

# Transfer Information

Students who plan to earn a Bachelor's Degree should take a pattern of courses designed to complete the general education pattern and the lower division preparation for their major of the college to which they will transfer. Los Angeles Mission College can provide the lower division preparation for most majors at most universities. For purposes of classification, students who are paralleling the work of four-year colleges and universities are indicated as "transfer students."

## Transfer Center

818.364.7827 | [www.lamission.edu/transfercenter](http://www.lamission.edu/transfercenter)

The Transfer Center helps students prepare to continue their education at a four-year college or university. Counselors and the Transfer Center Staff are your link to transfer to UC, CSU and private institutions. Consult with a counselor regarding general education course requirements needed to transfer. The counselor will help you develop an educational plan to facilitate the process. Transfer center staff will help establish specific goals and objectives.

Transfer Center resources include online/traditional application filing, opportunities to meet with representatives from four-year institutions, a resource library, workshops on transfer issues and information regarding articulation agreements. Students are encouraged to begin planning for transfer as early as possible. Transfer students can earn an Associate Degree while completing transfer requirements.

Essential information for transfer students can be accessed via the following websites:

### **Articulation Agreements: [www.assist.org](http://www.assist.org)**

ASSIST (Articulation System Stimulating Interinstitutional Student Transfer) is a computerized information system. It provides students with detailed course transfer and articulation information to help them plan their academic careers. The system facilitates a seamless transfer process, and reduces the number of redundant courses a student may take as they transition from the community college to the university. ASSIST is available for free to all students, faculty and staff via the Internet. It is the official statewide source for course articulation information and includes:

- Articulation agreements between the California Community Colleges and UC or CSU
- List of UC and CSU transferable courses
- List of IGETC approved courses for the advising form
- List of CSU GE approved courses for the advising form

### **CSU: [www.csumentor.edu](http://www.csumentor.edu)**

CSU Mentor is a free online resource designed to help students learn about the CSU system. Students will be able to select a CSU campus, apply for admission and plan how to finance their higher education. The student will only pay the application fee charged directly by the CSU campus when an application for admission is submitted. Personal data entered by the user is not released without the user's express consent and direction.

### **UC: [www.ucop.edu](http://www.ucop.edu)**

University of California Pathways is a free online resource designed to help students learn about the UC system. Students will be able to use one online application to apply to various UC campuses. The student will only pay the application fee for each

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university when an application for admission is submitted. UC Pathways provides Answers for Transfers, Financial Aid Information, Campus Publications, Directories and links to all UC campus web pages. Personal data entered by the user is not released without the user's express consent and direction.

With careful planning, a student can complete the requirements for the Associate Degree while simultaneously completing the lower division preparation for most universities. Three requirements must be met in order to attain full junior standing at the UCs, the CSUs, or most independent universities to which students expect to transfer. These requirements are as follows:

1. Completion of 60 transferable units (units may vary at independent universities)
2. Completion of the specific General Education Requirements for junior standing in the proposed college or university
3. Completion of the lower division prerequisites for selected majors. These vary according to the institution in which students expect to enroll.

*NOTE: Students expecting to transfer to such institutions should contact the Los Angeles Mission College Transfer Center to see a counselor and consult the respective catalog of these institutions regarding specific requirements for upper division standing.*

## **INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC)**

CSU - Bakersfield, Channel Islands, Chico, Dominguez Hills, East Bay (formerly Hayward), Fresno, Fullerton, Humboldt, Long Beach, Los Angeles, Maritime Academy, Monterey Bay, Northridge, Pomona, Sacramento, San Bernardino, San Diego, San Francisco, San Jose, San Luis Obispo, San Marcos, Sonoma, Stanislaus

UC - Berkeley, Davis, Irvine, Los Angeles, Merced, Riverside, San Diego, San Francisco, Santa Barbara, Santa Cruz

## **What is the Intersegmental General Education Transfer Curriculum?**

The Intersegmental General Education Transfer Curriculum (IGETC) is a general education program which community college transfer students can use to fulfill lower-division General Education Requirements in either the UC or CSU system without the need to take additional lower-division general education courses after transfer.

The IGETC is NOT an admission requirement to the UC or CSU system. There is no connection between completion of the IGETC and eligibility for admission to the UC or CSU system, or admission to a specific campus or program. Existing segmental and campus-specific admission requirements for transfer students remain unchanged. Requirements for lower division courses for admission to particular majors also remain unchanged.

A minimum total of 60 transferable units must be completed before transfer, for priority admission status. It is recommended that students complete lower division (the first two years of a four-year college) major requirements and general education requirements for the UC and/or CSU prior to transfer.

It is NOT advisable for all students to follow the IGETC. Some students may be better served by taking courses that fulfill the CSU General Education Breadth requirements or those of the UC campus or college to which they plan to transfer. Students pursuing majors that require extensive lower division major preparation, (such as engineering and computer science majors on all campuses or business majors at University of California, Berkeley) may not find the IGETC option to be advantageous. The Eleanor Roosevelt College and Revelle College of the University of California, San Diego do not accept IGETC. Additional lower division General Education

Requirements may be needed prior to transfer. The IGETC will probably be most useful for students who want to keep their options open before making a final decision about transferring to a particular UC or CSU campus.

If you are approaching readiness for transfer and are unable to complete one or two IGETC courses you may be eligible for Certification. "Certification" means that LAMC has verified that a student has completed the lower division General Education requirements listed in each area of the IGETC. Certification does not guarantee admission or admission eligibility. Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent. A student may only be granted IGETC certification once (either partial or complete) prior to their first semester at the 4-year university. Students receiving partial certification must ensure that admission criteria for the university has been met (IGETC areas I and II). Students may complete the necessary coursework at the transfer institution and may NOT return to the Community College for complete certification if partial certification was granted. Without certification, the student will be held to the specific general education requirements of the university campus of choice. Please note, the UC Berkeley, College of Letters and Science does not accept partial Certification. Courses taken at several institutions may be used to fulfill the IGETC. Students should be aware, however, that placement of courses within IGETC subject areas may vary from college to college. Placement of a course will be based on the college of attendance and its IGETC pattern at the time the course was completed. Completion of the IGETC program will be certified by the last community college which the student attends.

## **CALIFORNIA STATE UNIVERSITIES Transfer Requirements**

Students must complete a minimum of 60 CSU transferable units with an overall 2.00 grade point average in all transferable units attempted. Applications and details are available in the Mission College Transfer Center. No more than 70 transferable units from community colleges will be counted toward the units required for the B.A. or B.S. Degree.

It is recommended that students complete lower division (the first two years of a four-year college) major requirements and general education requirements of the California State University before transferring. Note that some California State Universities and some departments may require more than a "C" average for admission.

### **Requirements for the Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T)**

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.00. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn

a bachelor's degree (unless the major is a designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. At the time of publication, no majors for the AA-T or AS-T have been approved. Majors are under development and pending approval from the State of California. For more information, please see a counselor for more information.

### **Requirements:**

The following is required for all AA-T or AS-T degrees:

1. Minimum of 60 CSU-transferable semester units
2. Minimum grade point average (GPA) of at least 2.00 in all CSU-transferable coursework. While a minimum of 2.00 is required for admission, some majors may require a higher GPA. Please consult with a counselor for more information.
3. Completion of a minimum of 18 semester units in an AA-T or AS-T major. All courses in the major must be completed with a grade of C or better or a "P" if the course is taken on a "pass-no pass" basis (title 5 section 55063)
4. Certified completion of the California State University General Education-Breadth pattern (CSU GE Breadth) (see page 79); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern (see page 78)

### **What is the CSU-GE (CSU General Education)?**

Los Angeles Mission College has an agreement with the California State University System through which students at Mission College can complete all lower division General Education Requirements for any of the 23 CSU campuses. If the 39 unit pattern described is completed, Los Angeles Mission College will certify to the California State University System that all lower division General Education

Requirements have been met. Students can receive partial certification in one of the categories A through E after completing the requirements for that category. However, a minimum of 12 units from the certification requirements must be completed for partial certification. CSU GE Breadth Certification may be certified by the last community college the student attends.

Students must petition for full or partial certification by seeing an LAMC counselor. With careful preparation, it is possible for a student to complete the A.A. General Education Requirements for Los Angeles Mission College while completing these certification requirements. Some courses appear in several areas, but one course may NOT be used to meet more than one General Education Requirement.

## **INDEPENDENT CALIFORNIA COLLEGES & UNIVERSITIES**

California's fully accredited independent colleges and universities provide a host of options at undergraduate, graduate, and professional levels for students planning to continue their education beyond community college. Students who transfer to independent colleges or universities find they are given academic credit for most, if not all, of their community college studies. Virtually all institutions give full credit for general education courses and usually other courses designated for transfer by the community college.

Some colleges and universities stipulate a certain number of completed units before considering students eligible for transfer. Others do not and will accept students at any time. The requirements are outlined in the respective college catalogs, available for viewing at the Transfer Center.

Independent institutions are generous in awarding credit. They invite students to make an appointment with their Office of Admissions in order to discuss transfer opportunities on a personal basis.

# INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC) FOR TRANSFER TO THE CSU/UC SYSTEMS & AA DEGREE

The course requirements for all areas must be completed before the IGETC can be certified. All courses must be completed with grades of "C" or better. These courses are based on the 2012-2013 advising form. Be advised these forms are updated each year. Please consult with a counselor and the Transfer Center to keep informed of any changes.

## I. English Communications

2-3 courses (6-9 semester/8-12 quarter units)

CSU transfer – complete all three groups.

UC transfer – complete group A and B only.

### A. ENGLISH COMPOSITION

English 101

### B. CRITICAL THINKING/ENGLISH COMPOSITION

English 102, 103

Philos 5

### C. ORAL COMMUNICATION (CSU ONLY)

Speech 101, 102, 151

## II. Mathematical Concepts & Quantitative Reasoning

1 course (3 semester/4 quarter units)

Mathematics 227, 238\*, 245#, 260#, 265\*,  
266, 267, 270, 275

\* *Math 238 and 265 combined: max credit, one course*

# *Math 245 and 260 combined: max credit, one course*

## III. Arts & Humanities

3 courses (9 semester/12 quarter units)

Choose one course from A, one course from B, and a third course from A or B.

### A. ART

Art 101, 102, 103, 109, 111,  
201, 300, 501, 502

Chicano 52

Cinema 3

Human 3

Music 111, 141

Theater 100

### B. HUMANITIES

Anthro 104

Chicano 37, 42

Cinema 4

English 203, 205, 206, 208, 240

French<sup>^</sup> 3, 4

Human 1, 2, 3, 30, 31, 54

Italian<sup>^</sup> 3

Linguistics 1

Philos 1, 20, 33

Spanish<sup>^</sup> 3, 4, 5, 6, 10

<sup>^</sup> See IGETC section VI

## IV. Social & Behavioral Sciences

3 courses (9 semester/12 quarter units)

Choose three courses from at least two different disciplines.

AdmJus 1, 4

Anthro 102, 104, 121

AfroAm 2, 4\*

ChDev 1

Chicano 2, 7\*, 8#, 19, 20, 44, 47

Econ 1, 2, 10

Geog 2, 7, 14

History 1, 2, 11\*, 12#, 13, 20, 52, 86

Linguistics 1

PolSci 1, 2, 5, 7,

Psych 1, 2, 13, 14, 41, 52

Soc 1, 2, 3, 11, 22, 24, 28

Speech 121

\* *History 11, 43, Afro Am 4 and Chicano 7 combined: max credit, one course.*

# *History 12, 44 and Chicano 8 combined: max credit, one course.*

## V. Physical & Biological Sciences

2 courses (7 semester/9 quarter units)

Choose two courses, one course from A and one course from B. At least one course must include a lab (all lab courses are underlined).

### A. PHYSICAL SCIENCE

Astron 1, 5

Chem 51<sup>o</sup>, 52<sup>o</sup>, 65<sup>o</sup>, 101, 102

Geog 1, 15

Geology 1

Ocean 1

PhysSc 1\*\*, 14\*\*

Physics 6, 7

<sup>o</sup> *Chem 51, 52, and 65 combined: max credit, one course.*

*No credit for Chem 51, 52 or 65 if taken after 101 or 102.*

\*\* *No credit for Phys Sci 1 or 14 if taken after a college level course in Physics, Chemistry or Astronomy*

## V. B. BIOLOGICAL SCIENCES

Anatomy 1

Anthro 101

Biology 3, 6, 7, 40

EnvSci 2

Micro 20

Physiol 1

C. LABORATORY ACTIVITY: A corresponding lab course must be completed from A or B (labs are underlined).

## VI. Language Other Than English (UC Requirement ONLY)

Proficiency in any foreign language can be met by passing two years of a foreign language in high school, with a grade of "C" or better, two years attendance at a foreign junior high or high school, proving competency by an acceptable exam, or choosing one of the following courses at a level II or higher:

French, Italian, Spanish

If proficiency was met in high school, an official transcript must be provided (no units granted for HS coursework).

