Students may submit a petition to the Office of Admissions and Records to have their academic record reviewed for academic renewal action of substandard academic performance under the following conditions:

1. Student must have achieve a grade point average of 2.5 in their last 15 semester units, or 2.0 in their last 30 semesters units completed at any accredited college or university and,
2. At least two calendar years must have elapsed from the time the course work to be removed was completed.

If the above conditions are met, academic renewal shall be granted consisting of:

1. Eliminating from consideration in the cumulative grade point average up to 18 semester Units of course work and,
2. Recording on the student academic record the courses which have been removed by academic renewal action.

Graduation, honors, and awards are to be based on the student’s cumulative grade point average for all college work attempted.

This policy is adopted for use in the Los Angeles Community College District only. Other institutions may differ, and students planning to transfer to another college should contact that institution regarding its policy.

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<th>College Name</th>
<th>Semester/Year</th>
<th>Course Name and #</th>
<th>Section #</th>
<th>Grade</th>
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Student Signature_________________________________________ Date____________________

FOR OFFICE USE ONLY

Date Processed: Please Confirm Online the processed petition.
Comments: