



# Welcome to ITV - The Week-End College!

## You are enrolled in:

**English 101 (7019)**  
**(UC: CSU) 3 Units**

### *College Reading and Composition I*

This is the first freshman composition course that meets requirements for the BA at four-year colleges and universities. This course develops proficiency in critical reading and writing through the application of the principles of rhetoric and the techniques of critical thinking. Students will write expository essays based on college-level readings. Emphasis is placed on the research paper.

The Weekend College classes combine video lessons and online activities with weekend class meetings. You should complete all three components to successfully pass the class. The course requirements are in the online syllabus. If you have questions contact your instructor via email or by telephone during their office hours listed above.

**Instructor**  
**Aaron M. Stell, M.A.**  
(818) 364-7600, ext. 7151  
stellam@lamission.edu

**Office Hours**  
Tuesdays, 1:00 – 8:00 PM

## Getting Started

Even though you do not meet with your instructor until the first weekend after the semester begins, your class begins on June 15, 2009. Follow the checklist below to get started in your class now.

**1. Choose a Campus**

Select the campus to attend your weekend class and make note of its time and location.

**2. Buy Your Books**

The back of this page lists the required and recommend books for your course. Buy your books as soon as possible so that you can get started on your assigned readings. Textbooks can be purchased at City, Mission, Valley, and Pierce Colleges or from most online bookstores.

**3. Log In**

The class website opens **June 15**, log in and read your course syllabus. It will list all assignments and quizzes times and due dates. You can find log-in instructions on the last page of this letter.

**4. Email Your Instructor**

Once you have logged in, email your instructor and let him know that you have successfully logged in to the class website.

**5. Plan Your Schedule**

Weekend College courses are fast paced—covering a lot of material in a short period of time. At a minimum, you should expect to spend approximately hours per week on the class. Schedule time in advance for reading the textbooks, watching the video episodes, and completing the online assignments. If you plan to watch or record the videos on the educational cable channel LA 36, also note those times and set your Tivo or DVD recorder in advance. You can find the broadcast schedules on the back of this page.

## Classroom Location Schedule

Attend class at any one of the four campuses: L.A. City, L.A. Pierce, L.A. Harbor or L.A. Valley College. The instructor teaches at all four locations.

Day	Campus	Time	Location
Saturday	L.A. City College	9:00 A.M. – 12 Noon	DaVinci Hall, Rm. 305
	L.A. Harbor College	1:30 P.M. – 4:30 P.M.	Northeast Academic Hall, Rm. 203
Sunday	L.A. Pierce College	9:00 A.M. – 12 Noon	Pierce Village, 8102
	L.A. Valley College	1:30 P.M. – 4:30 P.M.	Foreign Language Bldg., Rm. 104

Attendance at the class meetings is expected.  
If you fail to attend, you may be dropped from class

# Summer 2009 CALENDAR

June 15 – August 2, 2009

## Important Dates and Deadlines

Semester Begins .....	June 15
Cablecasts Begin on Cable Channel LA 36 .....	June 18
Last Day to Drop or Change Classes .....	June 19
<i>(without Incurring Fees)</i>	
Last Day to ADD Classes .....	June 26
Last Day to Drop Classes Without a "W" .....	June 29
<i>(no refund)</i>	
Last Day to File for Credit/No Credit .....	July 8
Last Day to Drop with a "W" .....	July 20
<i>(After this date a grade must be issued)</i>	

## Class Meeting Schedule

Class Meeting .....	June 20 & 21
Class Meeting .....	June 27 & 28
<b>No Class Meetings .....</b>	
<b>July 4 &amp; 5</b>	
<b>Midterms Exams.....</b>	
<b>July 11 &amp; 12</b>	
Class Meeting .....	July 18 & 19
Class Meeting .....	July 25 & 26
<b>Final Exams.....</b>	
<b>Aug. 1 &amp; 2</b>	

***A photo ID is required to take exams.***

## Textbooks

### Required:

- Title: The Composition of Everyday Life – A Guide to Writing, Brief
- Author: Mauk and Metz
- Edition: 3/E, 2010
- Publisher: Thomson Wadsworth
- ISBN: 978-1-428-26298-0

### Recommended:

- Title: Student Course Guide for the *The Writer's Circle*
- Author: Martin, Diane
- Edition: 2/E, 2008
- Publisher: Thomson Wadsworth
- ISBN: 978-1-413-03396-0



Textbooks are available in the college libraries. Most libraries have the texts on Reserve, (two hour use, in the library) some libraries have copies in the General Collection. Individual Library Policies apply and they may be different at each campus. Students must have a valid student ID **for the campus they intend to use** the library materials. For example, to check out books from Pierce College Library students must have a valid Pierce College Student ID. Students who enrolled only in ITV classes may obtain a Mission College ID through the Admissions Office at Mission College.