<sup>^</sup> *Students will not be granted credit in any foreign language course if any portion of HS (9th-12th) was completed in a country where the language of the institution was that language.*

## CSU Requirement only

(*NOT part of IGETC American Institutions*)

Not part of IGETC, but may be completed prior to transfer. For IGETC Certification purposes, courses used to satisfy this CSU graduation requirement may also be used to satisfy IGETC area IV. If a course is used to satisfy both IGETC area IV and CSU, some CSU campuses may require students to take an additional course(s) after transfer. Not part of IGETC, but may be completed prior to transfer. For IGETC Certification purposes, courses used to satisfy this CSU graduation requirement may also be used to satisfy IGETC area III. If a course is used to satisfy both IGETC area II and CSU, some CSU campuses may require students to take an additional course(s) after transfer.

Choose one course from A, and one course from B.

A. AfroAm 4, Chicano 8, Econ 10,

History 11, 12, 13, 52

B. PolSci 1

# CALIFORNIA STATE UNIVERSITY SYSTEM – GENERAL EDUCATION PLAN

The course requirements for each area must be completed before the CSU-GE Breadth can be certified. These courses are based on the 2012-2013 advising form. Be advised these forms are updated each year. Please consult with a counselor and the Transfer center to keep informed of any changes.

## A. English Language Communication and Critical Thinking

9 semester/12 quarter units  
Select one course from each area below.<sup>+</sup>

A-1 Oral Communication	
Speech	101, 102, 151
A-2 Written Communication	
English	101
A-3 Critical Thinking	
English	102, 103
Philos	6
Speech	102

<sup>+</sup> All coursework in this area must be completed with a "C" or better to meet admission requirements to a CSU campus.

## B. Scientific Inquiry and Quantitative Reasoning

9 semester/12 quarter units  
Select 3 courses to include one from B1, one from B2 and one from B4. A corresponding lab course is required.

B-1 PHYSICAL SCIENCES	
Astron	<u>1, 5</u>
Chem	<u>51, 52, 65, 101, 102</u>
Geog	<u>1, 15</u>
Geology	1
Ocean	1
PhysSc	<u>1, 14</u>
Physics	<u>6, 7</u>
B-2 BIOLOGICAL SCIENCES	
Anatomy	1
Anthro	101
Biology	<u>3, 6, 7, 40</u>
EnvSci	2
Micro	<u>20</u>
Physiol	<u>1</u>
Psych	2
B-3 LABORATORY ACTIVITY	
One of the courses chosen from B-1 or B-2 must be a corresponding <u>lab</u> course (all <u>labs</u> are <u>underlined</u> ).	
B-4 MATHEMATICS/ QUANTITATIVE REASONING	
Math	215, 227, 238, 240, 245, 260, 265, 266, 267, 270, 275

All coursework in B-4 must be completed with a "C" or better to meet admissions requirements to a CSU campus.

## C. Arts and Humanities

9 semester/12 quarter units  
Select one course from C-1, one from C-2, and a third from C-1 or C-2.

C-1 ARTS	
Art	101, 102, 103, 109, 111, 201, 300, 501, 502
Chicano	52
Cinema	3
English	240
Fam&CS	16
Human	1, 3, 31
Intrdgn	104
Music	101, 111, 141, 321 322, 323, 324, 341
Photo	10, 11, 12
Theater	100
C-2 HUMANITIES	
Anthro	104
Chicano	37, 42, 44, 46
Cinema	4
English	203, 205, 206, 208, 240
French	1, 2, 3, 4
History	86
Human	1, 2, 30, 31, 54
Italian	1, 2, 3, 4
Linguistics	1
Philos	1, 20, 33
Portgse	1, 21
Spanish	1, 2, 3, 4, 5, 6, 10

## D. Social Sciences

9 semester/12 quarter units  
Courses must be chosen from at least two disciplines (review the following for additional options).

