



## Can't add because of prerequisite hold?

English and Math courses, along with other courses may have a prerequisite. When enrolling in ITV courses, you may receive a message stating you don't meet the prerequisite. This may be due to any of the following:

- **You haven't taken the assessment test**

Contact the assessment center at your home campus to take the assessment (Math and English prerequisites only).

- **You took the prerequisite course outside of the district**

Have your official transcripts evaluated for Course Placement Authorization. Please contact your home campus counseling office for information on how to get Course Placement Authorization.

- **You are currently enrolled in the prerequisite course and the final grade has not posted**

Submit a \*provisional add request to [itvadmission@lamission.edu](mailto:itvadmission@lamission.edu)

Use the following format for request:

Name

Student ID

Date of birth

LACCD student email

Provisionally add me to <course name and course ID#>. I am waiting for grade to post for <course name and course ID#> at <Name of LACCD campus>

\*Provisional adds are contingent upon successful completion of the prerequisite. If you do not receive a passing grade you will be dropped from the provisionally added course with no penalties.

- **You have not taken the prerequisite course, but have taken the assessment**

You must first take the prerequisite course.

**If your situation does not fall under the different scenarios listed above, please contact the ITV office at (818) 833-3595 or email [itvadmission@lamission.edu](mailto:itvadmission@lamission.edu) and provide your student ID and specific issue.**