

Los Angeles Mission College Petition for Academic Renewal

Please complete this form and submit to the Office of Admissions and Records

It is HIGHLY recommended that students speak to a counselor prior to completing this process.

If applying credits from colleges outside of the LACCD to meet conditions for academic renewal, official transcripts are required, sent via U.S. mail to the Office of Admissions and Records (walk-in transcripts NOT accepted).

Personal Information

Name: _____

Birth date: _____

Address: _____

Student ID: **88 -** _____

Contact Phone: _____

Conditions

To qualify for academic renewal, students must meet the following conditions:

1. Students must have achieved a minimum grade point average (GPA) of 2.5 in their last 15 semester units, or 2.0 in their last 30 semester units, completed at any U. S. regionally accredited colleges or universities, **subsequent to the coursework to be alleviated, AND**
2. At least one calendar year must have passed since the course work to be removed was completed.

Information

If the above conditions are met, academic renewal shall be granted, consisting of:

1. Eliminating from consideration in the cumulative GPA up to 30 semester units from all coursework taken within the Los Angeles Community College District AND
2. Annotating the student academic record indicating where courses have been removed by academic renewal action.

Academic Renewal actions are irreversible.

Graduation honors and awards are to be based on the student's cumulative GPA for all college work attempted.

Processed requests can be verified ONLINE via the Student Information System (view course on transcript).

Course Petition Information: Please complete the following information for all courses in which a petition is requested.

LACCD College	Semester / Year	Course Prefix and No	Section No.	Grade	Approved	Denied
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>

Students interested in petitioning for academic renewal must complete this form in its entirety and ensure that any non-LACCD transcripts used to meet conditions have been received by the Office of Admissions & Records for review of substandard academic performance and necessary GPA requirements. ***Please ensure that any non-LACCD transcripts used to meet conditions for petition for academic renewal, have been received via US mail, by the Office of Admissions & Records (walk-in transcripts NOT accepted).***

Student Signature

Date

ADMISSIONS & RECORDS USE ONLY

Date Processed: _____

Comments: _____