The American Institutions requirement may be completed as part of the 9 units required in Area D.		D-2 Econ	1, 2, 10
AMERICAN HISTORY AND INSTITUTIONS REQUIREMENT		D-3 AfroAm	2, 4
May be met by completing Political Science 1 AND one of the following courses: AfroAm 4, Chicano 8, Econ 10, History 11, 12, 13, 52		Chicano	2, 7, 8, 20, 47
<i>It is highly recommended students complete these requirements, as it will meet 4-year, title 5, graduation requirements.</i>		Soc	11
		D-4 Chicano	47
		History	52
		Soc	22
		D-5 Geog	2, 7, 14
		D-6 AfroAm	4
		Chicano	7, 8, 19, 44
		Econ	10
		History	1, 2, 11, 12, 13, 20, 52, 86
		D-7 ChDev	1, 42
		Psych	11
		Soc	22
		Speech	121
		D-8 AdmJus	1, 4
		Business	5
		Law	1
		PolSci	1, 2, 5, 7
D-0 AdmJus	1	D-9 ChDev	1
Psych	13	Psych	1, 2, 11, 12, 14, 41, 52
Soc	1, 2, 3, 7, 11, 22, 24, 28	Soc	24
D-1 Anthro	102, 104, 121		
Linguistics	1		

## E. Lifelong Understanding and Self Development

3 semester/4 quarter units

Chicano	47
ChDev	1
Fam&CS	6, 21, 31, 91
Health	8, 11
PhysEd*	96-742 (Activity Courses)
Psych	1, 2, 3, 11, 32, 41, 52
Soc	22
Speech	121

\* Only one unit of PhysEd may be counted.

# Transfer Information

## ASSOCIATE DEGREE FOR TRANSFER

California Community College students interested in transfer to a California State University (CSU) are encouraged to learn more about the Associate in Arts or Associate in Science for Transfer (AA-T or AS-T) Degrees. These Transfer Degrees are designed to provide a clear pathway for transfer. California Community College students awarded an AA-T or AS-T degree are guaranteed admission with junior standing in a program that is deemed "similar" within the CSU system. Although priority admission consideration is given to the student's local CSU campus within a "similar" program, it does not guarantee admission to a specific major or campus.

Students who have been awarded an AA-T or AS-T are able to complete the remaining requirements for the 120-unit baccalaureate degree within 60 semester or 90 quarter units.

Los Angeles Mission College offers several Associate Degrees for Transfer and to find out which CSU campuses accept each degree, go to [www.sb1440.org](http://www.sb1440.org). Students are encouraged to meet with a counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

At the time of catalog publication, a student may earn an AA-T or AS-T at LAMC in the following majors:

- AA-T in Communication Studies (page 157)
- AS-T in Early Childhood Education (page 94)
- AS-T in Mathematics (page 141)
- AS-T in Business Administration\*
- AA-T in Kinesiology\*

*\*Pending State Chancellor's Approval. Please consult with a counselor for more information about these degrees.*

## Requirements

The following is required for all AA-T or AS-T degrees:

1. Minimum 60 CSU-transferable semester units.
2. Minimum grade point average (GPA) of 2.0 in all CSU-transferable coursework. Although a 2.0 GPA is required for admission, some majors may require a higher, more competitive GPA. Please consult the counselor, the ASSIST website ([www.assist.org](http://www.assist.org)) and the college catalog for more information.
3. Completion of a minimum of 18 semester units in an "AA-T" or "AS-T" major as detailed in the Disciplines section of this catalog. All courses in the major must be completed with a grade of "C" (2.0) or better. Local graduation requirements are not needed for degree to be granted.
4. Certified completion of the California State University, General Education-Breadth (CSU GE Breadth) pattern (see page 79), OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern (see page 78).
5. Complete a minimum of 12 units at LAMC.



## THREE (3) REPEAT RULE

**Effective summer 2012**, course withdrawal ("W") or a substandard grade ("D," "F," or "NP") count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions. Listed below are the new rules that all students need to know about.

- Students who drop or are excluded after the last day to drop without a grade of "W" will have a "W" appear on their transcript. The "W" will count as an attempt for that course.
- For the fall semester, September 09, 2012 is the last to drop a class without a "W." Students will be able to drop a class online until this date.
- A course in a student's transcript which currently shows a recorded "W" counts as an attempt for that course.
- Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- For courses specifically designated as "repeatable," students may repeat up to three times. (See Title 5 California Code of Regulations sections 55040, 55041, 58161)
- Where the student's number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

### What students should do:

- Be sure you are academically ready for classes you enroll in.
- If you must drop a course, drop before the specified deadline for dropping a class without a grade of "W."