## Video

### ***The Writer's Circle***

*Four Ways to Watch the Videos*

1. Watch the lessons on the Los Angeles Educational Channel, LA 36. The broadcast schedule is:  
**Thursdays, June 18 – July 30 @ 11:00 AM – 12:00 Noon**
2. Purchase a complete set of the DVD's from the L.A. Pierce College Bookstore:  
**www.piercebookstore.com or 818-347-0313**
3. Available in Broadband at: [www.lamission.edu/ITV](http://www.lamission.edu/ITV)
4. Watch the video lessons in the Learning Resource Centers at any of the LACCD Colleges. You must bring your fee receipt to view the videos.

Dear Students:

Welcome to English 101. In this class, we will explore intellectually stimulating material to develop you as a critical thinker, critical reader and powerful writer. The material moves from the personal to the global and from the past to the future. This class contains multiple methods of instruction – classroom instruction and discussion, online discussion and components, and video lessons. You must complete all components, not only to pass this class, but also to get the most benefit from the experience.

I also welcome you with the understanding that you are at the center of this class. Therefore, take this opportunity to not only complete a class, but also to explore yourself intellectually. Writing, like life, is a process that requires work and commitment for growth. I am committed to helping you in this process.

After you read this, please complete the following before our first class:

- **Immediately explore all sections of the class website completely, including the Syllabus, Modules, Assignments, Tests, Discussions, Chat Room and Gradebook. Experiment with each section so you understand how everything works.**
- Download and bring to the first class the Syllabus, the Research Essay criteria and the Stylistic Differences module.
- Post an introduction to yourself in the ETUDES Class Discussion forum under the topic Class Introductions. Please include your full name, reason for taking the class, interests and favorite book. Then post a reply to one other student.
- Complete the assignment in which you must bring to the first class the etymology of a specific term or concept. Please take time to deeply consider this initial assignment. This is not only the foundation for the research essay, but it is also an opportunity to gain insight into an important aspect of existence. Therefore, I encourage you to choose a concept that is important to *you*. It should be a concept you personally want to explore in greater depth and that will take you on an intellectual journey.
- **Finally, make sure you visit ETUDES to complete the remaining assignments for *Week 1*.**

Please contact me if you have any questions or concerns. It is best to contact me through the following email, [stellam@lamission.edu](mailto:stellam@lamission.edu). In the subject area of your email, write in all caps “ENGL 101.”

See you in class.

Aaron Stell, M.A.  
Instructor

**-OVER-**

# Online Class Website

## Step 1. Where do I go to log on to this course?

- Go to <http://etudes-ng.fhda.edu/portal>
- Bookmark this page!
- Enter your user ID

## Step 2. What is my User ID?

In lowercase letters and with no spaces:

- use the first 2 letters of your first name
- *and* the first 2 letters of your last name
- *and* the last 5-digits of your student ID #

Example: Donna Smith:

Student ID #: 88 455 6789

User ID:

My User ID is: \_\_\_\_\_

## Step 3. What is my Password?

Using four numbers together with no spaces:

- use two numbers for your birth month
- *and* use two numbers for the birth day

Example: if your birth date was April 3

Password:

My Password is: \_\_\_\_\_

Once you have logged in you will see two sections on the top left of the page, My Workspace and on the right, your class website. Your class website begins with LAMCITYV. Click on the tab to enter the course. See the example below:



***E-mail your instructor once you have successfully logged in to the course website.***

NOTE TO AOL USERS: Launch either an Internet Explorer or a Netscape browser after you connect using AOL and minimize the AOL Browser. DO NOT USE THE AOL BROWSER.

## Add/Drop Classes & Check Grades

Forms for adding/dropping a class or requesting an official transcript can be found at [www.lamission.edu/itv](http://www.lamission.edu/itv). These forms can be faxed to (818) 833-3598 or brought in to our office.

To Add/Drop a class and check Official Grades online, visit [www.laccd.edu](http://www.laccd.edu).

To Add/Drop classes through the Student Telephone Enrollment Process (STEP):

1. Call (213) 689-8888 or (310) 605-0505 or (323) 226-1999 or (818) 988-2222
2. Press 0 for ITV/The Weekend College
3. Follow the instructions to complete your request

## We're here to Help

If you need technical assistance logging in to your course, contact ITV Technical Support at (818) 833-3596 or send an email to [mckennpg@lamission.edu](mailto:mckennpg@lamission.edu). Be sure to include:

- Your full name
- Course title and instructor
- Student ID
- Your phone and e-mail address
- Date enrolled