will be fast-paced and will cover a vast amount of material. With that said, Sociology 1 is an interesting and dynamic course that should keep you engaged and interested. The discipline of Sociology is relevant to each of us as it explores the individual experience within the larger social framework. In other words, it explores and analyzes how the social landscape shapes us. You will undoubtedly find it easy to relate your own life experiences to the material we will be covering. As a result, the content of the course, while vast, should be manageable and enjoyable as you will gain a greater insight in your experiences and the experiences of others.

This letter is not only a welcome letter but an opportunity to provide you with information about myself and how to succeed in this course. I have been teaching Sociology for seven years and have taught at CSUN, Santa Monica College, Los Angeles Mission College and Los Angeles Pierce College. This has allowed me to work with a diverse group of students. I am passionate about teaching and equally passionate about the subject matter. I hope that my enthusiasm will be conveyed to you, the student, and become infectious motivating and inspiring you in your studies over the next eight weeks. My personal interest in Sociology is in the examination of popular culture, the media and gender/race/class. I hope to learn more about each of you in class and the online discussions.

I encourage all of you to engage in the material and participate in class and online. Your varied and diverse insights, observations and experiences add an interesting and thought-provoking dynamic to the learning environment. The more you participate, the more you learn. With mutual respect, we can learn from one another and create opportunities to create an interesting and rich learning experience.

THE COURSE BEGINS MONDAY, OCTOBER 26, 2009. You need to log into the course shell by that date and begin by reviewing the syllabus and all its dates and deadlines so that you gain an understanding of how the class is structured and what is expected. Our first meeting falls on that weekend, October 31 and November 1, 2009, depending on which class meeting you attend. You should read the required chapters **BEFORE** you come to the first class meeting (and every class meeting) and post your response to the first autobiographical discussion board.

Your syllabus is your guide. Refer to it daily. Refer to the class schedule provided in the course shell. Discussion boards and quizzes open and close at specified dates and times. In addition to this letter and the syllabus, refer to the PDF file located next to the course listing on the ITV homepage under Fall 2009, session B. This document will provide you with logistical information and the icon to the right of the PDF file will lead you to the homepage of our course shell via Etudes.

Pace yourself. Ask questions. Communicate with me if you experience any problems. I am here to assist you and help you successfully complete this course.

Sincerely,

A handwritten signature in black ink, appearing to read 'Melanie Klein', with a small flourish at the end.

Melanie Klein, M.A.
Instructor

-OVER-

Online Class Website

Step 1. Where do I go to log on to this course?

- Go to <http://etudes-ng.fhda.edu/portal>
- Bookmark this page!
- Enter your user ID

Step 2. What is my User ID?

In lowercase letters and with no spaces:

- use the first 2 letters of your first name
- *and* the first 2 letters of your last name
- *and* the last 5-digits of your student ID #

Example: Donna Smith:

Student ID #: 88 455 6789

User ID:

My User ID is: _____

Step 3. What is my Password?

Using four numbers together with no spaces:

- use two numbers for your birth month
- *and* use two numbers for the birth day

Example: if your birth date was January 3

Password:

My Password is: _____

Once you have logged in you will see the sections on the top left of the page, My Workspace and on the right, your class website which begins with LAMCITYV. Click on the tab to enter the course. See the example below:



E-mail your instructor once you have successfully logged in to the course website.

NOTE TO AOL USERS: Launch either an Internet Explorer, Netscape or Firefox browser after you connect using AOL and minimize the AOL Browser. DO NOT USE THE AOL BROWSER.

Add/Drop Classes & Check Grades

To Add or Drop a class and check Official Grades online, go to: www.laccd.edu.

To Add or Drop classes through the Student Telephone Enrollment Process (STEP):

1. Call (213) 689-8888 or (310) 605-0505 or (323) 226-1999 or (818) 988-2222
2. Press 0 for ITV/The Weekend College
3. Follow the instructions to complete your request

Forms for adding/dropping a class or requesting an official transcript can be found at: www.lamission.edu/itv. These forms can be faxed to (818) 833-3598 or brought in to the office.

We're here to Help

If you need technical assistance logging in to your course, contact ITV Technical Support at (818) 833-3596 or send an email to mckennpg@lamission.edu. Be sure to include:

- Your full name
- Course title and instructor
- Student ID
- Your phone and e-mail address
- Date enrolled